



CITY COUNCIL REGULAR MEETING AGENDA

Mayor Brianne Zorn
Vice Mayor Debbie McKillop
Councilmember Jay Howard
Councilmember Mark Ross
Councilmember Satinder S. Malhi

DATE: Wednesday, November 6, 2024
TIME: 7:00 PM
PLACE: Council Chamber, 525 Henrietta Street, Martinez, CA 94553; and via Zoom

INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

REMOTE PARTICIPATION

This meeting will be conducted in-person in the City Hall Council Chamber and shall be aired in real time via Zoom. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. To attend the meeting via Zoom, you must be logged into a registered Zoom account. Click "Join Meeting" and enter the following details:

1. **Link:** <https://cityofmartinez-org.zoom.us/j/96255548549?pwd=KzdzMzFoZDQrenI2OXlsNWtITkp6UT09>
2. **Webinar ID:** 962 5554 8549
3. **Passcode:** 101010

PUBLIC COMMENTS

Public comments can be made in person at the meeting or submitted in writing. Written comments must be received by 12pm the day of the meeting. For information on how to submit written comments, please visit the City's Meetings & Agendas webpage linked above.

ADA ACCOMODATIONS

In accordance with the Americans with Disabilities Act and California law, the Council Chamber is wheelchair accessible and disabled parking is available at City Hall. If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

AGENDA CONTINUED TO PAGE 2

CALL TO ORDER - Pledge of Allegiance

ROLL CALL - Councilmembers Jay Howard, Satinder S. Malhi, Mark Ross, Vice Mayor Debbie McKillop and Mayor Brianne Zorn

CIVILITY STATEMENT - As your elected Governing Board, we will treat each other and the public with patience, civility, and courtesy as a model of the same behavior we wish to reflect in Martinez for the conduct of all City business and community participation. This includes respect for everyone's First Amendment Right to voice their opinion on matters within the City's subject matter jurisdiction, even if that opinion is different from our own. The decisions made tonight will be for the benefit of the Martinez community and not for personal gain.

PRESENTATIONS

1. Proclamation – Native American Heritage Month
[Proclamation - Native American Heritage Month](#)
2. Swearing In of Re-certified CERT Members
 - Stephen Andrews, Gary Wendt-Bogear, Lynette Brogan, Clifford Chan, Madonna Datzman, David Dyche, Nancy Fleischauer, Teddie Gilbert, Cindy Hampton, David Landsborough, Brian Lindblom, Steve Nissen, Ginger Ogden, Milagros Ojermark, Catherine Owen, Beth Rainsford, Josie Saluna, John “Chris” Sampson, James Smithwick, Marissa Smithwick, Michael Steele, Marta Van Loan, Janice Witul and Lucinda Cartwright.

PUBLIC COMMENT - Presentations and Non-Agendized Items Only. Non-agenda public comment is (1) limited to matters which are not action items listed elsewhere on the agenda, and (2) are within the subject matter jurisdiction of the City Council. Public comments are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments related to items appearing in the following sections of the Agenda will be heard prior to the City Council taking action on each item: **Consent Calendar, General Business, Public Hearing, and Appointments to Commissions and/or Agencies.**

CONSENT CALENDAR

1. Motion waiving reading text of all Resolutions and Ordinances.
2. Motion to approve City Council Action Minutes for October 23, 2024.
[Action Minutes 10-23-24](#)
3. Motion to reject claim presented by Kenneth McCoy (GL-21228-MZ-2).
[Claim - Kenneth McCoy GL-21228-MZ-2 \(Redacted\)](#)
4. Motion approving the Check Reconciliation Registers dated October 17 and October 24, 2024.
[Check Reconciliation Register 10-17-2024](#)
[Check Reconciliation Register 10-24-2024](#)

5. Adopt a Resolution authorizing the City Manager to execute a professional services contract with Public Trust Advisors, LLC in a form approved by the City Attorney to provide investment advisory services.
[Staff Report - Public Trust Advisors, LLC for Investment Advisory Services](#)
[Resolution - Public Trust Advisors, LLC for Investment Advisory Services](#)
[Attachment A - Proposal from Public Trust Advisors](#)
6. Waive the reading and adopt the Ordinance amending Martinez Municipal Code (“MMC”) Chapter 12.36 (Marina Regulations) of Title 12 (City Real Property) and Chapter 1.12 (Enforcement) of Title 1 (General Provisions) relating to use of the Martinez Marina.
[Staff Report - Marina Regulations Amendments](#)
[Ordinance No. 1465 - Amending 12.36 \(Marina Regulations\) and Chapter 1.12 \(Enforcement\)](#)
[Attachment A - Strikethrough and Underlined Version of Amendments](#)
7. Waive the reading and adopt the Ordinance amending Section 2.04.050 of Chapter 2.04 and Section 2.68.080 of Chapter 2.68, adding Section 2.06.010 and Chapter 2.06, and repealing Sections 2.60.020 and 2.60.030 of Chapter 2.60 of the Martinez Municipal Code regarding Appointed Officers.
[Staff Report - Appointed City Clerk](#)
[Ordinance - Appointed City Clerk](#)
[Attachment A - Redline & Strikeouts of Amendments](#)

GENERAL BUSINESS ITEMS

1. Receive presentation from Contra Costa Health and hold discussion on the finalized Independent Investigation Report (Root Cause Analysis) and Safety Culture Assessment Report related to the November 2022 spent catalyst incident at the Martinez Refining Company.
[Staff Report - Final Oversight Committee Reports](#)
[Attachment A - Final Independent Investigation Report](#)
[Attachment B - Final Safety Culture Assessment Report](#)
2. Adopt a Resolution authorizing the City Manager to execute a contract with Baker Tilly in the amount of \$91,700 to assist in the development of a four-year strategic plan to prioritize the goals and strategies of critical importance to the City today and over the next four years.
[Staff Report - Citywide Strategic Plan](#)
[Resolution - Citywide Strategic Plan](#)
[Attachment A - Draft General Services Contract with Baker Tilly](#)
[Attachment B - City of Victorville Strategic Plan](#)

PUBLIC HEARING ITEMS

1. Hold a public hearing and adopt a resolution approving the Marina Fee Schedule to establish user fees and service charges for the Martinez Marina.
[Staff Report - Marina Fee Schedule](#)

[Resolution - Marina Fee Schedule](#)
[Exhibit A - Marina Fee Schedule](#)

CHIEF OF POLICE

1. Comments/Updates

CITY MANAGER

1. Comments/Updates

APPOINTMENTS TO COMMISSIONS AND/OR AGENCIES

SUBCOMMITTEE REPORTS

1. Waterfront and Marina Subcommittee Report Out (10-28-2024)
2. Franchise and Public Infrastructure Subcommittee Report Out (10-28-2024)

CITY COUNCIL

1. Comments/Updates

ADJOURNMENT - *Adjourn to a City Council Study Session on November 20, 2024 at 5:30PM.*

On November 1, 2024, a true and correct copy of this agenda was posted on the City Hall Kiosk, located at 525 Henrietta Street, Martinez, CA 94553, and on the City website at www.cityofmartinez.org.

/s/ Kat Galileo, Assistant City Clerk

Revisions to Ordinance

The proposed revisions to the ordinance from the October 23rd Council meeting include:

- Revise the definition for “Marina” and “Harbor” to provide distinct interpretation
- Standardize terminology for “Marina” and “Harbor” throughout ordinance
- Amend Sections 12.36.005 (E) and 12.36.080 (C) to require notification to the vessel owner before boarding vessels for the specified purpose



Martinez City Council

November 6, 2024



CONTRA COSTA
HEALTH

1. Oversight Committee
Established



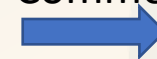
2. Selection of Contractor to
Perform Investigation



3. Draft Report Reviewed by
Oversight Committee



4. 45 Day
Public
Comment



5. Public Presentation
of Final Report to ISO
Ad Hoc Committee

CCH Next Steps

- Incident Investigation/ Root Cause Analysis report identified 22 action items
- Safety Culture Assessment report identified 11 action items

CCH Hazmat Engineering team will follow actions to closure

Status Reports on the actions will be posted on CCH web

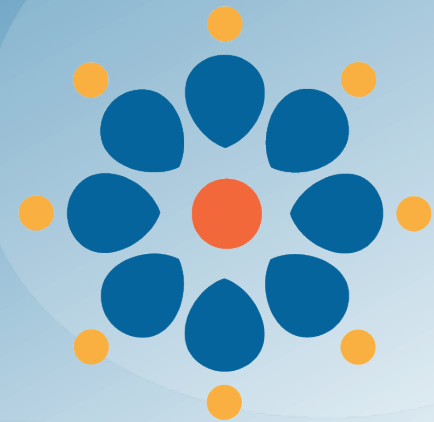
Continued follow-up will occur with normal audits.

What is next for you?



- Oversight Committee will have a meeting in early 2025.
- CCH will continue to provide updates at the ISO/CWS meetings.
- CCH's dedicated MRC webpage will continue to be updated.
 - www.cchealth.org/hazmat/mrc
 - Sign up for updates!

Questions?



CONTRA COSTA
HEALTH



Citywide Strategic Plan Process

Budget and Finance Subcommittee

November 5, 2024



Background

- A need for fiscal discipline, long-range financial forecasting and work prioritization.
- In the absence of ARPA, the City is in a state of budget scarcity.
- Confusion/misalignment over priorities, mission creep
- Let's get an action plan together!



Background

Recommendation

The City needs a strategic plan to define specific, measurable strategies for the community, create a shared vision, affirm the mission of the organization and articulate the City's values.



Good governance and resource management

- 1 Align everyone on a shared vision and set of goals to work toward
- 2 Create clear action steps and timelines to achieve goals
- 3 Match budget and human resources with established priorities and projects
- 4 Operationalize the plan and measure performance

Strategic Plan Proposal

1. Project Start
2. Gather and Analyze Information
3. Present Environmental Scan
4. Facilitate Strategic Plan Workshop
5. Prepare and Adopt Strategic Plan
6. Facilitate Implementation Workshop



Key Follow-Up Steps

- Align with Fiscal Year 2025-26 & 2026-2027 Biennial Budget
- Align with five-year forecast
- Establish accountability model
- Communicate plan to community

