



CLEANUP OF DAMAGED STRUCTURES IN THE FLOODPLAIN

BUILDING DIVISION

Information Regarding Cleanup of Damaged Structures within the Floodplain

Repairs to damaged buildings located within the City of Martinez floodplain require a Substantial Damage Assessment (SDA) and a permit from the Martinez Building Division and/or the Floodplain Administrator.

1. You **MUST** have an SDA determination and obtain a Building Permit from the City of Martinez before you repair, alter, or replace any of the following items:

- a. Roof b. Walls c. Siding d. Plaster
- e. Cabinets f. Flooring
- g. Electrical systems h. Plumbing
- i. Heating j. Air Conditioning units k. Foundation

2. You **MUST** obtain a Substantial Damage Assessment before you repair the above items. The City of Martinez must conduct a damage assessment of the building. This inspection will determine if a structure is equal to or more than 50% damaged (substantially damaged). If a structure is found to be substantially damaged, the structure may not be repaired until compliance with the local floodplain ordinance is demonstrated. It is imperative that the community's Floodplain Administrator is contacted prior to taking any actions to repair damage related to the flood.

3. You may proceed with cleanup activities and temporary emergency repairs to prevent further deterioration, such as preventing the spread of mold and/or mildew, without a permit. These include:

- a. Removing and disposing of damaged contents, carpeting, wallboard, and insulation. b. Hosing and scrubbing, or cleaning floors, walls, and ductwork.
- c. Covering holes in roofs or walls and covering windows to prevent the weather from inflicting further damage.
- d. Removing sagging ceilings, shoring up broken foundations, and other actions to make the building safe to enter.

Prior to proceeding with cleanup activities that are allowed without a permit, thoroughly document the condition of the building by photographing the inside and outside of all areas that are being affected by the cleanup/emergency repairs.

NOTE: BUILDING REPAIRS AND STRUCTURAL IMPROVEMENTS ARE NOT ALLOWED WITHOUT AN SDA DETERMINATION AND A PERMIT FROM THE CITY OF MARTINEZ.