



CITY COUNCIL STUDY SESSION & REGULAR MEETING AGENDA

Mayor Brianne Zorn
Vice Mayor Debbie McKillop
Councilmember Jay Howard
Councilmember Mark Ross
Councilmember Satinder S. Malhi

DATE: Wednesday, July 17, 2024
TIME: 5:30 PM – Study Session
7:00 PM – Regular Meeting
PLACE: COUNCIL CHAMBER - 525 Henrietta Street, Martinez, CA 94553; and via Zoom

INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

REMOTE PARTICIPATION

These meetings will be conducted in-person in the City Hall Council Chamber and shall be aired in real time via Zoom. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. To attend the meetings via Zoom, you must be logged into a registered Zoom account. Click "Join Meeting" and enter the following details:

1. **Link:** <https://cityofmartinez-org.zoom.us/j/96255548549?pwd=KzdzMzFoZDQrenI2OXlsNWtITkp6UT09>
2. **Webinar ID:** 962 5554 8549
3. **Passcode:** 101010

PUBLIC COMMENTS

Public comments can be made in person at the meeting or submitted in writing. Written comments must be received by 12pm the day of the meeting. For information on how to submit written comments, please visit the City's Meetings & Agendas webpage linked above.

ADA ACCOMODATIONS

In accordance with the Americans with Disabilities Act and California law, the Council Chamber is wheelchair accessible and disabled parking is available at City Hall. If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

AGENDA CONTINUED TO PAGE 2

STUDY SESSION

- I. CALL TO ORDER**
 - II. ROLL CALL** - *Councilmembers Jay Howard, Mark Ross, Satinder S. Malhi, Vice Mayor Debbie McKillop, Mayor Brianne Zorn*
 - III. SPECIAL MEETING ITEMS**
 - 1. Receive presentation, hold discussion, and provide direction to staff regarding the Code Enforcement program and process improvements.
[Presentation - Code Enforcement Program](#)
 - IV. PUBLIC COMMENT** - *Agenda Items Only*
 - V. ADJOURNMENT** - *Adjourn to a Regular City Council Meeting on the 17th day of July 2024, at 7PM.*
-

REGULAR MEETING

- I. CALL TO ORDER** - *Pledge of Allegiance*
- II. ROLL CALL** - *Councilmembers Jay Howard, Satinder S. Malhi, Mark Ross, Vice Mayor Debbie McKillop and Mayor Brianne Zorn*
- III. CIVILITY STATEMENT** - *As your elected Governing Board, we will treat each other and the public with patience, civility, and courtesy as a model of the same behavior we wish to reflect in Martinez for the conduct of all City business and community participation. This includes respect for everyone's First Amendment Right to voice their opinion on matters within the City's subject matter jurisdiction, even if that opinion is different from our own. The decisions made tonight will be for the benefit of the Martinez community and not for personal gain.*
- IV. PRESENTATIONS**
 - 1. Proclamation - Retirement of Jenice Harvey
[Proclamation - Retirement of Jenice Harvey](#)
 - 2. Proclamation - National Park and Recreation Month
[Proclamation - National Park and Recreation Month](#)
 - 3. Proclamation - Recognition of Service for Planning Commissioner Jonathan Bash
[Proclamation - Recognition of Service for Planning Commissioner Jonathan Bash](#)
 - 4. Proclamation - Annual Gala of the Boys & Girls Clubs of Contra Costa
[Proclamation - Annual Gala of the Boys & Girls Clubs of Contra Costa](#)
 - 5. ConFire Wildfire Season Preparedness Update
[Presentation - ConFire Wildfire Season Preparedness Update](#)
 - 6. Receive and file the Measure H Citizens' Bond Oversight Committee Annual Report for FY 2022-23.
[Staff Report - Measure H Annual Report to Council FY 2023](#)
 - [Attachment A - Measure H Citizens Bond Oversight Committee Bylaws](#)

- Attachment B - FY 2022-23 Measure H Fund Summary by Year and Project Audited
- Attachment C - FY 2022-23 Measure H Fund Summary Project Expenditures Audited

7. Receive and file the Measure D - Citizens' Oversight Committee FY 2022-23 Annual Report.
[Staff Report - Measure D Annual Report to Council FY 2023](#)

- [Attachment A - Measure D Oversight Committee Formation Bylaws](#)
- [Attachment B - Measure D Summary FY 2023 Audited By Year](#)
- [Attachment C - Measure D Summary FY 2024 Unaudited By Year](#)

V. PUBLIC COMMENT - *Non-Agendized Items Only. Non-agenda public comment is limited to matters which are not action items listed elsewhere on the agenda, and are within the subject matter jurisdiction of the City Council. Comments related to items appearing on the following portions of the Agenda will be heard prior to the City Council taking action: Consent Calendar, General Business, Public Hearing, and Appointments to Commissions and/or Agencies.*

VI. CONSENT CALENDAR

8. Motion waiving reading text of all Resolutions and Ordinances.

9. Motion to approve City Council Action Minutes for June 26, 2024.
[Action Minutes 6-26-24](#)

10. Motion approving the Check Reconciliation Register, dated June 27, 2024
[Check Reconciliation Register 6-27-2024](#)

11. Motion approving the Check Reconciliation Register, dated July 3, 2024
[Check Reconciliation Register 7-3-2024](#)

12. Adopt a resolution authorizing the City Manager to execute an agreement with New Leaf Collaborative and the Martinez Unified School District for Recycling Program Education Services for Fiscal Year (“FY”) 2024-25.

[Staff Report - Tri-Party Recycling Agreement FY 2024-25](#)

- [Attachment A - Tri-Party Recycling Agreement FY 2024-25](#)

[Resolution - Recycling Program Education Support Services](#)

- [Exhibit A - New Leaf Proposal Recycle Support 2024-2025](#)
- [Exhibit B - New Leaf Collaborative Business License Certificate](#)
- [Exhibit C - New Leaf Collaborative Proof of Required Insurance \(Redacted\)](#)

13. Adopt a resolution authorizing the continuation of a recruitment incentive program for police officers consisting of a referral bonus program, relocation assistance and academy reimbursement.

[Staff Report - Extend Police Officer Recruitment Incentive Program](#)

[Resolution - Extend Police Officer Recruitment Incentive Program](#)

14. Adopt a resolution authorizing the City Manager Services Agreement with Michael Baker International to provide environmental review services for the TransMontaigne Railroad Spur Restoration Project for an additional amount of \$69,738, a total amount not to exceed \$339,333.
[Staff Report - Amendment No. 1 Professional Services Agreement with Michael Baker International](#)
[Resolution - Amendment No. 1 Professional Services Agreement with Michael Baker International](#)
- [Exhibit A - MBI Proposal](#)

*****CONVENE AS THE BOARD OF DIRECTORS OF CONTRA COSTA COUNTY SANITATION DISTRICT NO. 6*****

15. Adoption of Ordinance Prescribing Annual Sewer Service Charge in Contra Costa County Sanitation District No. 6 for Fiscal Year 2024-25 (Second Reading).
[Staff Report - Sanitation District No. 6 Ordinance \(Second Reading\)](#)
[Ordinance No. 012 - Sanitation District No. 6](#)

*****RECONVENE AS THE CITY COUNCIL OF THE CITY OF MARTINEZ*****

VII. GENERAL BUSINESS ITEMS

16. Receive Informational Report on Fire Season Preparation on City Open Space and Park Properties.
[Staff Report - Fire Season Preparation](#)
- [Attachment A - Location Map Open Spaces and Parks](#)
 - [Attachment B - Open Space Inventory from Park System Master Plan \(2007-2012\)](#)
 - [Attachment C - Park Inventory from Park System Master Plan \(2007-2012\)](#)
 - [Attachment D - Minimum Abatement Standards](#)
17. Receive informational report on the Martinez Marina.
[Staff Report - Martinez Marina Update](#)
- [Attachment A - Press Release](#)

VIII. PUBLIC HEARING ITEMS

18. Conduct a public hearing and adopt a Resolution approving amendments to the Growth Management Element of the General Plan.
[Staff Report - Growth Management Element Update](#)
- [Attachment A - Strikethrough and Underline Version of Proposed Amendments](#)
- [Resolution - Growth Management Element Update](#)
- [Exhibit A - Draft Growth Management Element Update](#)
19. Conduct a public hearing and adopt a resolution finding and declaring the property at 401 Marina Vista Avenue (Old Train Depot), Assessor's Parcel Number 373-270-003, to be exempt from the California Surplus Land Act.
[Staff Report - Old Train Depot Surplus Land Act Exemption](#)
[Resolution - Old Train Depot Surplus Land Act Exemption](#)
20. Conduct a public hearing, waive the reading, and introduce an Ordinance approving Amendments to Title 15 (Buildings and Construction) of the Martinez Municipal Code ("MMC") by amending: 1) Section 15.04.035A to revise the standard for accessory structures to be exempt from a building permit, 2) Section 15.11.010 to adopt the 2022 California Energy Code, 3) Section 15.30.050A.3.a.i to identify the floodplain requirements for residential construction, and 4) Section 15.44.080M to allow flexibility for exterior lighting requirements for security purposes for commercial buildings.

[Staff Report - Amendments to Buildings and Construction Municipal Code Sections](#)
[Ordinance - Amendments to Buildings and Construction Municipal Code Sections](#)

21. Conduct a Public Hearing, waive the reading, and introduce an Ordinance establishing a Diversity and Cultural Commission by adding Chapter 2.42 (Diversity and Cultural Commission).

[Staff Report - Establishment of a Diversity and Cultural Commission](#)

- [Attachment A - Public Hearing Notice](#)

[Ordinance - Diversity and Cultural Commission](#)

IX. CHIEF OF POLICE

22. Comments/Updates

X. CITY MANAGER

23. Comments/Updates

XI. APPOINTMENTS TO COMMISSIONS AND/OR AGENCIES

XII. SUBCOMMITTEE REPORTS

24. Budget & Finance Subcommittee Report Out

XIII. CITY COUNCIL

25. Comments/Updates

XIV. ADJOURNMENT - *Adjourn to an Adjourned City Council meeting on the 31st of July 2024 at 7:00PM.*

On July 12, 2024, a true and correct copy of this agenda was posted on the City Hall Kiosk, located at 525 Henrietta Street, Martinez, CA 94553, and on the City website at www.cityofmartinez.org.

/s/ Kat Galileo, Assistant City Clerk



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS



Deputy Chief
Charles Stark

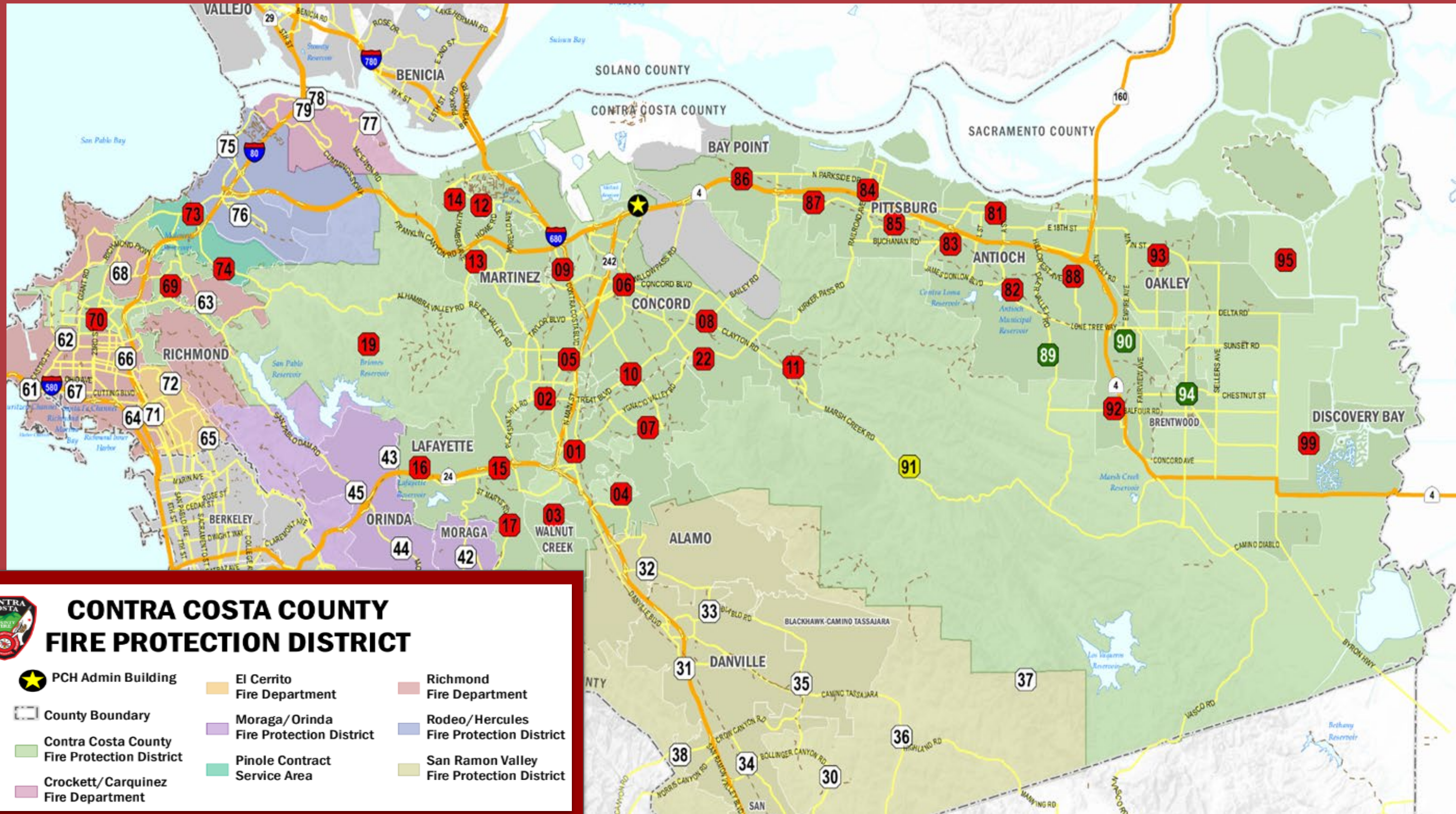
Fire, Rescue and EMS

City of Martinez

July 2024

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS



Service • Leadership • Teamwork • Safety and Preparedness • Professionalism • Integrity

CONTRA COSTA FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS

Con Fire at a Glance:

- Over 600 employees, including firefighters and civilian staff
- 35 strategically placed fire stations, covering 553 sq. miles
- Large apparatus fleet
- Dedicated administration, training, fleet, communications and wellness facilities
- All-hazards, full-service fire district



CONTRA COSTA FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS

2024 January - July: Contra Costa Fire Accomplishments

- 17 recruits graduated from Fire Academy (13 from Contra Costa Fire and 4 from Moraga-Orinda)
- Two new fire trucks going into service at 92 and 81
- Repair and reopening of Station 14
- Byron Wildfire Training Center
- Organizational DEI training completed
- In Martinez:
 - Wildfire Preparedness and Evacuation Drill
 - 399 State Fire Marshal mandated inspections completed
 - 90 new construction applicant reviews completed



CONTRA COSTA FIRE PROTECTION DISTRICT
FIRE • RESCUE • EMS

Station 14 Remodel and Repairs



CONTRA COSTA FIRE PROTECTION DISTRICT
FIRE • RESCUE • EMS

Station 14 Remodel and Repairs



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CONTRA COSTA FIRE PROTECTION DISTRICT

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Station 14 Remodel and Repairs



CONTRA COSTA FIRE PROTECTION DISTRICT
FIRE • RESCUE • EMS

Station 14 Remodel and Repairs



CONTRA COSTA FIRE PROTECTION DISTRICT
FIRE • RESCUE • EMS

Station 14 Remodel and Repairs



CONTRA COSTA FIRE PROTECTION DISTRICT
FIRE • RESCUE • EMS

Station 14 Remodel and Repairs



CONTRA COSTA FIRE PROTECTION DISTRICT
FIRE • RESCUE • EMS

Station 14 Remodel and Repairs



CONTRA COSTA FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS

2024 Fire District April Report



Contra Costa County Fire Protection District Monthly Fire, Rescue & EMS Activity for All Cities April 2024

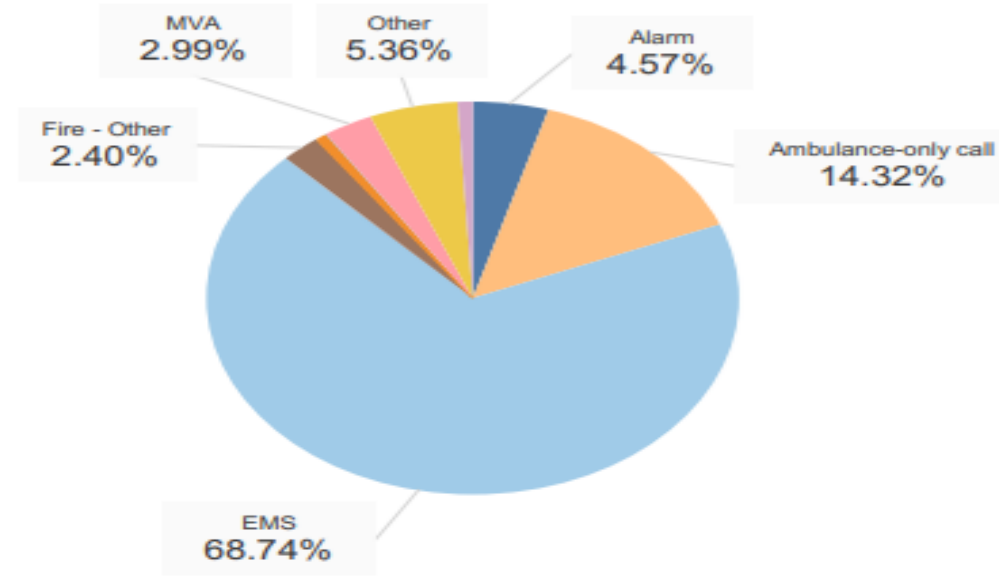


Call Volume by Incident Type

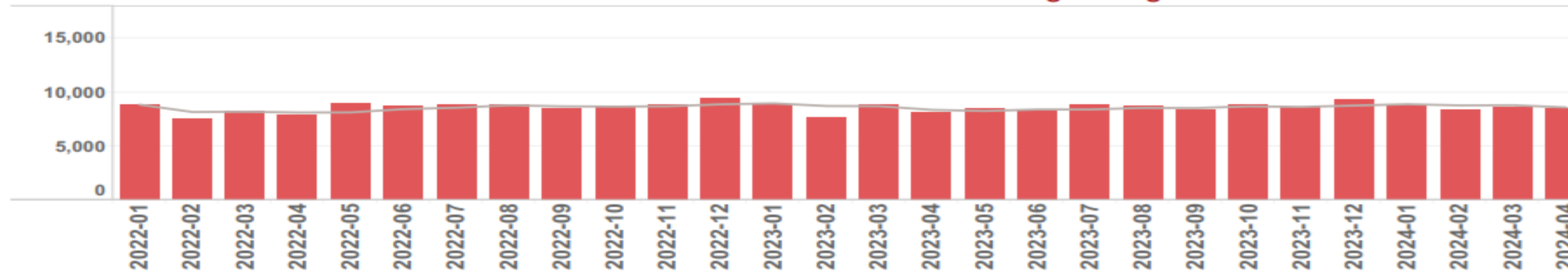
Total Incidents
8,429

Call Volume Percentage by Incident Type

Incident Type	Count of Incidents
Alarm	385
Ambulance-only call	1,207
EMS	5,794
Fire - Other	202
Fire - Structure	56
Fire - Vegetation	2
Fire - Vehicle	4
MVA	252
Other	452
Rescue	75
Grand Total	8,429



36-Month Call Volume with Four-month Moving Average



CONTRA COSTA FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS

2024 City of Martinez April Report



Contra Costa County Fire Protection District Monthly Fire, Rescue & EMS Activity for the City of Martinez April 2024

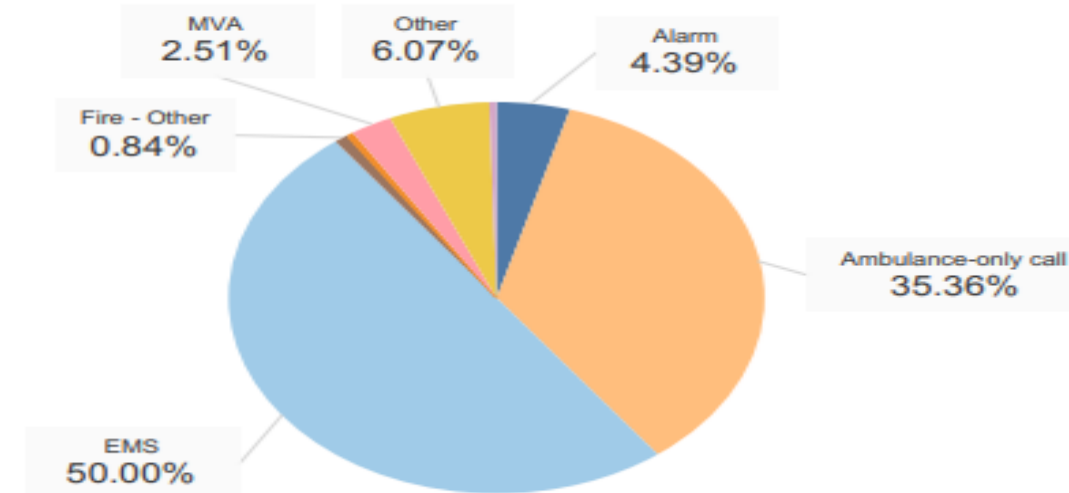


Call Volume by Incident Type

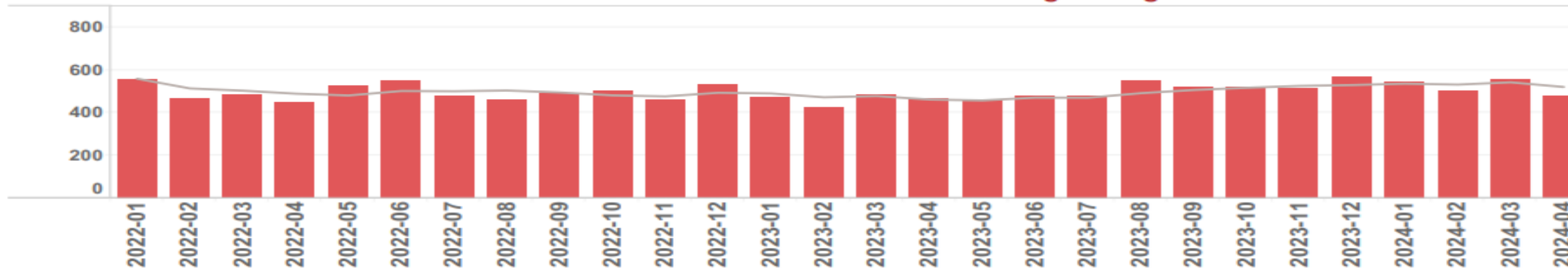
Total Incidents
478

Call Volume Percentage by Incident Type

Incident Type	Count of Incidents
Alarm	21
Ambulance-only call	169
EMS	239
Fire - Other	4
Fire - Structure	2
MVA	12
Other	29
Rescue	2
Grand Total	478



36-Month Call Volume with Four-month Moving Average



CONTRA COSTA FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS

2024 Fire District April Report (ambulance only)



Contra Costa County Fire Protection District Monthly Fire, Rescue & EMS Activity for All Cities April 2024 (ambulance-only calls)

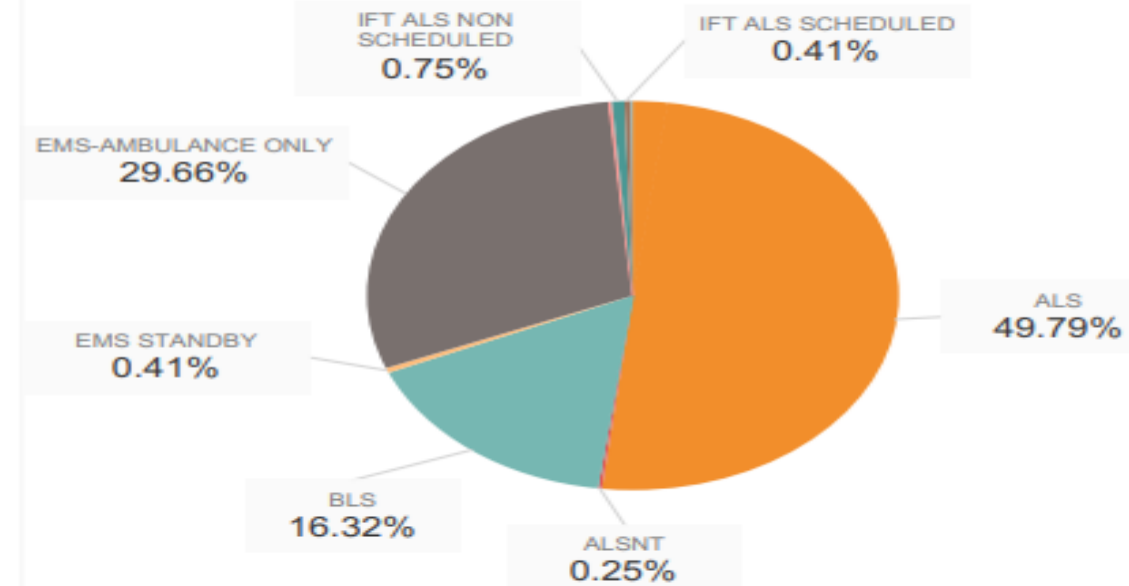


Call Volume by Incident Type

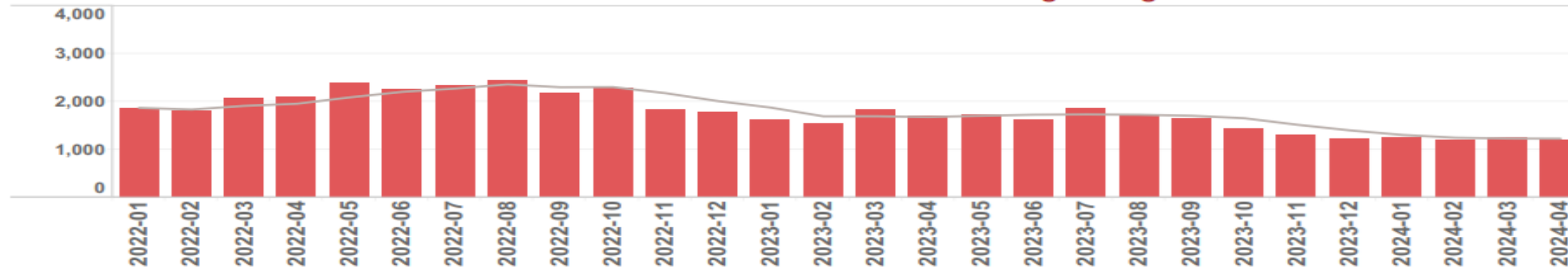
Total Incidents
1,207

Call Volume Percentage by Incident Type

Incident Type	Count of Incidents
5150 Request	25
ALS	601
ALSNT	3
ALSTKNT	1
BLS	197
EMS STANDBY	5
EMS-AMBULANCE ONLY	358
EMS-RICHMOND	2
IFT ALS NON SCHEDULED	9
IFT ALS SCHEDULED	5
SINGLE ENGINE C3	1
Grand Total	1,207



36-Month Call Volume with Four-month Moving Average



CONTRA COSTA FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS

2024 City of Martinez April Report (ambulance only)



Contra Costa County Fire Protection District Monthly Fire, Rescue & EMS Activity for the City of Martinez April 2024 (ambulance-only calls)

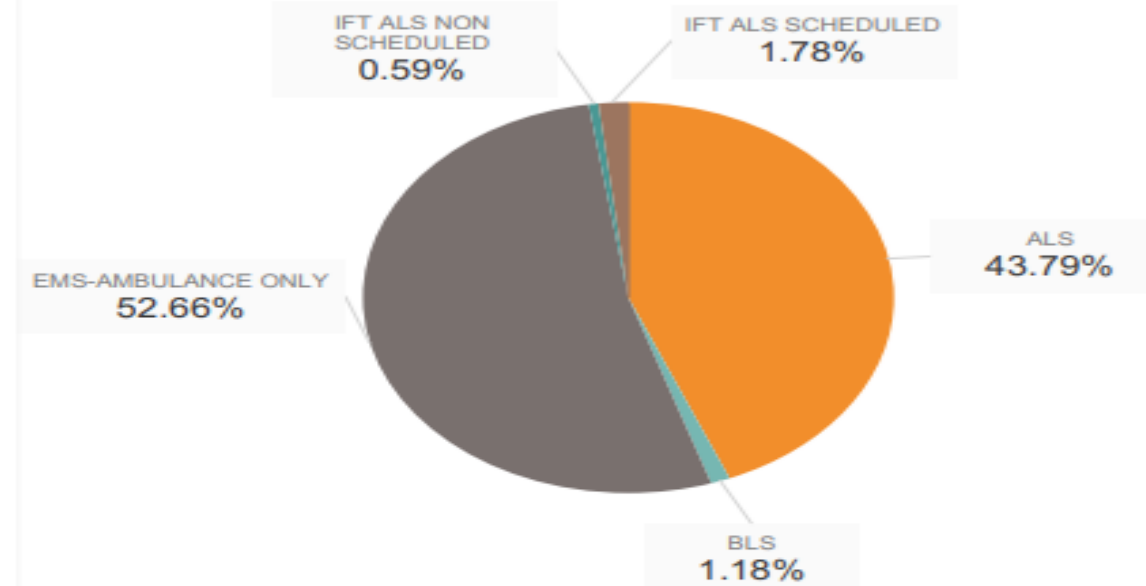


Call Volume by Incident Type

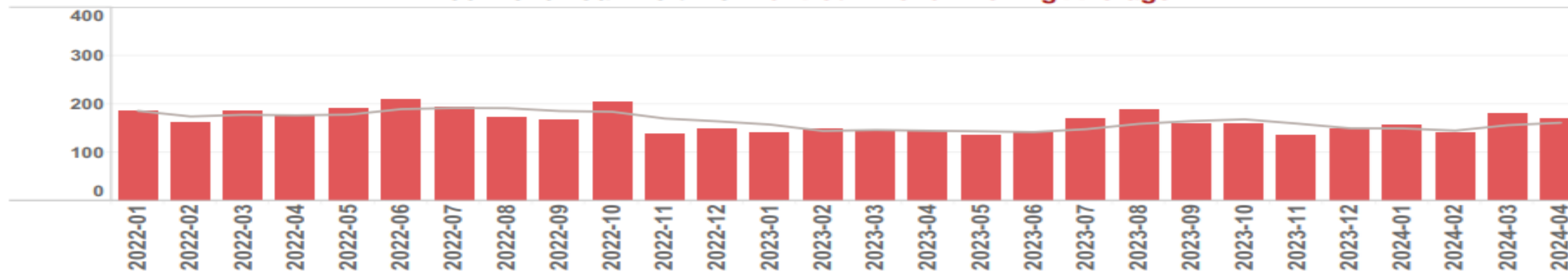
Incident Type	Count of Incidents
ALS	74
BLS	2
EMS-AMBULANCE ONLY	89
IFT ALS NON SCHEDULED	1
IFT ALS SCHEDULED	3
Grand Total	169

Total Incidents
169

Call Volume Percentage by Incident Type



36-Month Call Volume with Four-month Moving Average

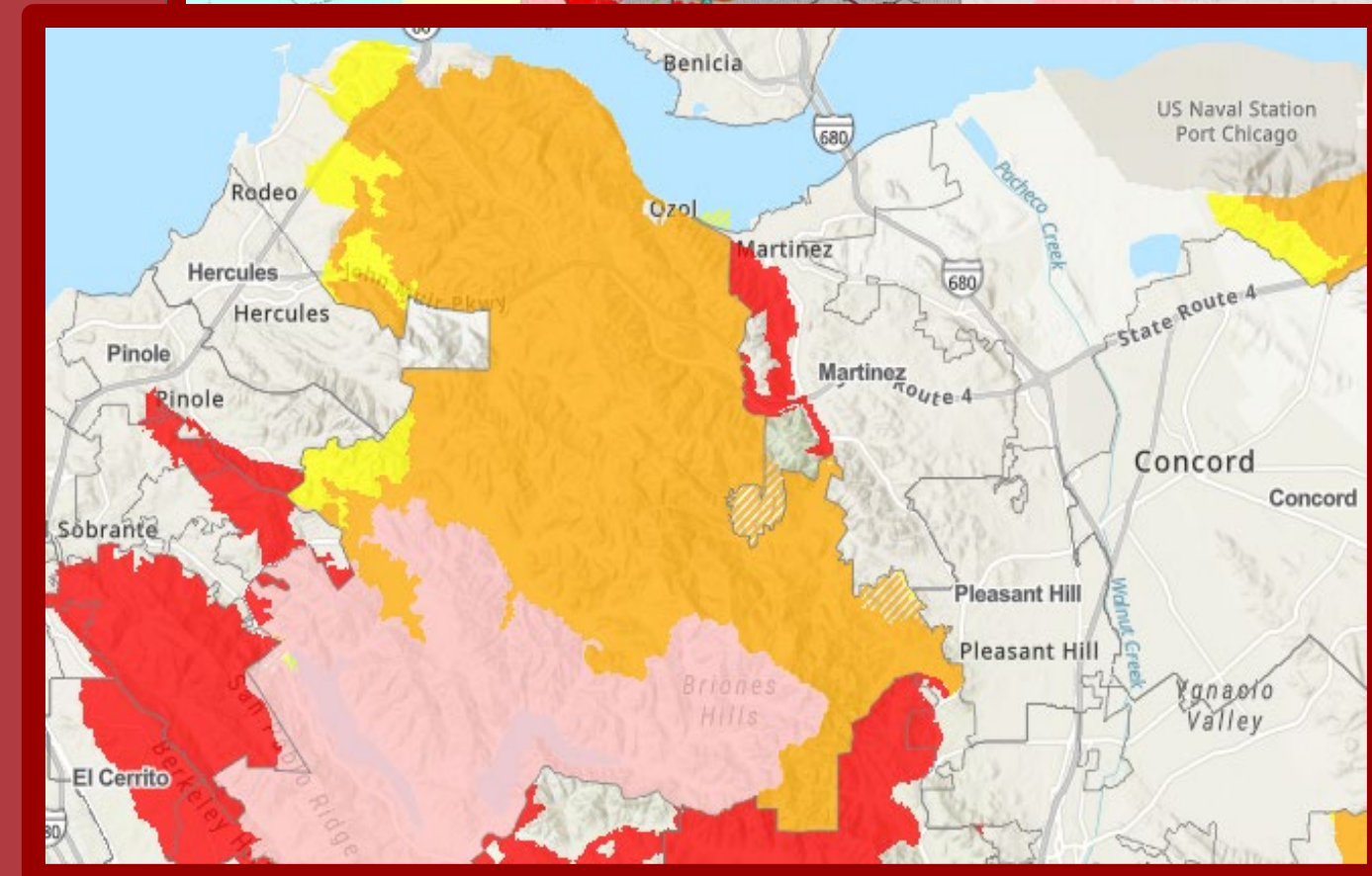
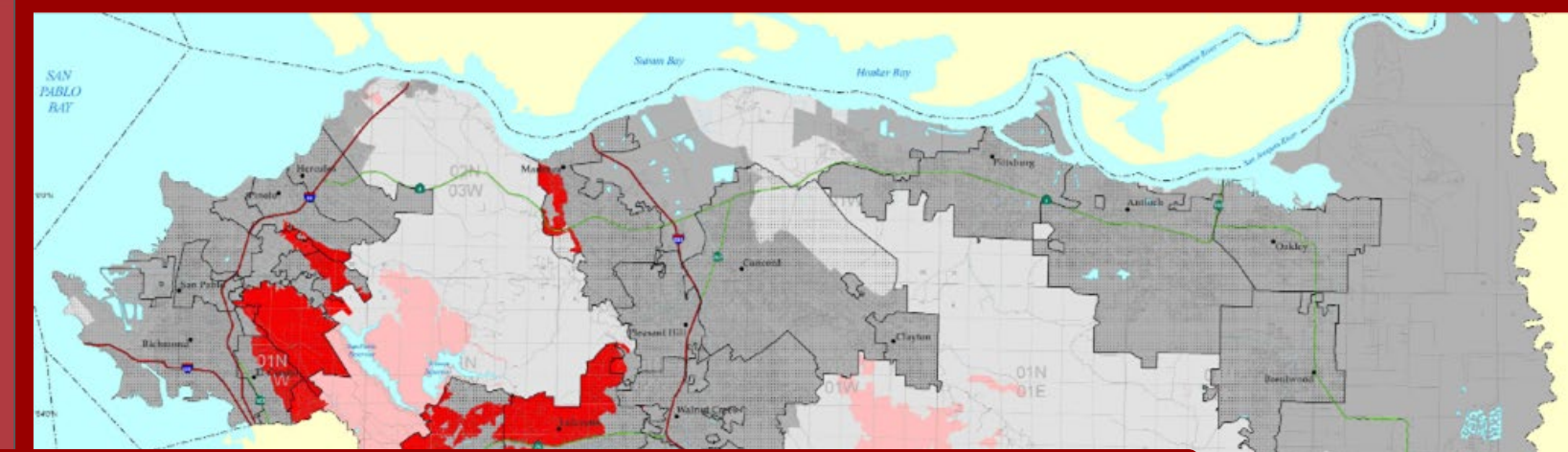


CONTRA COSTA FIRE PROTECTION DISTRICT





FIRE • RESCUE • EMS

Wildfire Threat: in Martinez and Contra Costa County

- Longer, less predictable fire weather trend continues
- Reflected in Fire Threat Zone changes as determined by Cal Fire
- No area of county is risk free, Contra Costa County far from immune to danger
- Sign up for emergency alerts at cwsalerts.com



Fire Hazard Severity Zones

Local Responsibility Area	State or Federal Responsibility Areas
 VHFHSZ	 VHFHSZ
 Non-VHFHSZ	 Non-VHFHSZ

CONTRA COSTA FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS

- 1,104 calls answered
- 317 totaled dispatched incidents
 - 128 EMS
 - 92 exterior fires
 - 16 vegetation fires
 - 13 structure fires
 - 8 other fires
 - 60 other incidents
- 3 traumatic injuries

4th of July: 2024 By the Numbers

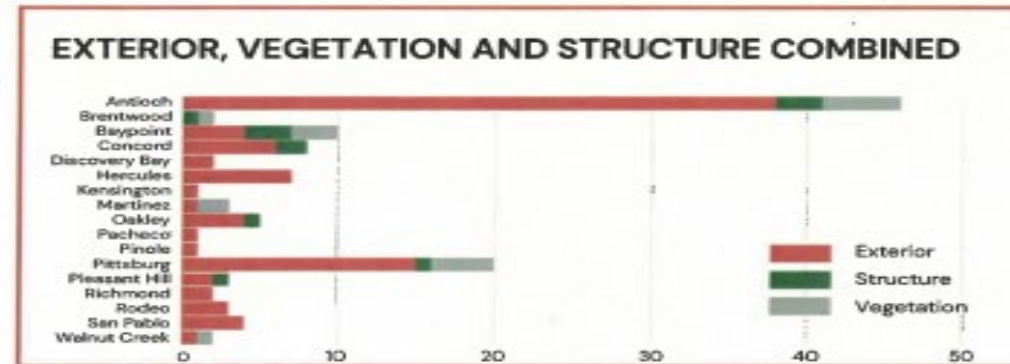
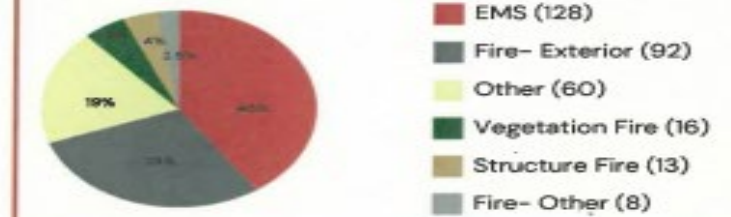
10 AM on the 4th to 3 AM on the 5th

1,104
CALLS ANSWERED BY FIRE DISPATCH

317
TOTAL DISPATCHED INCIDENTS

3
TRAUMATIC INJURIES CAUSED BY FIREWORKS IN 2024

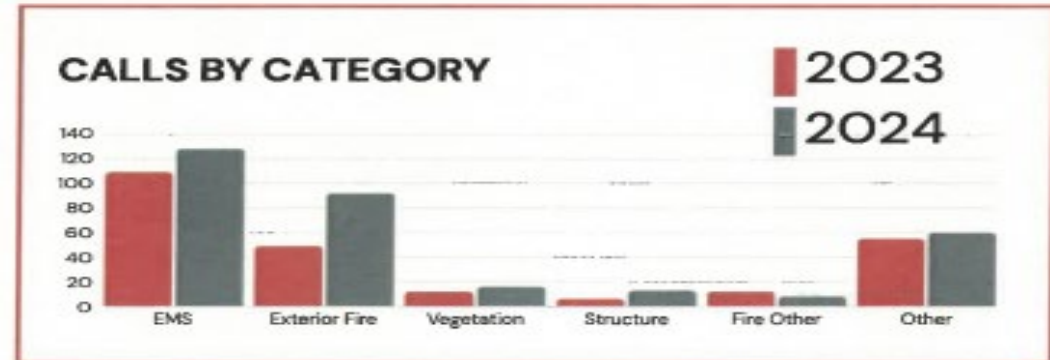
TOTAL CALLS BY CATEGORY



2023 vs 2024

243
2023 TOTAL DISPATCHED INCIDENTS

317
2024 TOTAL DISPATCHED INCIDENTS



Disaster Preparedness

- October marks the 35 anniversary of the Loma Prieta Earthquake.
- CCCFPD is marking the occasion by performing review of policy/procedures.
- Our quarter 4 training will focus on disaster preparedness.
- Public Messaging
- “National Shake Out”



CONTRA COSTA FIRE PROTECTION DISTRICT

FIRE • RESCUE • EMS



Questions?



Service • Leadership • Teamwork • Safety and Preparedness • Professionalism • Integrity



GROWTH MANAGEMENT ELEMENT UPDATE

Presented By: Michael P. Cass, Planning Manager

City Council Meeting | July 17, 2024

BACKGROUND



- 1988 – Pass Measure C
 - Established a countywide ½ cent sales tax for 20 years (through 2008)
 - Established a countywide Growth Management Program to plan for and accommodate increases in population, households, traffic, and jobs
- 2004 – Pass Measure J
 - Extend sales tax for 25 years (through 2034)
 - Requires adoption of Urban Limit Line (completed in 2007)
 - Requires multi-modal goals, policies, and actions



- Proposed amendments to Growth Management Element based on CCTA's Model Element, include:
 - Add references to half-cent sales tax
 - Add requirement for Transportation Impact Report / Traffic Impact Study for projects estimated to generate more than 100 net new peak hour regional trips
 - Add definition of Regional Transportation Planning Committee
 - Reference Routes of Regional Significance
 - Expand definition of Action Plan
 - Modify goals, policies, and implementation measures for consistency with General Plan 2035



PLANNING COMMISSION RECOMMENDATION

- June 25, 2024 - Adopted Resolution No. 24-05, forwarding a recommendation to the City Council to approve the amendments to the Growth Management Element of the General Plan.

RECOMMENDATION



Conduct a public hearing and adopt the Resolution approving amendments to the Growth Management Element of the General Plan.



Questions?



Informational Update on Martinez Marina

Presented By: Jill Bergman, Community and Economic Development Director
City Council Meeting | July 17, 2024



Notable Events Regarding the Marina

- **Pier Damage and Renovation Project** (Fall 2024 – Winter 2025)
- **Bait Shop Closure** (March 2024)
- **Trust Land Use Plan** (June 7, 2024)
 - Submission of \$20M EPA Grant
 - Public meeting on August 1, 6:00 p.m. at Yacht Club
- **Suntex Marinas Acquired Almar Marina Management**
 - June 21 – Suntex exercises 60 days notice option to no longer manage the marina
 - August 21 – Oversight returns to the City of Martinez

MARINA TRANSITION



Orderly Transition

- City transition team assembled
- Operational elements
 - New slip agreements, insurance/reg verification
 - Bait shop liquidation, etc.
 - Asset management
- Maintenance elements
 - Short and midterm action items
- Staffing Needs Assessment
- Finance
 - Transfer and auditing



Public Outreach



Public Outreach Regarding the Marina

- Press Release and FAQ issued
- Boat owners notified
- Community Q& A Sessions
- Website and social media - www.cityofmartinez.org/
- Public signage with QR codes





Community Q&A Sessions July 12 & 13

- How transition will work
- Will boat be able to remain
- Repair needs (deck, floats, pump out station, etc.)
- City long term management
- Can volunteers be used to make improvement
- Supportive of long-term vision but what about the now?



NEXT STEPS



- Continue assessment and transition plan
- Identify and prioritize the types of repairs that can be made to support the boating community
- Proactively entertain conversations about full marina redevelopment and temporary and long-term marina management
- Keep community informed
- Evaluate the impact on the City's budget

****Significant load on City staff for months ahead**





Questions?



Jill Bergman

Community and Economic Development Director

jbergman@cityofmartinez.org



Resolution Declaring the Old Train Depot Exempt from the Surplus Land Act

Presentation to City Council
July 17, 2024

BACKGROUND

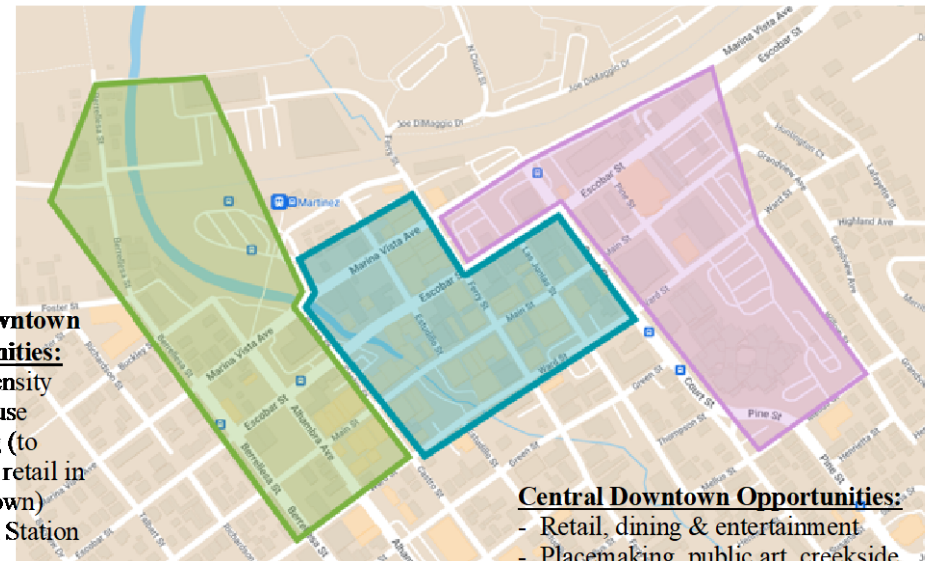


- Old Train Depot Redevelopment Priority
- April -Ended Exclusive Negotiations with Martinez Historic Society
- Located at Gateway of Community
- Complex Onsite Challenges
 - Pipelines
 - Train Track Proximity
- Remediation
- City Initiated Steps for Future Site Preparation for Development

Subject property

Marina Opportunities:

- Resort Hotel/Spa
- Bike/Ped Bridge
- Ferry Station
- Marina Development
- Regional recreation facilities
- Cirque du Soleil / Teatro Zinzanni



West Downtown Opportunities:

- High density mixed-use housing (to support retail in Downtown)
- Amtrak Station

Central Downtown Opportunities:

- Retail, dining & entertainment
- Placemaking, public art, creekside amenities, historic architecture

East Downtown Opportunities:

- Hotel
- Intensify office & education uses
- Gateway & wayfaring signs

SITE PREPARATION STEPS



- Remediation – Focus this Past Year
 - Lead and Asbestos Removal – Develop Specifications
 - Remove Non-Bearing Interior Walls and Expose to Shell Ready
 - Clean-out Depot
 - Go out to Bid

- Redevelopment Preparation
 - Title Report
 - Historic Resource Evaluation
 - Baseline Architectural Plan
 - California Surplus Lands Exception Process

CURRENT PHASE



Under the California Surplus Land Act, cities cannot sell a property until they declare the property either “surplus” or “exempt” from the SLA:

- a) Surplus** properties must first be made available to affordable housing developers
- b) Exempt** properties have much more flexibility in how they can be sold & developed.

The Train Depot qualifies to be exempt from SLA :

“Surplus land that is subject to valid legal restrictions that are not imposed by the local agency and that would make housing prohibited...”

On 6/21/24, the Ad Hoc Committee supported plans to declare the property exempt from SLA.

By complying with the Surplus Land Act NOW, the City will be better able to attract a developer



RECOMMENDATION



Adopt the proposed resolution to declare the Old Train Depot exempt from the California Surplus Land Act.

QUESTIONS?



CODE ENFORCEMENT PROGRAM AND PROCESS IMPROVEMENTS

Presented By: Mike Leontiades, Chief Building Official

City Council Meeting | July 17, 2024

Code Enforcement Goal



Our main goal is to enhance the quality of life by helping to sustain safe, healthy living conditions for residences and businesses in the Martinez Community.

Achieving Compliance

Reactive - complaint received by citizens and investigated.

Proactive - violations independently observed by City staff.

- Reactive approach is the most common and utilized by Martinez.
- Pros and cons.

Code Enforcement Process



Typical Violations - Overview

Include but not limited to:

- Noxious odors or fumes emanating from a property.
- Overgrown vegetation.
- Failing to secure buildings or yards where a hazard exists.
- Abandoned vehicles, trailers, etc.
- Excessive or illegal dumping of debris.
- Graffiti.
- Neglecting fire-damaged properties.

Code Enforcement Process



Steps taken to begin resolution

- Receive Complaint
- Conduct Site Visit
- Make Contact with Owner
- Seek resolution
- Notice to Cure – Citation
- Starts the clock for the process –
 - Typical timeframe 10-30 days
 - Over 90% success rate after sending notice
- Nuisance Abatement

Code Enforcement Process



Nuisance Abatement

Serious violations or those that exceed reasonable timeframe.
Repeated violations do not require timeframe to correct.

Hearing by Planning Commission.

- Violator to provide burden of proof why nuisance should not be abated.
- Planning Commission decision is final and conclusive.
- Violator may appeal decision to City Council.
- If Council decision appealed, next is court of competent jurisdiction.

Code Enforcement Process



Emergency Abatement of Nuisance

If there is imminent or immediate danger to the public or continuance of existing nuisance endangering public.

Duty of City Council or appropriate officials to proceed with abatement if the public health, welfare or safety is at risk.

- 24-hours notice to property owner is reasonable notice.
- Applicable MMC Sections 1.13.120 & 1.13.120B.

Code Enforcement Process



Steps to Strengthen the Process

- Develop consistent processes for notification follow through:
 - Notice letter sent via certified and regular mail and include the posting of letter onto the building or structure.
 - Reduce timeframe to 10 days for hazardous issues or repeat offenders.
 - Improve the tracking of citations, intake form and tracking software.
 - Utilize abatement procedure when warranted.

Code Enforcement Process



Next Steps

- Receive Council input on the proposed recommendation for strengthening internal policies.
- Staff to report back in six months with update on policy implementation to determine if Code amendments are warranted.



Public Comment
Rec'd 7-17 @ 5pm

~~2 of 2~~

1062

Date; 07/17/2024

Subject; City Marina

Council members and Mrs. mayor,

I thank you for your recent press release that provided the high-level tasks and time line to revitalize our city waterfront and marina. I understand and agree with your efforts to develop this master plan to attract marina development/ management companies, investor groups, support grant applications to name a few.

Prior to the start of the new master plan development myself and others attended many city council meetings to address the need for dredging, dock and break wall repairs. Anja Brey and another lady from the marina collected more than three hundred signatures from local residents in favor of the city maintaining our marina. A partial dredge was approved completed. Five million dollars was approved to start break wall and other much needed repairs.

Last week the mayor and economic development director visited the marina to address our concerns with regards to Almar/Suntex decision to cancel their agreement to manage the marina. I mentioned the need to address the missing corrugated panels. They understood my concern and suggested coming to the city council meeting. This is where my frustration level skyrockets.

We came to the meetings and the five million was approved. Several months later when I inquired at a council meeting about getting the corrugated panels repaired on the break walls. In short "we had more pressing issues and moved the money out of the marina budget. We then asked to have a voice with the marina commission to help identify several tasks such as the panels that could help extent the life if the present dock system and dredge that was about to start. Politely we were told we have engineers on staff and a good pool of consultants if needed, but thank you.

There one single item that still tops the list in my opinion. Purchase and attach the corrugated panels to the break wall. These panels are 3' x 8' and cost around \$100.00 dollars each. This single task would have greatly suppressed the wake and

storm surge that rock the docks. Over the past three years this rocking action is responsible for many water line ruptures, flotation foam separation, rub rail damage, cleat failure, mooring line breakage, decking fasteners pulling out and dock wing fingers breaking away from the main docks. The sediment infill has greatly accelerated due to our picket fence break wall.

Pictured below



Kevin Bacon had a good suggestion. Include a liner price pre-foot in the fishing pier RFP. Then it would be possible to have the same crew install what is not included with the pier project.

Regards

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A Dock #75

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