



# Community Groups Funding Program Agreement for Awards Greater Than \$1,000

**Instructions:** Recipients of grant awards greater than \$1,000 must complete and submit this Agreement within 30-days of Award notice. Submit completed Agreement to [sustainability@cityofmartinez.org](mailto:sustainability@cityofmartinez.org).

## Agreement between the City of Martinez and \_\_\_\_\_ for Awards greater than \$1,000

This Agreement, dated this \_\_\_\_\_ day of \_\_\_\_\_, is entered into between the City of Martinez ("City") and \_\_\_\_\_ (organization).

### RECITALS

- A. (Organization) has asked City to contribute \$ \_\_\_\_\_ (\_\_\_\_\_ Dollars) for use by (organization) to cover costs in order to provide the services described in the attached Exhibit A: Application for Funds. The services rendered pursuant to this agreement will be for the period \_\_\_\_\_ through \_\_\_\_\_.
- B. City has determined that it is in the interest of the City of Martinez to make a grant of \$\_\_ (\_\_\_\_\_ Dollars) for such purpose, provided certain conditions are met to ensure the services will benefit the residents of City.

### AGREEMENT

City and (organization) agree as follows:

- 1. Recitals  
The foregoing recitals are true and correct and are part of this agreement.
- 2. City Grant  
City shall provide \$ \_\_\_\_\_ (\_\_\_\_\_ Dollars) to be used by (organization) for (project or program) support for \_\_\_\_\_ as described in the attached Exhibit A to this Agreement. The grant shall be paid upon invoice to the City.
- 3. Records  
(Organization) shall maintain records for program review, evaluation, and/or other purposes and make them available to City upon request.
- 4. Periodic Reports  
Upon request of City, (organization) shall provide reports describing the progress made by (organization) accomplishing the goals and objectives outlined in the work plan. See After-Action Funding Report.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
City Manager

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Signature

Title: \_\_\_\_\_