



**PARKS, RECREATION, MARINA AND CULTURAL COMMISSION (PRMCC)
REGULAR MEETING AGENDA**

**Tuesday, September 19, 2023
7:00 PM**

**COUNCIL CHAMBERS & VIA ZOOM
525 HENRIETTA SREET, MARTINEZ, CA 94553**

MEETING DETAILS -

Additional agenda documents pertaining to meetings can be found on the City's website at <https://www.cityofmartinez.org/government/city-clerk/notices-and-publications>

Please refer to <https://www.cityofmartinez.org/government/meetings-and-agendas> for specific instructions and proper protocol during the virtual meeting.

For this particular meeting, please join us by choosing any of the following options:

1. Via Mobile Phone or Desktop, using the Zoom App direct link: <https://cityofmartinez-org.zoom.us/j/94329024235?pwd=b2FpNHBLK3d1U3BqdWh3TXBiYmhhUT09>

2. Via Web Browser, from <https://cityofmartinez-org.zoom.us/join>
Meeting ID: 943 2902 4235
Passcode: 983057

3. Via Phone by calling (669) 900-9128 and enter the provided meeting details above.

CALL TO ORDER

ROLL CALL - *Commissioners Kylie Long, Karen Bell-Patten, Lorena Castillo, Brian Eychner, Jeremie Ginelli, Jeff Manley, John Stevens, Max Godino; Vice Chair Rob Parolek, Chair Dylan Radke.*

PRESENTATION(S)

Receive Almar Marina Presentation and Update

PUBLIC COMMENT- RESERVED FOR ITEMS NOT LISTED ON THE AGENDA

CONSENT CALENDAR

Motion to Approve July Meeting Minutes
[PRMCC Action Minutes 07-18-2023.pdf](#)

NEW ITEMS

Receive overview of Workplan to Update Community and Recreation Services User Fees;
Appoint members to the Fee Subcommittee.
[Recreation Fee philosophy - Final PRMCC.pdf](#)
[SR - Fee Work Plan Final PRMCC.pdf](#)

ACTION ITEMS

St. Catherine of Siena Church's Request for Use of Ignacio Plaza
[Special Request for Use of Ignacio Plaza- St. Catherine of Siena.pdf](#)

SUBCOMMITTEE(S)

CITY STAFF COMMENTS

Receive Acting Recreation Manager's Verbal Update

Receive Assistant City Manager's Verbal Update

COMMISSIONER COMMENTS

ADJOURNMENT - *Adjourn to a Regular PRMCC meeting on October 17th, 2023, at 7:00 p.m.*

I hereby certify this agenda was publicly notified by 5:00 p.m. on September 15th, 2023.

/s/ Elizabeth Flores, Administrative Aide III

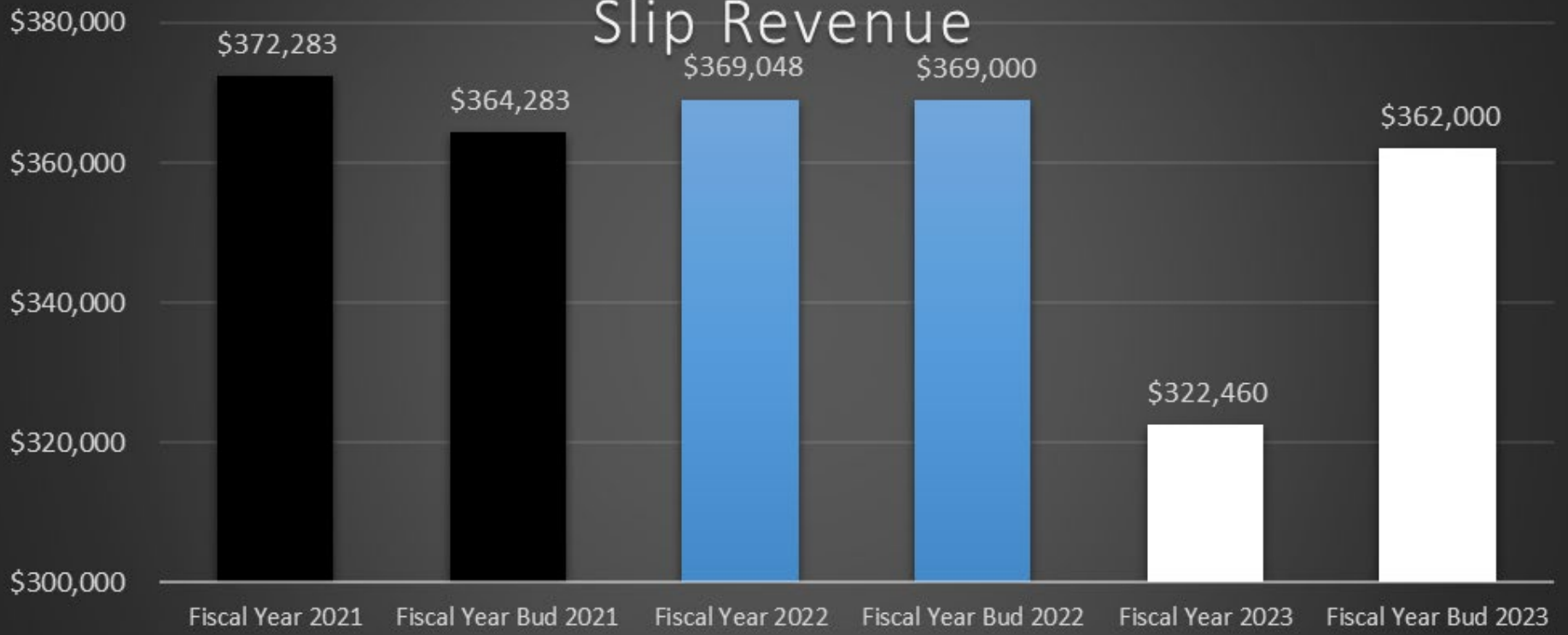
INFORMATION FOR THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Development Office at (925) 372-3512. Notification at least 48 hours prior to the meeting will enable the city to make reasonable arrangements to help ensure accessibility to this meeting. Upon request, this agenda will be made available in appropriate formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990.

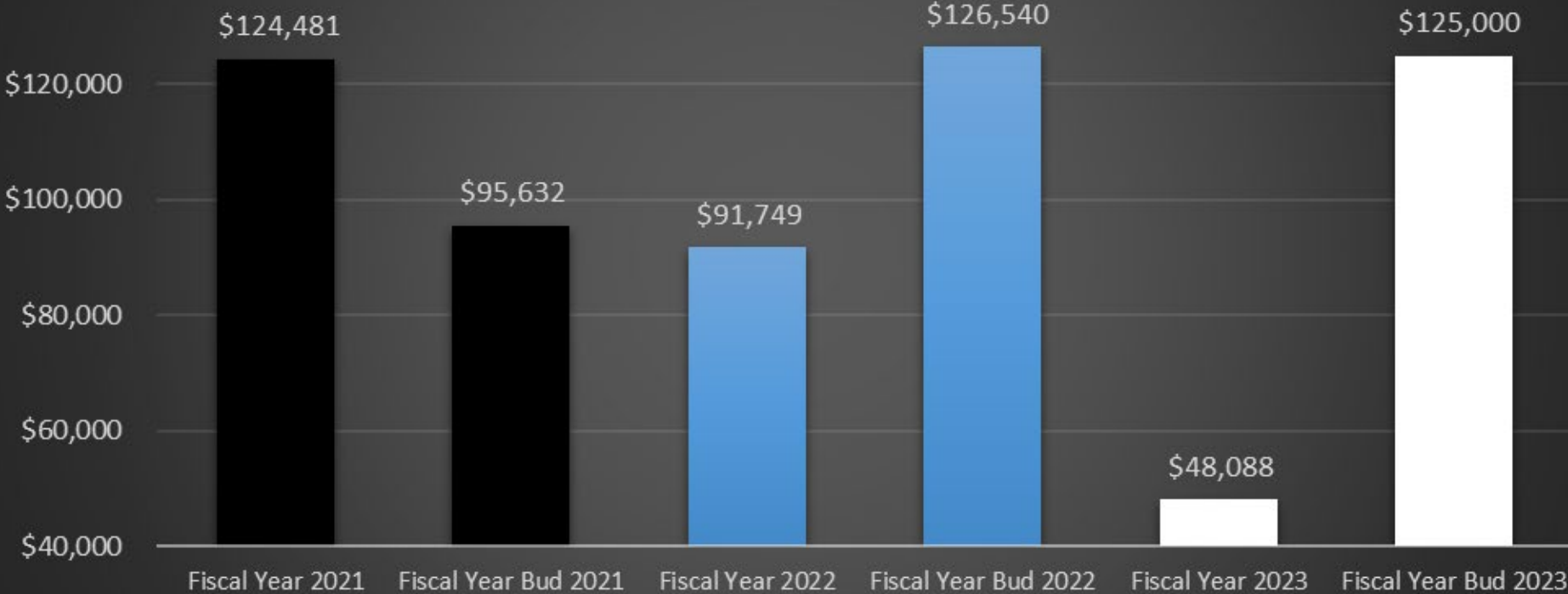


MARTINEZ MARINA

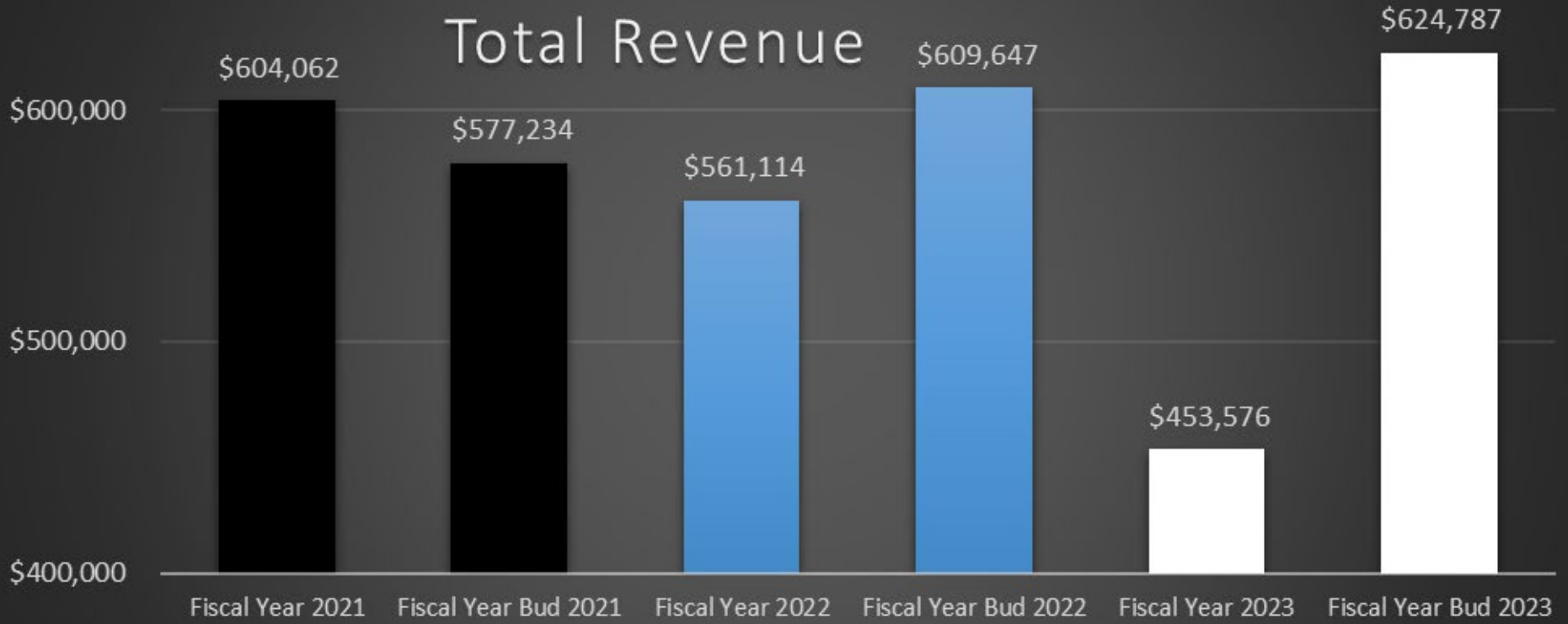
Slip Revenue



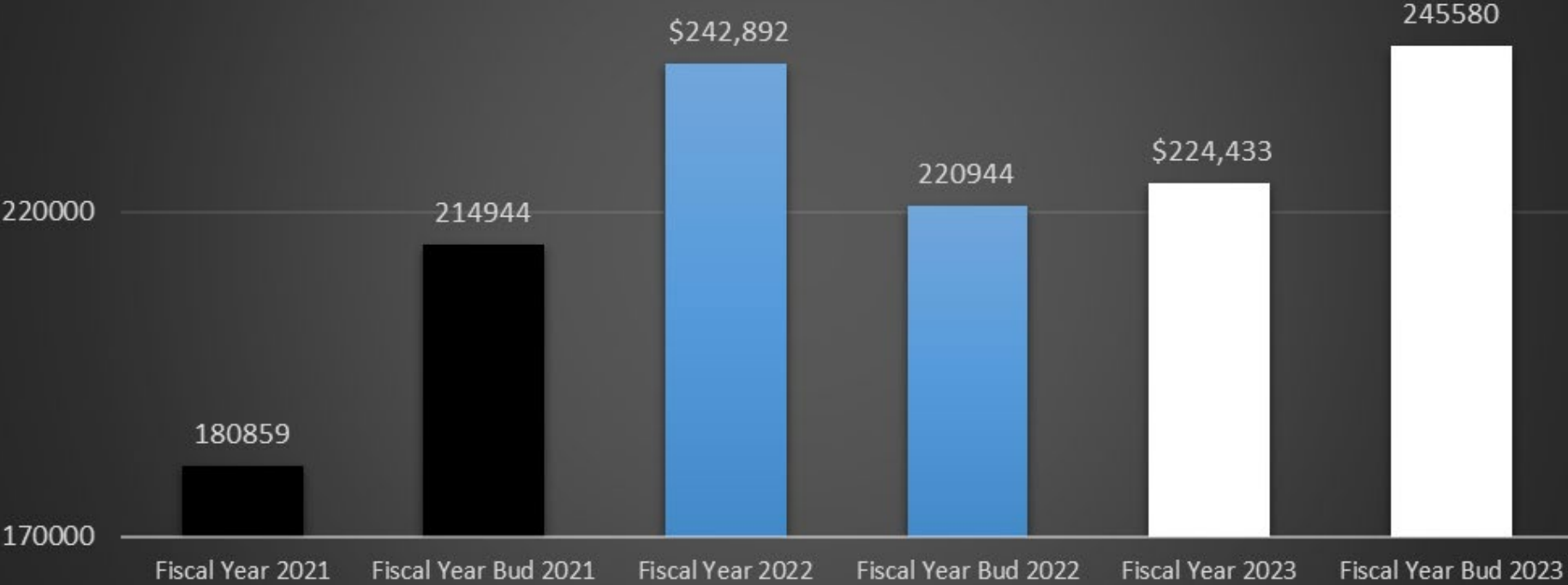
Bait Store Income



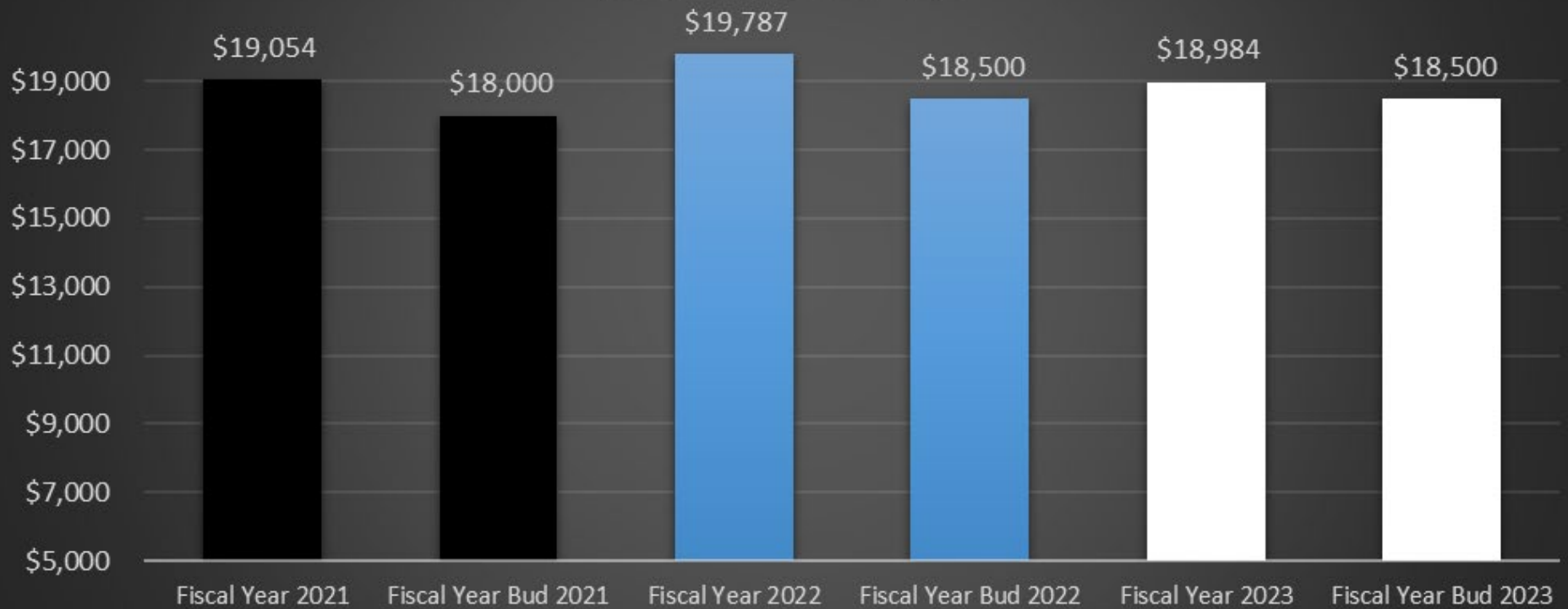
Total Revenue



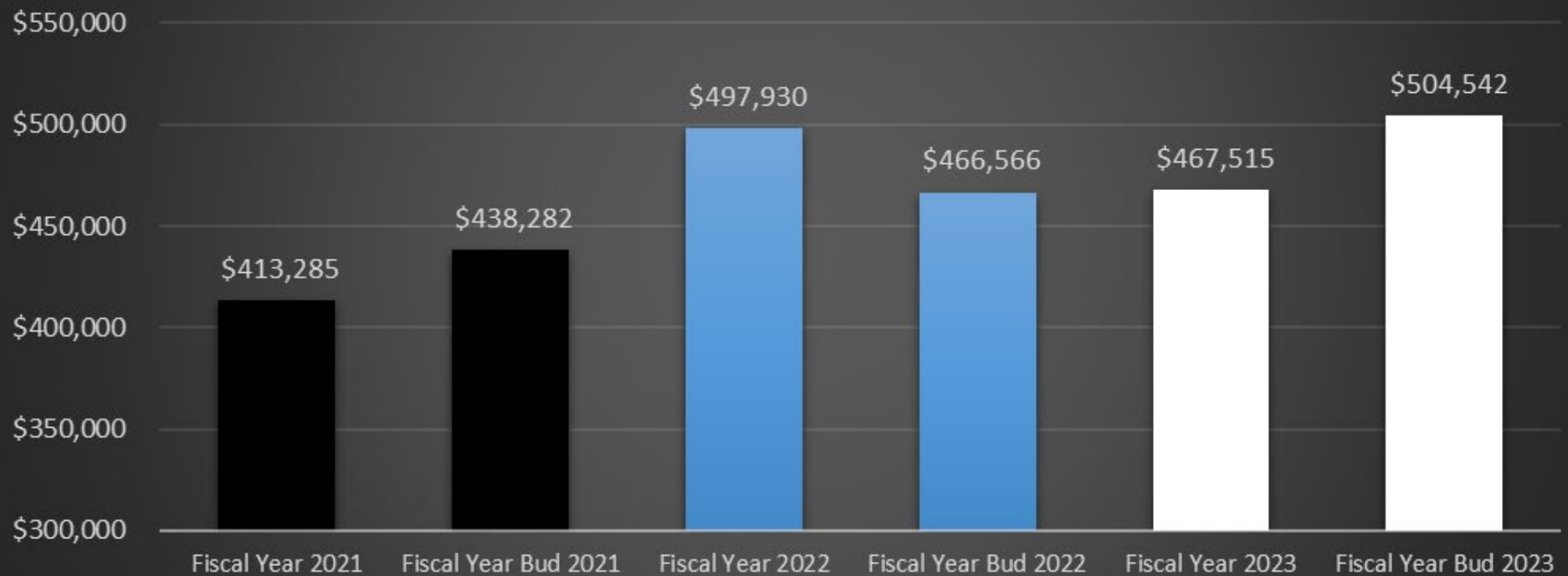
Payroll



Maintenance



Total Marina Expenses



St. Catherine of Siena

150th Gala Celebration

150th Celebration Gala Dinner and Dance

Thursday – October 5th : Lights installed in the plaza and barricades/signs placed

Saturday 10 am Set Up: Volunteers will set up tables and chairs
 2 pm: Set up of table settings and final touches
 3 pm: DJ and Band arrive, sound checks, etc
 4 pm: Caterer arrives

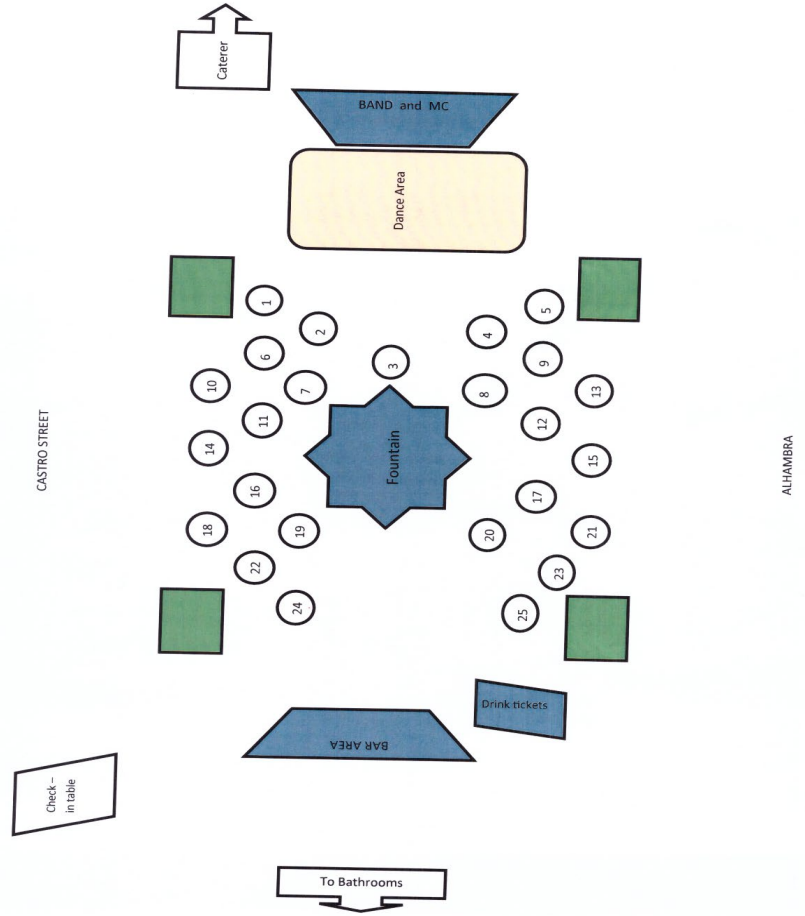
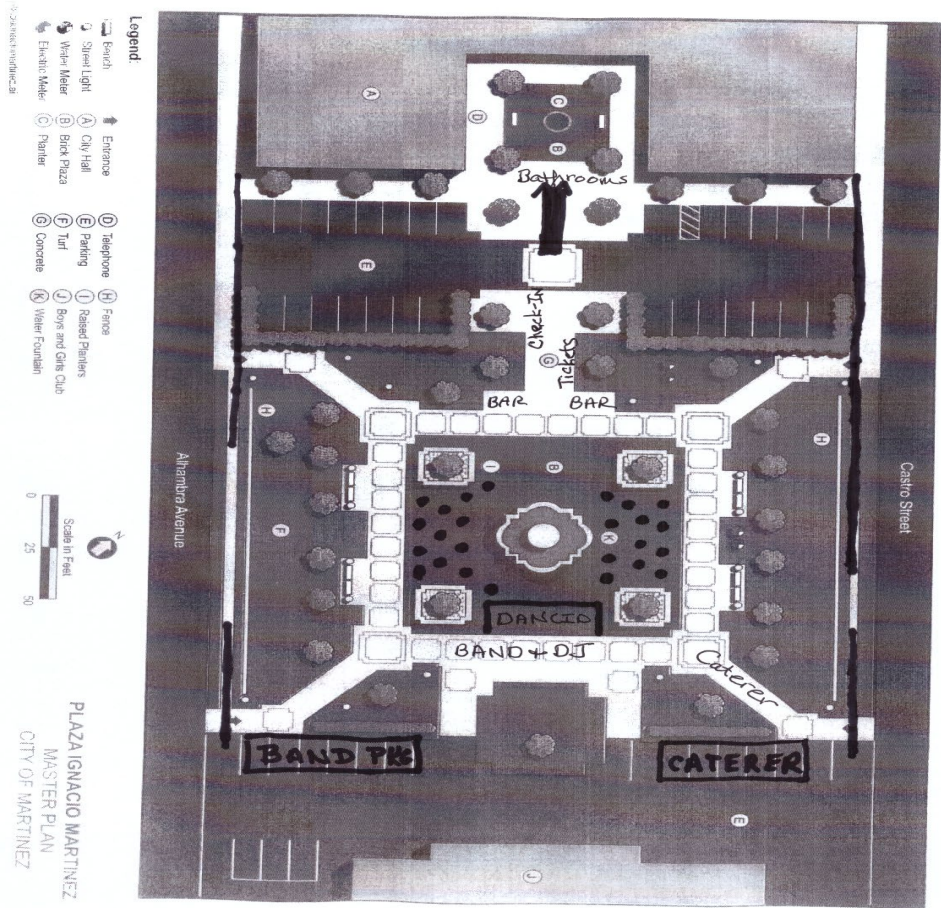
Event: 5:30 pm: Event opens – Cocktails and Apps
 6:30 pm: Welcome and Reading of Proclamation
 6:45 pm: Dinner Service Begins
 8:00 pm: Music and Dancing

CleanUp: 9 pm - Cleaning begins
 10 pm – Wrap Up and final removal of all items

ADDITIONAL LIGHTING



Map Drawings for layout



ENTRANCE



BARS TO THE
LEFT & RIGHT



BAR AREA

- Liquor license
- 2 certified bar tenders
- Specialty drink to be sold
- Wine and Beer included in ticket price

CASTRO BARRICADE

CATERER Zandonella



BAND & DANCING



CATERER ACCESS



ENTERTAINMENT

- We will have a DJ with sound equipment to facilitate the event
- A 5 piece band will play music for Cocktail Hour and dancing

Security and Bathrooms

- We have requested the use of Martinez Police for security
- We have requested the use of the City Hall bathrooms for our event

ALHAMBRA SIDE BARRICADES



Parking and Waste Management

- We have two parking lots available for parking. One on Henrietta St. at the back of the church. The other at 1125 Ferry Street
- Garbage and recycling will be minimal. Steve Gallo, a volunteer, will be managing and transporting garbage back to our property for removal.