



PRMCC REGULAR MEETING AGENDA

DATE: Tuesday, January 16, 2024

TIME: 7:00 PM

PLACE: City Hall Council Chamber (525 Henrietta St. Martinez, CA 94553) & Via Zoom

INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

REMOTE PARTICIPATION

This meeting will be conducted in-person in the City Hall Council Chamber and shall be aired in real time via Zoom. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. If attending via Zoom, please join us by choosing any of the following options:

1. Via Mobile Phone or Desktop, using the Zoom App direct link:
2. Via Web Browser, from <https://zoom.us/join>
 - a. Webinar ID: 943 2902 4235
 - b. Passcode: 983057
3. Via Phone by calling **(669) 900 - 9128** and enter the provided meeting details above.

PUBLIC COMMENTS

Public comments can be made in person at the meeting or submitted in writing. Written comments must be received by 12 PM, the day of the meeting. For information on how to submit written comments, please visit the City's Meetings & Agendas webpage linked above.

ADA ACCOMODATIONS

In accordance with the Americans with Disabilities Act and California law, the Council Chamber is wheelchair accessible and disabled parking is available at City Hall. If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

AGENDA CONTINUED TO PAGE 2

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CALL TO ORDER

ROLL CALL - Commissioners Karen Bell-Patten, Kylie Long, Lorena Castillo, Brian Eychner, Jeremie Ginelli, Jeff Manley, John Stevens, Max Godino, Vice Chair Rob Parolek, Chair Dylan Radke.

PRESENTATION(S)

PUBLIC COMMENT- RESERVED FOR ITEMS NOT LISTED ON THE AGENDA

CONSENT CALENDAR

Motion to Approve November and December 2023 Meeting Minutes

[PRMCC Action Minutes - 11-21-23.pdf](#)

[PRMCC Action Minutes 12-19-23.pdf](#)

NEW ITEMS

2023 Annual Community and Recreation Services Report

[SR - Annual Report 2023.pdf](#)

2024 Commission Agenda Forecast

[Staff Report - PRMCC Agenda Forecast 2024.pdf](#)

[Attachment A - List of Recreation Events.pdf](#)

ACTION ITEMS

SUBCOMMITTEE(S)

Verbal Update from Fee Subcommittee

CITY STAFF COMMENTS

COMMISSIONER COMMENTS

ADJOURNMENT - Adjourn to a Regular PRMCC meeting on Tuesday, February 20, 2024, at 7:00 PM.

CERTIFICATION - I hereby certify this agenda was publicly notified by 5:00 PM on January 12, 2024.

/s/ Elizabeth Flores, Administrative Aide III



Community and Recreation Services Division

Annual Report 2023

PRMCC Meeting

1/16/2024



Rentals:

Field, Picnic & Facility, Pool

2023 Rental Offerings



- Picnic Reservations
- Sports Field Reservations
 - Youth Sports
 - Adult Sports
 - Professional Baseball
- Facility Rentals
 - Nancy Boyd Room
 - Golden Hills
 - Kiwanis Club
- Pool parties
 - Private
 - Picnic shelters



Annual Numbers



Program Area	Numbers in 2023	Numbers in 2022
Sports Fields Rentals*	2897	3730
Picnic & Facility Rentals	676	524
Private Pool Party Rentals	124	7
Pool Shelter Rentals	241	113

*Major storm event and a park project that prevented user groups from playing on the fields until April 2023

*Still closing out 2023

*Added Golden Hills to facility rental

*Pool recovery

Aquatics



- Recreational Swim Drop-In
- Swim Lessons (Group & Private)
- Water Aerobics Drop-In Class
- Lap Swim Drop-In



Aquatics



Program Area	Numbers in 2023	Numbers in 2022
Swim Lessons Registration	575	87
Punch Pass Registration	361	413
Daily Admissions	3794	3045

- **RAC – bounced back from 2022 maintenance and operational issues**
 - Maintenance Contract: 7 days a week plus emergency call outs when necessary
 - Swim lesson program revamped from 2022, community user groups were very happy
 - Developed plan for pool heater replacement; project to be completed by March 2024



Camp

Summer and Seasonal



Special Events

By the Numbers

Beaver Meadow Day Camp



- **Seasonal Camp:**

- Offered camp during Thanksgiving break and Spring Break, 9:00am – 3:00pm
- Camp was held at Kiwanis Building

- **Summer Camp:**

- Offered eight 1-week sessions, Monday-Friday, 9:00am – 3:00pm.
 - Last year, camps were offered as four 2-week sessions.
- Camps were held at Rankin Park and Nancy Boyd Park
 - Nancy Boyd: Ages 4-8
 - Rankin: Ages 6-11



Program Area	Numbers in 2023	Numbers in 2022
Average per week	27	-
Fall Camp Total	27	30
Spring Camp Total	23	36



Special Events



- Events directly organized by city: **11**
 - Youth Baseball Parade
 - Pumpkin Dunkin
 - Egg Hunt
 - Memorial Day
 - 4th of July Parade & Fireworks
 - Veterans Day
 - Holiday Frolic
- Special Events facilitated by staff: **120**
- Average number of events involving city staff: **10/month**
- Number of unique events : **49**
 - **57% increase from 2022!**



Special Events



Main Annual City Events

- Largest event:
 - King of the County BBQ Competition: **20,000-25,000 attendees**
- Multiple Events:
 - Farmer's Market: **1,500-3,000**
 - Open Air Markets: **3,500**
- One Time Events:
 - 4th of July: Parade **3,000**; Fireworks: **5,000**
 - Bay Area Craft Beer Festival: **2,500**
 - Halloween spooktacular: **2,500**



*Note: Rough estimated attendance



Seniors

Programs, Special Events,
Community Services

Senior Center Programs



Program Area	2023 participants
Fitness Classes	1748
Creative Art Classes	320
Special Events (29 events)	850
Senior Nutrition program (5400 meals)	211
Loaves and Fishes Weekends	4050
Resources and Services	981
Senior Club memberships	650

Programs Offered

- Fitness Classes: Jazzercise, Line Dancing, Yoga, Tai Chi, Walk Talk, and Coffee & Laughing Yoga
- Creative Arts Classes: Beading, Sewing, Community Quilts, Coloring Club, Ukulele Jam, and Watercolors
- Special Events: Holiday Bunco, Sips and Sunset, Coffee and Conversation, Root Beer Floats, Slice of Thanks, Earth Day, National Donut Day, Tea-riffic Mother's Day, and Frosty's Holiday Boutique
- Senior Nutrition Program: Offered M-F for Seniors 60+, in partnership with Contra Costa Health Services
- Loaves and Fishes: Weekend drive thru meals at the senior center parking lot for senior participants
- Resources and Services: Senior Peer Counseling, Health Insurance Counseling, Consult-an-Attorney, Contra Costa Legal Services Free Wills Clinic, AARP Tax Aide



In 2023, Staff provided consistent opportunities for social interaction, physical fitness and overall happiness to our seniors!

Senior Center Programs



Major Accomplishments

- Marketing and relationship building to increase opportunity for senior involvement at the center
- Two sponsorships from Martinez Rotary and Senior Center Club to support inclusion dances
- Partnerships with various community organizations, including Loaves and Fishes, The Lodge of Glenn Cove, Golden Years Placement Agency, and Carlton Senior Living.
 - These organization donated items for giveaways and luncheons and special events; an incentive to attract more participants.





Questions / Comments?



PRMCC 2024 Agenda Forecast

Presented by Lauren Sugayan



January (Today)

- ◆ Future Agenda Item Planning
- ◆ Annual Community and Recreation Services Report

February

- ♦ 2024 Special Events - Policy and Application Update
- ♦ Fee Subcommittee Recommendation
- ♦ NorCal Courts Annual Report
- ♦ Universal Sports Academy Annual Report





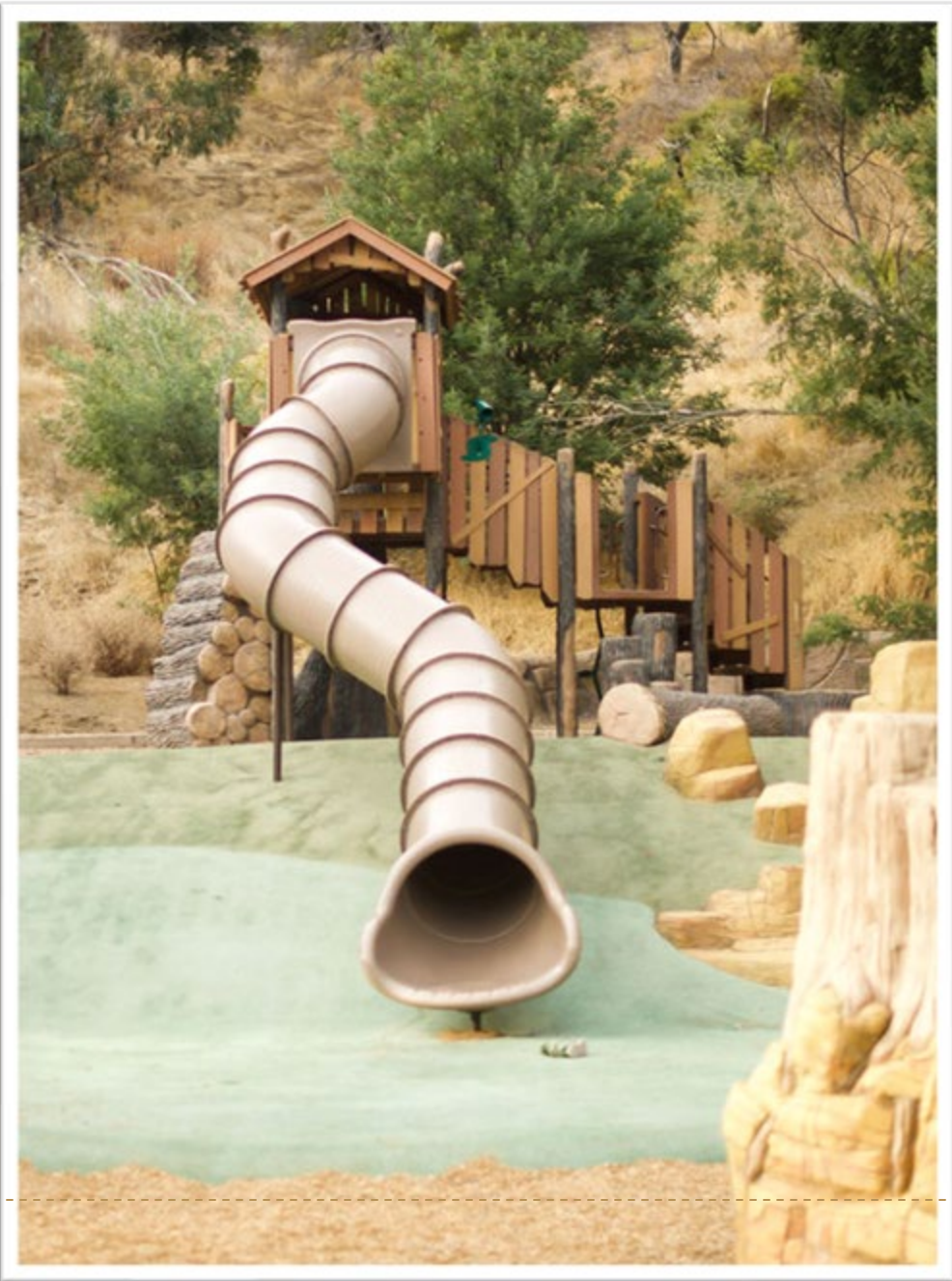
March

- ♦ [Martinez Bocce Federation Annual Report](#)

April

- ◆ Annual Library Report from Contra Costa County
- ◆ Onstage Triannual Reports
- ◆ Public Safety Bi-Annual Update





May

- ♦ Public Works Bi-Annual Update
- ♦ Community & Recreation Summer Programs Report
- ♦ Ignacio Plaza Events for Approval:
 - Beaver Festival

June

- ♦ Park Tour
- ♦ Development Proclamation for National Parks and Recreation Month





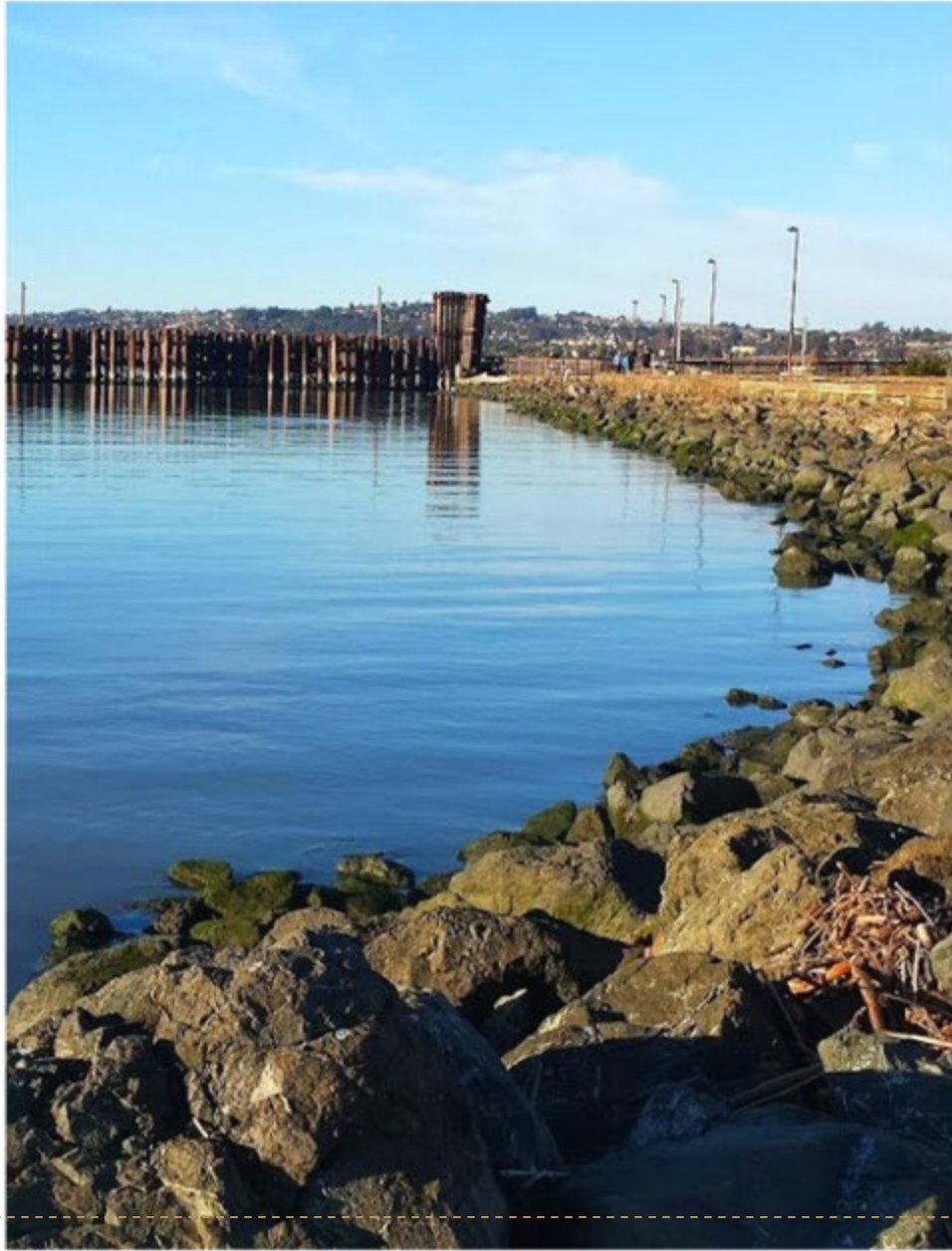
July

- ♦ Park Tour
- ♦ Onstage Triannual Reports
- ♦ Ignacio Plaza Events For Approval:
 - Shakespeare in the park
 - Martini Gala Event
 - Art in the Park

August

- ◆ NO MEETING





September

- ◆ Almar Marina Annual Report

October

- ◆ Onstage Triannual Report
- ◆ Public Works Update





November

- ◆ Public Safety Bi-Annual Update

December

- ♦ Election of Officers

