



# REGULAR MEETING AGENDA

City Council and as Board Of Directors Of Contra Costa  
County Sanitation District No. 6

Mayor Brianne Zorn  
Vice Mayor Mark Ross  
Councilmember Jay Howard  
Councilmember Satinder S. Malhi  
Councilmember Debbie McKillop

**DATE:** Wednesday, December 06, 2023  
**TIME:** 7:00 PM  
**PLACE:** City Council Chamber, 525 Henrietta Street, Martinez, Ca 94553; And Via Zoom

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## INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

## REMOTE PARTICIPATION

This meeting will be conducted in-person in the City Hall Council Chamber and shall be aired in real time via Zoom. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. If attending via Zoom, please join us by choosing any of the following options:

1. Via Mobile Phone or Desktop, using the Zoom App direct link: <https://cityofmartinez-org.zoom.us/j/94718000535?pwd=REQzU0RZVUtWZ0hXNW5hU0dPdEJNZz09>
2. Via Web Browser, from <https://zoom.us/join>
  - a. Webinar ID: **947 1800 0535**
  - b. Passcode: **asdqwe**
3. Via Phone by calling **(669) 900-6833** and enter the provided meeting details above.

## PUBLIC COMMENTS

Public comments can be made in person at the meeting or submitted in writing. Written comments must be received by 12pm the day of the meeting. For information on how to submit written comments, please visit the City's Meetings & Agendas webpage linked above.

## ADA ACCOMODATIONS

In accordance with the Americans with Disabilities Act and California law, the Council Chamber is wheelchair accessible and disabled parking is available at City Hall. If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

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*AGENDA CONTINUED TO PAGE 2*

**CALL TO ORDER** - *Pledge of Allegiance*

**ROLL CALL** - *Councilmembers Jay Howard, Satinder S. Malhi, Debbie McKillop; Vice Mayor Mark Ross, Mayor Brianne Zorn*

**CIVILITY STATEMENT** - *As your elected Governing Board, we will treat each other and the public with patience, civility, and courtesy as a model of the same behavior we wish to reflect in Martinez for the conduct of all City business and community participation. This includes respect for everyone's First Amendment Right to voice their opinion on matters within the City's subject matter jurisdiction, even if that opinion is different from our own. The decisions made tonight will be for the benefit of the Martinez community and not for personal gain.*

**PRESENTATIONS**

1. Proclamation - Recognition of Service Kimberley Glover  
[Proclamation - Recognition of Service Kimberley Glover](#)
2. New Staff and Internal Promotion Announcements
3. Presentation - Alhambra Way Mural Concept Design Update  
[Presentation - Alhambra Way Mural Concept Design Update](#)

**PUBLIC COMMENT** - *For items not on the agenda. Non-agenda public comment is limited to matters which are within the subject matter jurisdiction of the City Council, and which are not action items listed elsewhere on the agenda.*

**CONSENT CALENDAR**

4. Motion waiving reading text of all Resolutions and Ordinances.
5. Motion to Approve City Council Action Minutes for November 15, 2023.  
[Action Minutes 11-15-23](#)
6. Motion to approve November check and EFT registers.  
[Check Register 11-20-23](#)  
[EFT Register 11-20-23](#)
7. Continue the Revised 2023 – 2031 Housing Element, General Plan Amendments, and Zoning Map and Text Amendments, without consideration, to the regular City Council meeting of December 20, 2023.  
[Staff Report - Housing Element Update](#)

**\*\*\*CONVENE AS THE BOARD OF DIRECTORS OF CONTRA COSTA COUNTY  
SANITATION DISTRICT NO. 6\*\*\***

8. Adopt Resolution as constituting the Board of Directors of Contra Costa County Sanitation District No. 6, authorizing the City Manager to execute amendment No. 2 to the Consultant Services Agreement with Woodard & Curran for technical support services for Sanitation District No. 6 and increasing the Agreement amount by \$50,000 for a total not to exceed amount of \$118,465.  
[Staff Report - SD6 Woodard & Curran Amendment](#)  
[Resolution - SD6 Woodard & Curran Amendment](#)  
[Attachment A - SD6 Agreement with Woodard & Curran](#)  
[Attachment B - SD6 Woodard & Curran Proposal](#)

**\*\*\*RECONVENE AS THE CITY COUNCIL OF THE CITY OF MARTINEZ\*\*\***

**GENERAL BUSINESS ITEMS**

9. Receive and hold discussion regarding the City Attorney's Impartial Analysis; consider a motion approving the draft Argument In Favor regarding the City measure and direct staff to file the Argument in Favor with the County Elections Office.  
[Staff Report - Argument In Favor and Impartial Analysis](#)  
[Attachment A - Resolution 140-23 City Clerk Ballot Measure](#)  
[Attachment B - Impartial Analysis](#)  
[Attachment C - Argument in Favor \(Draft\)](#)
10. Receive 2023 Annual Tree Program Update, hold discussion, and provide input to staff.  
[Staff Report - 2023 Annual Tree Program](#)
11. Consider approving Karkin Park as the name for the new park at Pine Meadow Drive as recommended by the Parks, Recreation, Marina, and Cultural Commission (PRMCC) per the City's Naming Policy.  
[Staff Report - Naming of Park at Pine Meadows](#)  
[Attachment A - Master Park Plan](#)  
[Attachment A1 - Park Phase 1 Option B Plan](#)  
[Attachment B - Park Naming Applications](#)  
[Attachment C - Park Naming Petitions](#)  
[Attachment D - Martinez Historical Society Analysis & Review](#)  
[Attachment E - Naming Policy](#)  
[Attachment F - Karkin Costanoans Study Excerpt](#)
12.
  1. Adopt Motion approving the plans and specifications, and authorizing staff to advertise for bids for the park at Pine Meadow Drive, Project No. C5048.
  2. Adopt Resolution authorizing the City Manager to execute standard form contracts with Landscape Structures, Inc. for new play structures in the amount of \$251,394, and with Romtec Inc. to design and supply a new restroom building in the amount of \$116,139, and approving an additional allocation of \$600,000 in American Rescue Plan Act (ARPA) funds and re-allocation of \$300,000 of ARPA funds from Mt. View Park Basketball Court Replacement, Project C5046 to the park at Pine Meadow Drive, Project C5048.  
[Staff Report - Approval of Design of Park at Pine Meadows](#)  
[Resolution - Park at Pine Meadow Drive Design Approval](#)  
[Attachment A - Project Plan](#)  
[Attachment B - Initial Phase Priority Improvements](#)  
[Attachment C - Landscape Structures Proposal](#)  
[Attachment D - Romtec Building Proposal](#)

**PUBLIC HEARING ITEMS**

13. Conduct a public hearing, waive the reading and introduce the Ordinance approving a Municipal Code Amendment and Zoning Text Amendment to amend the Martinez Municipal Code by: 1) merging Martinez Municipal Code Chapter 8.08 (TREES AND SHRUBS – PLANTING AND MAINTENANCE) AND 8.12 (TREES ON PRIVATE PROPERTY-PRESERVATION, PROTECTION AND REMOVAL), amending the definition of Protected Tree, establishing a tree replacement ratio, establishing a list of recommended and discouraged trees, and establishing a tree replacement in-lieu fee; 2) amending Chapter 22.04 (DEFINITIONS) and Chapter 22.12 (RESIDENTIAL DISTRICTS) to revise and establish new definitions for apiary, chicken, and coop;

and 3) adding Chapter 22.58 (SMALL ANIMALS) to establish standards and best practices for bees and chickens.

[Staff Report - Chickens Bees and Trees Regulations](#)

[Ordinance - Chickens, Bees, and Trees Regulations \(Draft\)](#)

[Attachment A - Tree List](#)

[Attachment B - Existing Chapter 8.08 \(Trees and Shrubs – Planting and Maintenance\)](#)

[Attachment C - Existing Chapter 8.12 \(Trees on Private Property – Preservation, Protection, and Removal\)](#)

#### **CHIEF OF POLICE**

14. Comments and Updates

#### **CITY MANAGER**

15. Comments and Updates

- Muir Oaks Update

16. Receive and file report regarding the Martinez Refining Company investigation and associated updates.

[MRC Update Report](#)

#### **APPOINTMENTS TO COMMISSIONS AND/OR AGENCIES**

17. Adopt a resolution appointing Councilmember Debbie McKillop as Vice Mayor from December 6, 2023 through December 3, 2024.

[Staff Report - Vice Mayor Appointment 2024](#)

[Resolution - Vice Mayor Appointment 2024](#)

18. Adopt a resolution confirming the City of Martinez’s intent to participate in the Green Empowerment Zone and designating primary and alternate representatives to the Green Empowerment Zone Board of Directors for a two-year term.

[Staff Report - Green Empowerment Zone Appointments](#)

[Resolution - Green Empowerment Zone Participation and Appointments](#)

[Attachment A - Legislative Digest AB 844 Green Empowerment Zone](#)

#### **SUBCOMMITTEE REPORTS**

19. Economic Development Subcommittee Report Out

#### **CITY COUNCIL**

20. Comments and Updates

**ADJOURNMENT** - *Adjourn to a City Council Study Session on December 20, 2023, at 6p.m.*

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*On November 30, 2023, a true and correct copy of this agenda was posted on the City Hall Bulletin Board, located at 525 Henrietta Street, Martinez, CA 94553, and on the City website at [www.cityofmartinez.org](http://www.cityofmartinez.org).*

*/s/ Kat Galileo, Assistant City Clerk*