

CONTRA COSTA
HEALTH



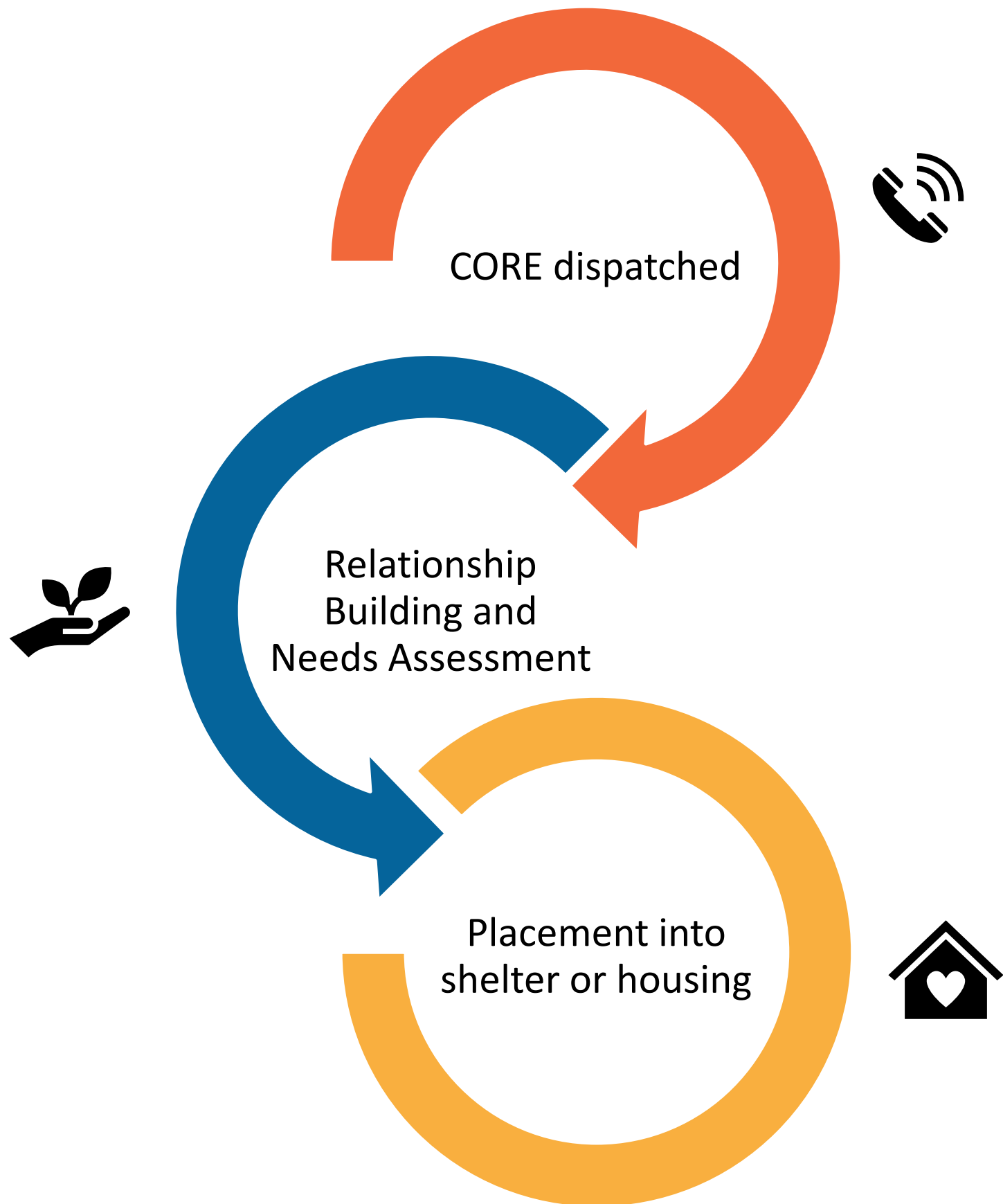
cchealth.org

Martinez City Council

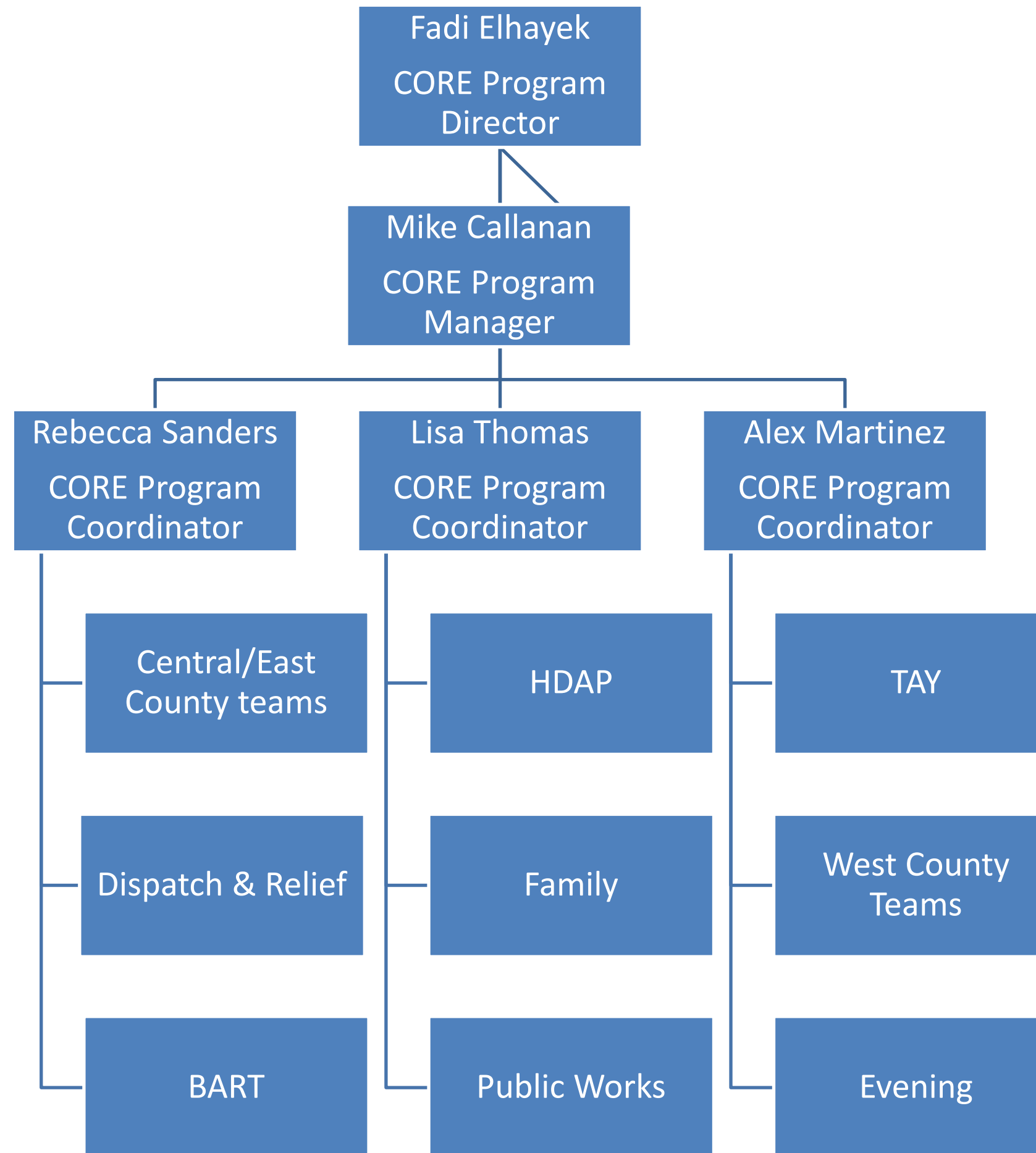
**CORE Outreach
Quarter 1 report**

**Fadi Elhayek, ASW
CORE Program Director
Rebecca Sanders,
CORE Program Coordinator**

November 1st, 2023

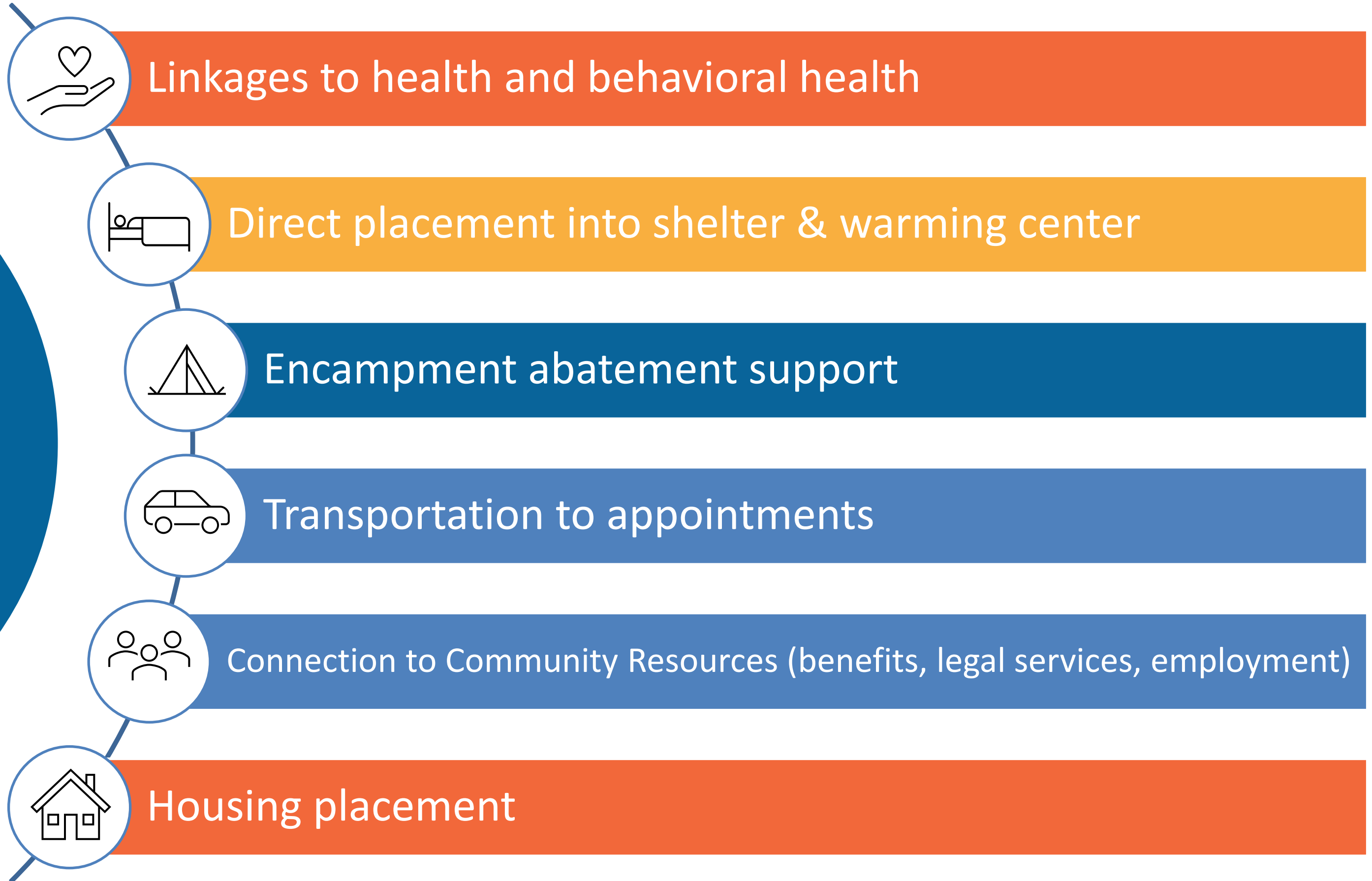


CORE Organizational Structure





A Mobile Front Door to Services

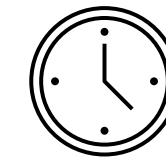




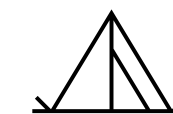
Call 211 and press 3 to connect to CORE dispatch



CORE operates 7 days a week from 8am-12am



For encampment abatements email CORE@cchealth.org



Downtown Martinez Outreach Updates

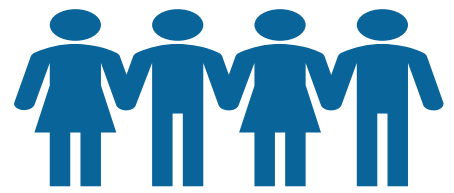


CORE Martinez Impact

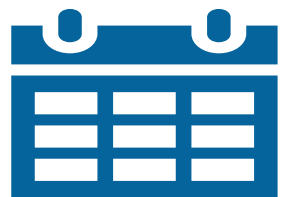




Q1 - FY 22/23 CORE Demographics



71 individuals served; 321 contacts



55% (39 individuals) homeless over 5 years



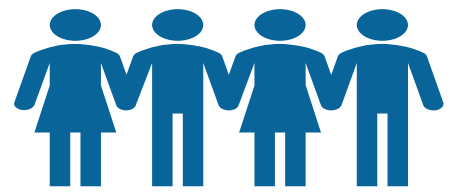
60% (17 individuals) report having a disabling condition



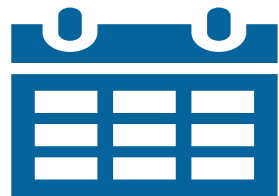
60% (17 individuals) exited to a stable housing destination; 5 returns to homelessness after 6 months



Q1 - 23/24 FY CORE Demographics



117 individuals served; 675 contacts



51% (60 individuals) homeless over 5 years



93% (109 individuals) report having a disabling condition



71% (12 individuals) exited to a stable housing destination; 0 returns to homelessness after 6 months

Part time vs. Full time data

Comparing FY 22/23 Quarter 1 data to FY 23/24 Quarter 1 data



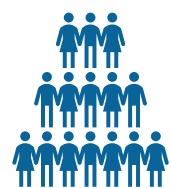
65% increase in the number of people served
(+46 individuals)



100% increase in the number of contacts (+354)



33% increase in numbers served with a disabling
condition



11% increase in exits to positive destination,
marked reduction in returns to the system

CORE PD Report Weekly (ver2)

Contact Date is from 2023/10/16 until 2023/10/23 Contact City is Martinez

Contact Detail												
	Unique Identifier	Contact Type	If direct police dispatch, which PD?	Contact Date ▾	Encampment present?	If housing was available, what would you accept?	Gender	Age Tier	City where you lost your housing	Repeat Contact? (Yes / No)	Service Item Name	Service Date
1	3FC63F6C4	Team-initiated contact	⊙	2023-10-21	No	Shelter	Man (Boy, if child)	65 or Above	Alameda County	No	Warming Center Referral	2023-10-21
2	3FC63F6C4	Team-initiated contact	⊙	2023-10-21	No	Shelter	Man (Boy, if child)	65 or Above	Alameda County	No	Warming Center Placement (East)	2023-10-21
3	48450BED7	Direct call	Martinez PD	2023-10-20	No	Own rental	Man (Boy, if child)	45 to 54	Martinez	Yes	Outreach Other - Housing Coordination	2023-10-20
4	DBA2D08B9	Direct call	Martinez PD	2023-10-20	No	Own rental	Woman (Girl, if child)	45 to 54	Martinez	Yes	Outreach Other - Housing Coordination	2023-10-20
5	3DA7A7CF8	Direct call	Martinez PD	2023-10-20	No	Own rental	Man (Boy, if child)	55 to 64	Alameda County	Yes	Outreach Other - Housing Coordination	2023-10-20
6	E55CD088F	Direct call	Martinez PD	2023-10-20	No	Own rental	Man (Boy, if child)	55 to 64	Martinez	Yes	Outreach Other - Housing Coordination	2023-10-20



A Quarter in Review



CORE calls into PD dispatch



Community Outreach to downtown businesses



Bi-weekly Operations meetings



CORE quarterly reports

CONTRA COSTA
HEALTH



cchealth.org

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CORE@cchealth.org

cchealth.org/h3



City Council Meeting

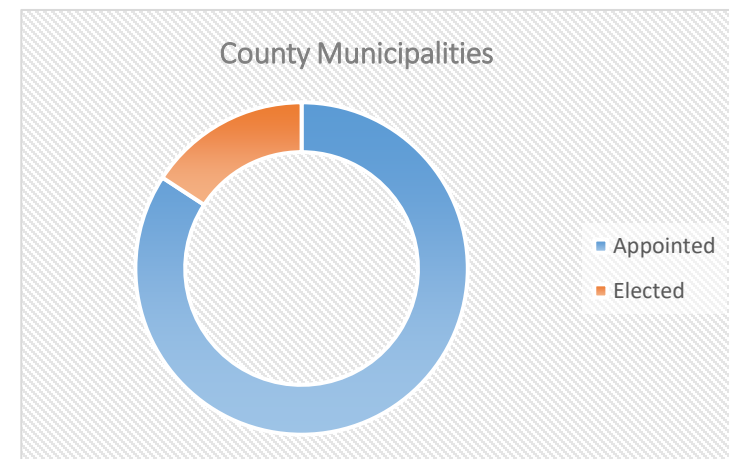
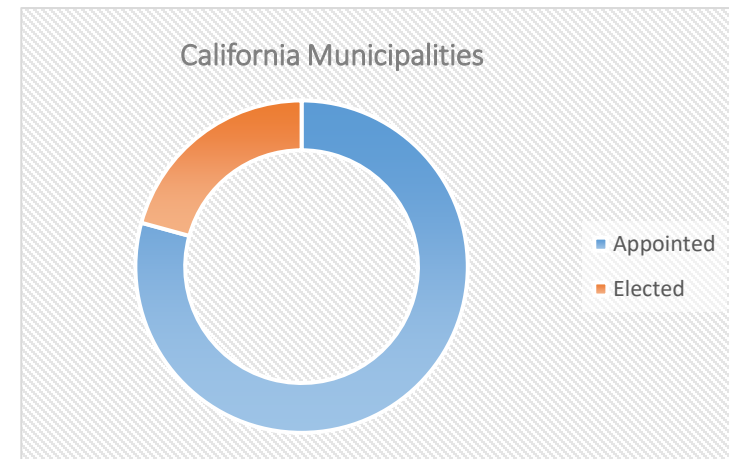
City Clerk – Elected vs Appointed

November 1, 2023



Discussion

- State law requires general law cities to have a City Clerk, elected or appointed.
- Elected every 4 years. Term of current City Clerk ends November 2024.
- California Cities - 100 out of 482 cities have elected City Clerks. Contra Costa County - 3 out of the 19 cities have elected City Clerk.
 - 80% of cities is the utilization of the appointment process for City Clerks.





Elected Office

Three qualifications for Elected City Clerk

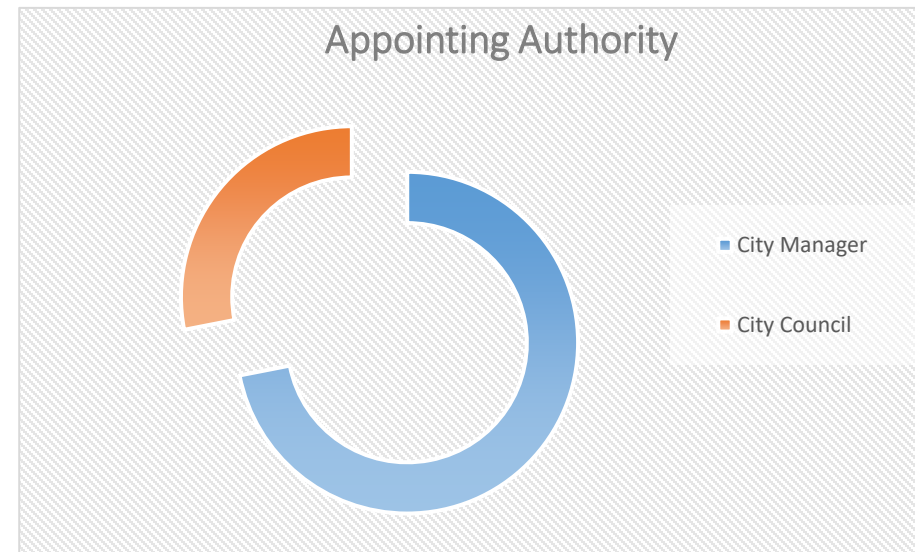
- 1) must be a resident of the City
- 2) must be registered to vote in the City
- 3) must be at least 18 years of age.

No minimum educational requirements or professional qualifications.



Appointed Office

- Not required to be a City resident
- Can require educational and/or professional requirements
- City Council or City Manager appointing authority
 - City Manager - 76 municipalities
 - City Council - 31 municipalities



Arguments For/Against



#1 - QUALIFICATIONS

- Elected
 - No guarantee of necessary skills and expertise
 - Cannot impose qualification criteria
 - Damaging to government operations
 - Cannot be removed (except through the voter's recall process).
- Appointed
 - Can select individual with necessary skills and expertise
 - Can impose professional standards and criteria
 - City Councils and Managers are experienced in appointments



#2 - DUTIES

- Elected & Appointed
 - Historically, Clerk had narrow statutory duties. Today, duties are complex, demand certain skills, experience and reliability.
 - Statutory duties: Elections, the Political Reform Act, the Brown Act, Public Records Act, Records Retention, Conflict-of-Interest Regulations, the City's Municipal Code, and serve as the Clerk of the Council.



#3 – POLITICAL IMPLICATIONS

- Elected
 - Selected by the voters,
 - No control or influence from City Councils or City Managers
- Appointed
 - Negated through competitive personnel recruitment process
 - Reporting directly to the City Manager



Recommendation

Staff recommends that the City Council direct staff to prepare a Resolution, requesting:

- The calling of a special election
- Drafting and submission of the ballot measure
- Appointments for written argument in favor
- City Attorney to prepare impartial analysis
- Municipal Code update



Timeline

2023

- November 15 – Appointments and proposed draft ballot
- December 6 - Adoption of Ballot Resolution
- December 7 – Ballot Measure & Primary Argument For Submitted
- December 8 - Last day to place a measure on the ballot.
- December 11 - Local measure letter assigned.
- December 20 - Deadline for Primary Arguments For/Against
- December 25* - Deadline for Rebuttal Arguments

2024

- January 25 - Estimated Voter Information Guide Mailing
- March 5 - Primary Election Day
- Early April - Certification of Election Results



Fiscal Impact

Costs are greatly minimized when utilizing an appointment process in comparison to holding an election.

Estimated an annual savings of approximately \$38,850.00.

TABLE 1	
ITEM	COST
Salary	\$4,800.00
Delta	\$1,251.00
Vision	\$277.32
Social Security	\$297.60
PERS	\$521.76
Medical	\$21,929.76
Medical	\$69.60
Life Insurance Dependent	\$2.64
Life Insurance EE	\$35.40
Election	\$9,664.93*
TOTAL	\$38,850.01

Fiscal Impact Continued



- Election cost is determined by the number of registered voters
- Estimated cost for placing a Ballot Measure is approximately \$66,000
- No change for General Election
- No additional costs, unless Ballot Measure fails and propose measure again

TABLE 2	
ITEM	COST / #
Registered Voters	25,711
City Attorney's Impartial Analysis Cost	Less than \$2,000
County's Cost per Registered Voter	\$2.50 per voter
TOTAL	\$66,277.50



Questions?

- Additional questions by City Council?



**City of Martinez
City Council Meeting
State of Staffing, Recruitments, Employee Engagement
and Workforce Development**

November 1, 2023



- City Council adopted ‘Staff Retention and Recruitment’ as their primary goal
- Prioritizes filling vacant budgeted positions, onboarding, training
- Reduces reliance on consultants over time
- Installation of the City Executive Team
 - Assistant City Manager
 - Chief of Police
 - Public Works Director/ City Engineer
 - Community & Economic Development Director



Staffing & Recruitments



- The City has 151 budgeted and authorized positions and 126 are currently filled.
- Vacancy rate: 16%
- Employees Hired:
 - 26 new full time staff members
 - 3 employee promotions
 - 52 seasonal staff



Staffing & Recruitments



DEPARTMENT	Positions	Vacancies	Vacancy Rate
General Government	3	1 * (1 Hire Pending)	33.33%
Administrative Services (Finance, IT, HR and Community Services)	25	6** (5 Hires pending)	24%
Community and Economic Development	14	2** (1 Hire pending)	14.29%
Public Works	36	5** (2 Hires pending)	13%
Water	20	3 ** (1 Hire Pending)	15%
Police Department	53	8	15.09%
Total:	151	25 (*10 hires pending)	16.56%
Police Officer Staffing (alone)			
Police Officer	27	4	14.81%

Staffing & Recruitments



- Police Department Recruitments- ‘National Police Hiring Crisis’ & ‘Triple Threat’
- Continuous Police Officer Recruitments
- Future Recruitments:
 - Chief Building Official, Finance Director, Code Enforcement Inspector



Onboarding



NeoGov- New Hire Onboarding- Go Live June 1, 2023

The screenshot displays the NeoGov Onboarding Portal. At the top, there is a navigation bar with the 'NEOGOV' logo, a search bar, and a menu with options like 'Onboard', 'E-Verify', 'Employees', 'Pre-Hires', 'Reports', 'Portals', 'Checklists', 'Positions', 'Administrative', and 'Downloads'. The main content area is titled 'Onboarding Portal' and is divided into three columns. The left column is a sidebar for 'MARTA GOC HUMAN RESOURCES MANAGER' (MG), containing links for 'My Dashboard', 'Employee', 'Onboarding', 'Manager' (LS), and 'Direct Reports' (ES, DC, CD). The middle column features a 'Welcome!' message from the City Manager, Mike Chandler, and a 'A message from our City Manager' section with a photo of Mike Chandler. The right column contains a 'Checklist' section with a progress indicator at 0% and a 'Preview Checklist Timeline' button, an 'Important Documents' section listing '2023 City of Martinez Benefits Guide Final.pdf' and '2023 health-benefit summary (6).pdf', and a 'Photos' section with a grid of images and a 'VIEW ALL' link.



Challenges:

- Time needed to onboard new employees
- Modernizing department operations
- Current and future workload and work backlogs



Employee Engagement & Workforce Development



- C.A.R.E.S. Taskforce
- Employee Wellness Events
- 2023 Contra Costa Leadership Academy
 - Ali Hatefi, Assistant City Engineer
 - Daniel Gordon, Associate Planner
- Internal Professional Academy
- Supervisory Training
- Compensation Philosophy





Questions?



SPEAKER CARD

NAME: Craig Lazzarossi

Please print clearly.

Select option 1 or 2 below and fill in the blanks. I wish to speak on a/an:

5. Agenda Item

- Item # _____
- I am.... In Favor Neutral Oppose..... this item

6. Non-Agenda Item/topic

- Item/Topic: refined

Turn in completed card to Clerk located at front dais.

Also: Jane Moore.



SPEAKER CARD

NAME: Marta Van Loan

Please print clearly.

Select option 1 or 2 below and fill in the blanks. I wish to speak on a/an:

3. Agenda Item

- Item # _____
- I am.... In Favor Neutral Oppose..... this item

4. Non-Agenda Item/topic

- Item/Topic: public comment

Turn in completed card to Clerk located at front dais.



SPEAKER CARD

NAME: Igor Skaredoff

Please print clearly.

Select option 1 or 2 below and fill in the blanks. I wish to speak on a/an:

7. Agenda Item

- Item # 8
- I am.... In Favor Neutral Oppose..... this item

8. Non-Agenda Item/topic

- Item/Topic: _____

Turn in completed card to Clerk located at front dais.



SPEAKER CARD

NAME: Logan Campbell

Please print clearly.

Select option 1 or 2 below and fill in the blanks. I wish to speak on a/an:

7. Agenda Item

- Item # _____
- I am.... In Favor Neutral Oppose..... this item

8. Non-Agenda Item/topic

- Item/Topic: public comment - national Recovery month

Turn in completed card to Clerk located at front dais.



SPEAKER CARD

+ Craig
Lazzaretti

NAME: Logan Campbell

Please print clearly.

Select option 1 or 2 below and fill in the blanks. I wish to speak on a/an:

3. Agenda Item

- Item # 10
- I am.... In Favor Neutral Oppose..... this item

4. Non-Agenda Item/topic

- Item/Topic: _____

Turn in completed card to Clerk located at front dais.



City of Martinez City Council Study Session/Special Meeting Overview of Code Enforcement in City of Martinez

November 1, 2023



The Martinez Municipal Code (MMC) sets forth minimum standards for property maintenance and property use for the protection of public health, safety, and general welfare. (MMC Sec. 1.13.010)

A violation of the MMC regarding private property, or the unlawful obstruction/encroachment of public property constitutes a public nuisance. (Sec. 1.13.020)



Code Enforcement is a process which responds to complaints made by a citizen and confirmed by Planning and Economic Dev. staff.

- Complaints are treated as confidential
- Complaints must be verified by staff before enforcement is initiated
- **The goal of code enforcement is to gain the voluntary compliance of the property owner.**
 - If the property owner is unable or unwilling to correct the violation, the City has several remedies, any or all of which can be used.



Administrative Citations (MMC Chapter 1.15)

- These are fines imposed on a confirmed code violation—like a traffic ticket.
- Violator is first issued a “Notice to Cure” —non-compliance = fine.
 - The violator can appeal the fine by first paying under protest.
- City can impose a new fine for every day the violation continues.
 - Fines start at \$100/day, escalating to \$200-\$500 day for uncorrected violations.
- **97% of code violations in the City are actually corrected by the property owner through the administrative citation procedure.**



Nuisance Abatement (MMC1.13.040 et.seq)

- Remedy for City removal of nuisance conditions from property.
- City recovers unpaid cost of abatement, including staff and legal
- Process starts with “Notice to Cure” (specify condition, correction, time for correction)
- Advances to Planning Commission for declaration of Public Nuisance and Abatement Order if uncorrected.
- City gets warrant, if needed, and performs abatement.
- Total costs of abatement are confirmed by City Council Resolution and submitted to County for inclusion as special assessment tax lien, if unpaid by property owner.



Civil Litigation

- The City Council has the authority to authorize civil litigation against a property owner for a code violation.
- Seldom used due to length of time to navigate civil court calendar
- Works best for an illegal use of property, where the remedy sought is a discontinuance of that use—essentially, an injunction against the continued violation.
- Failure to obey the injunction results in contempt of court proceeding, resulting in fines or jail time (for contempt)



Criminal Enforcement (MMC 1.13.030)

- The City Attorney/City Prosecutor can bring an action in the name of the People of the State of CA against a property owner for a misdemeanor MMC violation.
- Use when property owner refuses to cooperate.
- Remedy sought is usually probation in lieu of jail time or a fine, with correction as a condition of probation.
- Probationer reports to court for periodic compliance review.
- Failure to comply with terms of probation results in jail time, fine or both—up to the Court.



Receiver

- Court-appointed receiver is a process used where improvements would be required to correct violation, or for hoarding situations where owner won't or can't correct.
- The receiver prepares plan for correction, confirmed by court.
- Receiver carries out the correction plan, and all costs, including administrative time and legal time, are ordered paid by the property owner.
- If property owner cannot pay, property is sold at auction to recover the receiver costs.

FISCAL IMPACT OF CODE ENFORCEMENT



Administrative costs of code enforcement are generally recovered, at least in part, through:

- Administrative citations
 - Collected when owner applies for permits
 - If unpaid, may become a lien on the property
- Abatement, when necessary, through the “Teeter” plan
 - Unpaid Nuisance abatement costs are authorized by statute to be recovered via special assessment lien against the property
 - Contra Costa County will advance the special assessment lien costs to City, regardless of whether owner pays taxes.
 - Unpaid taxes may trigger foreclosure by the County.
- Receiver costs through Court order.



Ideas to improve code enforcement authority:

- Potential for raising administrative citation amounts for greater deterrence.

<u>Agency</u>	<u>1st Citation (not exceeding)</u>	<u>2nd Citation (not exceeding)</u>	<u>3rd Citation/Thereafter (not exceeding)</u>
Martinez	\$100.00	\$200.00	\$500.00
Walnut Creek	\$100.00	\$200.00	\$500.00
Pittsburg	\$100.00	\$200.00	\$500.00
Oakley	\$100.00	\$200.00	\$500.00
Brentwood	\$100.00	\$200.00	\$500.00
Concord	\$100.00	\$200.00	\$500.00
Pleasant Hill	\$100.00	\$200.00	\$500.00
Danville	\$100.00	\$200.00; \$500.00 for Building & Safety Violations	\$500.00; \$1,000.00 for Building & Safety Violations
Clayton	\$100.00	\$500.00	\$500.00
Lafayette	\$100.00	\$500.00	\$1,000.00
Antioch	\$100.00	\$500.00	\$1,000.00
Orinda	\$250.00	\$500.00	\$1,000.00
Moraga	\$250.00	\$500.00	\$1,000.00



- Remove Planning Commission from nuisance abatement procedure (MMC 1.13.040).
- Specify additional conditions that constitute a property nuisance, including non-compliance with vacant building requirements (MMC Chapter 8.38) and vacant property requirements (MMC Chapter 8.40)
- Add new Section 8.36.050 to withhold all licenses, permits, and discretionary property approvals pending nuisance correction.



Questions?