

CONTRA COSTA COUNTY
SANITATION DISTRICT NO. 6

ANNUAL WRITTEN STATEMENT
OF
REVENUE AND EXPENSE

FISCAL YEAR 2023-24



City Council

Brianne Zorn - Mayor
Mark Ross – Vice Mayor
Debbie McKillop – Councilmember
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Prepared by:
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CONTRA COSTA COUNTY SANITATION DISTRICT NO. 6

ANNUAL WRITTEN STATEMENT ON SEWER SERVICE CHARGES FOR FISCAL YEAR 2023-24

Contra Costa County Sanitation District No. 6 (SD-6) was formed in May of 1992 to provide for the operation and maintenance of the wastewater collection, treatment and disposal facilities in the Stonehurst Subdivision located in the then unincorporated area of Alhambra Valley adjacent to the southwestern boundary of the City of Martinez. The Stonehurst Subdivision was annexed to the City of Martinez and on March 31, 2015, the Contra Costa County Board of Supervisors adopted Resolution No. 2015/108 designating the Martinez City Council as the Board of Directors of Contra Costa County Sanitation District No. 6 in accordance with Health and Safety Code Section 4730. The limits of the District and the City Boundary are shown in **Figure 1**.

The District's existing sanitary sewer system improvements include a pressurized sewer main, sewer laterals between the valve and sewer main, treatment facilities and pumps, and a leach field. A map showing the approximate location of the improvements is attached as **Figure 2**. SD-6 serves 47 parcels of land.

Table 1 presents tracks, projects and estimates revenue and expense in SD-6 for the previous (2021-22), current (2022-23) and next (2024-23) fiscal years.

The Board of Directors of the District establishes sewer service charges for all properties served within the District each fiscal year. By reference to the maps on file in the office of the Contra Costa County Assessor, **Table 2** contains a description of each parcel of real property receiving sewer service from the District, the amount of the proposed charge for each parcel for Fiscal Year 2023-24, computed in conformity with the charges prescribed under District Ordinances and the budget report. Parcel numbers are the Assessor's Parcel Number as shown on the last equalized County Assessor's Tax Roll or update.

In FY 2023-24, the District Board finds it is necessary to increase the sewer service charge rate on a temporary, interim basis by **\$500** from **\$1,950 to \$2,450** parcel (or unit) per year for FY 2023-24, 2024-25 and 2025-26. The rate will revert to \$1,950 per year effective July 1, 2026 subject to the District Board proposing a rate adjustment in compliance with Proposition 218 prior to July 1, 2026. As in past years collection of the sewer service charge on the County property tax bill is proposed.

A mailed notice will be mailed to each property owner 45 days prior to a public hearing on the proposed increase. The notice will provide the date, time, and place of the public hearing and will include instructions for filing written protests and an explanation of how protests are to be submitted and how they will be tabulated. The notice will also advise that property owners may object to the collection of the tax on the property tax bills.

If, upon the conclusion of the public hearing, the owners of more than 50% of the parcels subject to the sewer service charge (24 parcels) submit written protests to the proposed increase, the

increase will not be imposed, and the sewer service charge will be levied at the same rate as in the previous year. The Board will further consider any objections to the collection of the charge on the property tax roll with property taxes.

Upon adoption of this report by the Board the charges contained herein will be collected on a tax roll of Contra Costa County in the same manner, by the same persons, at the same time as, and together with the County's general taxes.

Table 1				
FY 2023-24 BUDGET				
<i>\$2,450 per year, 3% COLA</i>				
				1
		Actual	Projected	Budget
		Fy 2021-22	FY 2022-23	FY 2023-24
	Fund Balance July 1	\$ 20,699.00	\$ 31,272	\$ (139,537)
	<u>Revenue</u>			
	Annual Use Charge	\$ 91,650	\$ 91,650	\$ 115,150
	Interest Earnings	\$ 35	\$ 35	\$ (698)
	HOA Funds for Rate Study	\$ -	\$ 30,000	
	Anticipated disaster relief funds ²	\$ -	\$ -	\$ 100,000
	TOTAL REVENUE	\$ 91,685	\$ 121,685	\$ 214,452
<u>Fund</u>	<u>Expenditures</u>			
5410/5510	Utilities/communication	\$ 5,231	\$ 6,094	\$ 6,277
5570	Memberships	\$ -	\$ -	\$ -
5500	Publications and Legal Notices	\$ -	\$ 400	\$ 400
5500	Maintenance of Equipment	\$ 3,594	\$ 5,000	\$ 5,150
5500	Maintenance of Building	\$ -	\$ -	\$ -
5500	Grounds Maintenance	\$ -	\$ -	\$ -
5300	Prof. Specialized Svc. (charges on tax roll)	\$ 1,000	\$ 1,000	\$ 1,600
5300	Prof. Specialized Svc. Rates & Permit	\$ -	\$ 4,000	\$ 10,000
5300	Prof. Engineering Study Design Consultant	\$ -	\$ 68,465	\$ 20,000
5300	Wastewater Operator Services	\$ 56,594	\$ 56,594	\$ 58,292
5300	Emergency Call Out	\$ -	\$ 130,000	\$ -
5500	CCC Sanitary District	\$ 8,641	\$ 8,641	\$ 8,900
5500	Leach Field/pump Maintenance	\$ 212	\$ 5,000	\$ 5,150
5500	Taxes & Assessments (CCC)	\$ -	\$ 300	\$ 300
5300	City Legal Counsel	\$ -	\$ 500	\$ 515
5300	Regional Water Quality Control Board	\$ -	\$ 1,500	\$ 1,545
5730	Capital Replacement - Improvements	\$ -	\$ -	\$ -
5430.1	Reimbursement Government Fund (staff)	\$ 5,821	\$ 5,000	\$ 5,150
	TOTAL EXPENDITURES	\$ 81,093	\$ 292,494	\$ 123,279
	Balance 6/30	\$ 31,291	\$ (139,537)	\$ (48,364)
	Posted	\$ 31,272		
	Annual Sewer Service Charge per Parcel	\$ 1,950	\$ 1,950	\$ 2,450
	Parcels	47	47	47
	Notes:			
	1 Expenses increase at 3% per year			
	2 Disaster relief funds have not been awarded and entry is an estimate			
	3 Posting charge subject to one time increase for transition to new consultant			

**CONTRA COSTA COUNTY
 SANITATION DISTRICT NO. 6**

TABLE 2

**CHARGE ROLL
 FISCAL YEAR 2023-24**

CHARGES TO BE ENROLLED ON THE TAX ROLL				
Parcel Number	Levy Code	Fund	Revenue	Levy Amount
3672200015	GQ	4428	9796	\$2,450.00
3672200023	GQ	4428	9796	\$2,450.00
3672200031	GQ	4428	9796	\$2,450.00
3672200049	GQ	4428	9796	\$2,450.00
3672200056	GQ	4428	9796	\$2,450.00
3672200064	GQ	4428	9796	\$2,450.00
3672200072	GQ	4428	9796	\$2,450.00
3672200080	GQ	4428	9796	\$2,450.00
3672200098	GQ	4428	9796	\$2,450.00
3672200106	GQ	4428	9796	\$2,450.00
3672200114	GQ	4428	9796	\$2,450.00
3672200122	GQ	4428	9796	\$2,450.00
3672200130	GQ	4428	9796	\$2,450.00
3672200148	GQ	4428	9796	\$2,450.00
3672200155	GQ	4428	9796	\$2,450.00
3672200163	GQ	4428	9796	\$2,450.00
3672200171	GQ	4428	9796	\$2,450.00
3672200189	GQ	4428	9796	\$2,450.00
3672200197	GQ	4428	9796	\$2,450.00
3672200205	GQ	4428	9796	\$2,450.00
3672200213	GQ	4428	9796	\$2,450.00
3672200221	GQ	4428	9796	\$2,450.00
3672200239	GQ	4428	9796	\$2,450.00
3672300013	GQ	4428	9796	\$2,450.00
3672300021	GQ	4428	9796	\$2,450.00
3672300039	GQ	4428	9796	\$2,450.00
3672300047	GQ	4428	9796	\$2,450.00
3672300054	GQ	4428	9796	\$2,450.00
3672300062	GQ	4428	9796	\$2,450.00
3672300070	GQ	4428	9796	\$2,450.00
3672300088	GQ	4428	9796	\$2,450.00
3672300096	GQ	4428	9796	\$2,450.00
3672300104	GQ	4428	9796	\$2,450.00
3672300112	GQ	4428	9796	\$2,450.00
3672300120	GQ	4428	9796	\$2,450.00

CHARGES TO BE ENROLLED ON THE TAX ROLL				
Parcel Number	Levy Code	Fund	Revenue	Levy Amount
3672300138	GQ	4428	9796	\$2,450.00
3672300146	GQ	4428	9796	\$2,450.00
3672300153	GQ	4428	9796	\$2,450.00
3672300161	GQ	4428	9796	\$2,450.00
3672300179	GQ	4428	9796	\$2,450.00
3672300187	GQ	4428	9796	\$2,450.00
3672300195	GQ	4428	9796	\$2,450.00
3672300203	GQ	4428	9796	\$2,450.00
3672300211	GQ	4428	9796	\$2,450.00
3672300229	GQ	4428	9796	\$2,450.00
3672300237	GQ	4428	9796	\$2,450.00
3672300245	GQ	4428	9796	\$2,450.00
TOTALS: 47				\$115,150.00