



USER FEE SCHEDULE

Last Revised: March 20, 2024 (City Council Resolution No.35-24)

CITY OF MARTINEZ USER FEE SCHEDULE

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GENERAL ADMINISTRATIVE SERVICES

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Administrative Review Fee	\$233/hr.	\$250/hr.
Administrative Review Deposit (replenish/refund as needed)	\$10,000-\$20,000	\$10,000 - \$20,000
Appeals to City Council	50% of original application fee	50% of original application fee
Appeals to Planning Commission	50% of original application fee	50% of original application fee
Business License List	\$45	\$45
Campaign Sign Removals (signs placed in illegal locations)	\$45/sign	\$45/sign
Copies of Fair Political Practices Commission Forms	\$0.10/page	\$0.10/page
Copies (excepting FPPC forms)	No charge for first 10 pages; then \$5 minimum + \$0.25/page	No charge for first 10 pages; then \$5 minimum + \$0.25/page
Credit Card Transaction Surcharge – Building/Engineering/Planning Permits	3% of transaction	3% of transaction
Fee Schedule	\$5	\$5
Municipal Code Books	\$150; \$50 for annual update	\$150; \$50 for annual update
Notice of Intent Processing	\$200	\$200
Public Hearing Continuance	\$120/request	\$120/request
Recreation Administration Fee (per class and pool party reservation)	\$1	\$1
Research	\$25/hr.	\$25/hr.
Returned Check Processing Charge	\$25	\$25
Refund Check Processing Charge	\$10	\$10
Refund Check Processing Charge – Senior Center	\$2	\$2

BUILDING FEE SCHEDULE VALUATION-BASED FEES

SERVICE	FEES EFFECTIVE 7/3/2023		FEES EFFECTIVE 7/1/2024	
	BASE FEE	INCREMENT PER \$1,000	BASE FEE	INCREMENT PER \$1,000
GENERAL BUILDING PERMIT FEES VALUATION THRESHOLD				
\$1 - 1,500	\$103.00		\$108.00	
\$1,501 - 2,000	\$131.00		\$137.00	
\$2,001 - 25,000	\$198.00	\$40.37	\$208.00	\$42.27
\$25,001 - 50,000	\$1,126.00	\$29.13	\$1,179.00	\$30.50
\$50,001 - 100,000	\$1,857.00	\$20.18	\$1,944.00	\$21.23
\$100,001 - 500,000	\$2,865.00	\$16.10	\$3,000.00	\$16.92
\$500,001 - 1,000,000	\$9,327.00	\$13.69	\$9,766.00	\$14.33
\$1,000,001 or greater	\$16,173.00	\$9.07	\$16,936.00	\$9.49
GENERAL BUILDING – PLAN REVIEW	38% of Building Permit Fee		38% of Building Permit Fee	
PLAN CHECK – ENERGY CALCS (TITLE 24)	Additional 25% of Plan Review Fee		Additional 25% of Plan Review Fee	

Fees listed in table above do not include discounts referenced in notes below.

1. Furnace or fireplace conversions from wood-burning to gas, and any associated plumbing, will be given a 50% discount on the listed Building Permit fees in effect. (per Resolution No. 036-08)
2. Conversions of appliances from gas to electric, and any associated plumbing, will be given a 50% discount on the listed Building Permit fees in effect.
3. Electric Vehicle Charging Station Installations (commercial or residential), will be given a 50% discount on the listed Building Permit fees in effect.
4. Effective July 3, 2023, a \$35 Technology Fee will be charged for each permit or project application. Effective July 1, 2024, a \$55 Technology Fee will be charged for each permit or project application.

BUILDING FEE SCHEDULE

CALIFORNIA BUILDING STANDARDS COMMISSION FEE

Fees effective January 1, 2009 (Resolution No. 101-08)

Building Permit Project Valuation	Fee
\$1 - \$25,000	\$1
\$25,001 - \$50,000	\$2
\$50,001 - \$75,000	\$3
\$75,001 - \$100,000	\$4
Every \$25,000 or fraction thereof above \$100,000	Add \$1

Note: This State-mandated fee resulted from the passage of Senate Bill 1473, effective January 1, 2009. The fee applies only to Building Permits (not electrical, plumbing, or HVAC) and creates the Building Standards Administration Special Revolving Fund, which will be used for the State's Green Building programs. The City remits the fee quarterly to the California Building Standards Commission and retains 10% of the fees collected for administrative costs as allowed by SB 1473.

BUILDING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
NEW CONSTRUCTION PERMIT FEES		
General Building - All Permits (includes Inspection) - Annual Hours	See valuation table	See valuation table
General Building - Plan Review - Annual Hours	See valuation table	See valuation table
Plan Check - Energy Calcs (Title 24)	See valuation table	See valuation table
Additional Plan Review (hourly)	\$215/hr.	\$225/hr.
Revisions to Building Permits	\$172/hr.	\$180/hr.
City Administration of Consultant Projects (per project)	\$243	\$254
MISCELLANEOUS ITEMS PERMIT FEES		
SF Re-Roof - Overlay (each)	\$246	\$258
SF Re-Roof - Tear Off & Re-sheet (each)	\$397	\$415
SF Re-Roof - Metal / Special (each)	\$321	\$336
Comm/Ind/Multi Re-roof - < 2,500 s.f. (each)	\$246	\$258
Comm/Ind/Multi Re-roof -2,501 s.f. + (ea add'l 2,500 s.f)	\$113	\$119
Comm/Ind/Multi Re-roof - Replace Sheeting (per 100 s.f.)	\$39	\$40
Satellite Dish (per unit)	\$246	\$258
Demolition (each)	\$245	\$257
PCB Ordinance Inspection Fee (hourly)	\$165/hr.	\$172/hr.
Signs (each)	\$245	\$257
Pool = or <800 s.f. (each)	\$1,370	\$1,435
Pool >801 s.f. (ea add'l 100 s.f.)	\$156	\$164
Listed Factory Build Spa (each)	\$415	\$435
Sign Redemption (Code Enforcement)	\$329	\$345
Carport (each parking space)	\$622	\$651
Deck (each)	\$245	\$257
Fence/Freestanding Wall (non-masonry), (7-10 ft high, up to 100 lf)	\$469	\$491
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$121	\$127
Fence/Freestanding Wall (non-masonry), (> 10 ft high, up to 100 lf)	\$601	\$629
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$121	\$127
Fence or Freestanding Wall (masonry, standard design), (7-10 ft high, up to 100 lf)	\$481	\$503
Fence or Freestanding Wall (masonry, standard design), (ea add'l 100 lf)	\$121	\$127

BUILDING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Fence or Freestanding Wall (masonry, special design), (6-10 ft high, up to 100 lf)	\$585	\$612
Fence or Freestanding Wall (masonry, special design), (ea add'l 100 lf)	\$121	\$127
Fireplace (masonry), each	\$469	\$491
Fireplace (pre-fabricated, metal), each	\$319	\$334
Patio Cover, (wood frame), up to 300 sf	\$373	\$391
Patio Cover, (metal frame), up to 300 sf	\$373	\$391
Patio Cover, (other frame), up to 300 sf	\$412	\$431
Patio Cover, (ea add'l 300 sf)	\$76	\$79
Enclosed Patio Cover, (wood frame), up to 300 sf	\$560	\$587
Enclosed Patio Cover, (metal frame), up to 300 sf	\$637	\$667
Enclosed Patio Cover, (other frame), up to 300 sf	\$637	\$667
Enclosed Patio Cover, (ea add'l 300 sf)	\$76	\$79
Pile Foundation, (cast in place concrete), (up to 10)	\$580	\$607
Pile Foundation, (cast in place concrete), (ea add'l 10 piles)	\$207	\$216
Retaining Wall (standard), (up to 50 lf)	\$319	\$334
Retaining Wall (standard), (each add'l 50 lf)	\$76	\$79
Retaining Wall (special design) (3-10 ft high, up to 50 lf)	\$505	\$529
Retaining Wall (special design) (ea add'l 50 lf)	\$151	\$158
Retaining Wall (special design) (>10 ft high, up to 50 lf)	\$635	\$665
Retaining Wall (special design) (ea add'l 50 lf)	\$152	\$159
Gravity / Crib Wall, 0-10' high (up to 50 lf)	\$319	\$334
Gravity / Crib Wall (ea add'l 50 lf)	\$74	\$77
Gravity / Crib Wall, (>10 ft high, up to 50 lf)	\$505	\$529
Gravity / Crib Wall (ea add'l 50 lf)	\$74	\$77
Stucco Applications (up to 400 sf)	\$319	\$334
Stucco Applications (ea add'l 400 sf)	\$39	\$40
Pre-work or site inspection (hourly)	\$160	\$167
After-hours Inspection (min 2 hrs.)	\$327	\$342
Construction Inspection (hourly)	\$165/hr.	\$172/hr.
Construction Re-Inspection (hourly)	\$165/hr.	\$172/hr.
Building inspections and investigations for which no fee is specifically indicated (hourly, min 2 hrs.)	\$172/hr.	\$180/hr.

BUILDING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
MECHANICAL PERMIT FEES		
Stand Alone Mechanical Plan Check (hourly rate)	\$166/hr.	\$174/hr.
A/C (Residential) - each	\$246	\$258
Furnaces (F.A.U., Floor)	\$247	\$259
Heater (Wall), (each)	\$228	\$238
Appliance Vent / Chimney (Only), (each)	\$228	\$238
Refrigeration Compressor, each	\$228	\$238
Boiler - up to 2,000k BTU	\$301	\$315
Boiler - greater than 2,000k BTU	\$340	\$356
Chiller (each)	\$228	\$238
Fan Coil Unit (each)	\$228	\$238
Heat Pump (Package Unit)	\$228	\$238
Heater (Unit, Radiant, etc.)	\$226	\$237
Air Handler w/ducts to 10k CFM	\$228	\$238
Air Handler w/ducts more than 10k CFM	\$274	\$287
Duct Work only (each)	\$148	\$155
Evaporative Cooler (each)	\$148	\$155
Make-up Air System (each)	\$148	\$155
Moisture Exhaust Duct (Clothes Dryer), (each)	\$148	\$155
Variable Air Volume Box (Including Duct Work), (each)	\$148	\$155
Vent Fan (Single Duct), each	\$148	\$155
Vent System, each	\$148	\$155
Exhaust Hood and Duct (Residential),(each)	\$153	\$160
Exhaust Hood - Type I (Commercial Grease Hood), (each)	\$715	\$749
Exhaust Hood - Type II (Commercial Steam Hood),(each)	\$757	\$793
Refrigerator Condenser Remote (each)	\$228	\$238
Walk-in Box / Refrigerator Coil (each)	\$229	\$240
Other Mechanical Inspections (per hour)	\$166/hr.	\$174/hr.
PLUMBING PERMIT FEES		
Stand Alone Plumbing Plan Check (hourly rate)	\$166/hr.	\$174/hr.
Fixtures (each)	\$243	\$254
Gas System (First 5 Outlets)	\$247	\$259
Gas Outlets (Each Additional)	\$39	\$40
Building Sewer, each	\$229	\$240
Grease Trap, each	\$247	\$259

BUILDING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Ejector Pump, (each)	\$247	\$259
Backflow Preventer	\$229	\$240
Roof Drain - Rainwater System, each	\$523	\$547
Water Heater (First Heater)	\$152	\$159
Water Heater (Each Additional Heater)	\$37	\$39
Water Pipe Repair / Replacement, each	\$170	\$178
Water Service, each	\$229	\$240
Drain-Vent Repair / Alterations, each	\$193	\$202
Solar Water System Fixtures (solar panels, tanks, water treatment equipment), each (50% discount listed)	\$342 (\$171)	\$358 (\$179)
Other Plumbing and Gas Inspections per hour; (Greywater System Permit Fee discounted at a flat rate of \$35).	\$167 (\$35)	\$175 (\$35)
Water System (first 5 outlets)	\$229	\$240
Water System (each add'l outlet)	\$26	\$27
ELECTRICAL PERMIT FEES		
Stand Alone Electrical Plan Check (hourly rate)	\$167	\$175
New Multi-Family: Single Phase Service (per 100 amps)	\$229	\$240
New Multi-Family: Three Phase Service (per 100 amps)	\$270	\$282
All Other Types of Construction: 15 to 20 amp - First 10 circuits (each)	\$229	\$240
All Other Types of Construction: 15 to 20 amp - (each add'l 10 circuits)	\$77	\$81
All Other Types of Construction: 25 to 40 amp circuits - First 10 circuits (each)	\$228	\$238
All Other Types of Construction: 50 to 175 amp - first 10 circuits	\$267	\$280
All Other Types of Construction: 200 amp and larger circuits (each)	\$307	\$321
Power Pole / Temporary Service (each)	\$229	\$240
Sign Circuit (each)	\$152	\$159
Swimming Pool/Spa (each)	\$229	\$240
Solar Photovoltaic (per kW; 50% discount listed)	\$229 (\$115)	\$240 (\$120)
Other Electrical Inspections (per hour)	\$172/hr.	\$180/hr.

Notes: Plumbing permits for Solar Water System Fixtures and electrical permits for Solar Photovoltaic are subject to 50% discounts on the fees in effect, except for solar permits required per the California Building Code for new residential construction, and will sunset on June 30, 2025. Cost of solar permits are capped at limits as set forth in GC §66015. Greywater system “Other Plumbing and Gas” permits will be charged flat rate \$35 and sunset on June 30, 2025. The discounted fees are listed in parentheses above. Microfilm fee reinstated at \$2/page effective 7/1/2019. Building permits are not required for fences less than 7 feet tall.

PLANNING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Address Assignment/Change	\$430	\$475
Annexation	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000
Certificate of Compliance	\$430	\$450
Changes to previously approved applications	Initial \$2,500 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$500	Initial \$2,500 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$500
Design Review – Administrative	\$645	\$675
Design Review – Zoning Administrator Review	Initial \$5,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$1,000	Initial \$5,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$1,000
Design Review- Planning Commission Review	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000
Development Agreement	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000
Environmental Review: California Department of Fish & Wildlife	\$1,305.25 - \$3,839.25; see Note #3 below. Fees per California Department of Fish & Wildlife.	\$1,305.25 - \$3,839.25; see Note #3 below. Fees per California Department of Fish & Wildlife.
Environmental Review: California Department of Fish & Wildlife Public Noticing	\$50; see Note #3 below	\$50; see Note #3 below

PLANNING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Environmental Review and Monitoring: by Consultant	Initial deposit based on consultant scope of work + 25% administrative fee	Initial deposit based on consultant scope of work + 25% administrative fee
Environmental Review and Monitoring: by Staff	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000
General Plan Amendment	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr) and legal review, to be replenished when less than \$2,000
Home Occupation Permit	\$110	\$115
Lot Line Adjustment	\$1,505	\$1,575
Master Plan Amendment	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000
Notary Fee	\$15	\$15
Notice of Exemption / Notice of Determination	\$215	\$225
Noticing and Mailing Costs	\$215 initial deposit, replenished when less than \$50	\$225 initial deposit, replenished when less than \$50
Parcel Map Waiver	\$645	\$675
Performance Bond Processing	\$430	\$450
Planner time over 1 hour	\$215 per hour	\$225 per hour

PLANNING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Planning Entitlement Extension (not including Subdivision Map Extension)	-	\$225
Preliminary Project Review – first submittal (non-single family) with written response	\$2,150	\$2,250
Preliminary Project Review - each subsequent submittal - (non-single family) with written response	\$215/hr.	\$225/hr.
Preliminary Project Review - first submittal (single family) with written response	\$1,075	\$1,125
Preliminary Project Review - each subsequent submittal - (single family) with written response	\$215/hr.	\$225/hr.
Property Merger	\$645	\$675
Research (cost per hour)	See Services Not Specified Fee below	See Services Not Specified Fee below
Right-of-way or easement abandonment	Initial \$2,500 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$500	Initial \$2,500 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$500
Services Not Specified/Hourly Rate for Planner	See Note #1 below	See Note #1 below
Sign Design Review: Administrative	\$215	\$225
Sign Design Review: Zoning Administrator Review	\$645	\$675
Sign Design Review: Planning Commission Review	\$1,075	\$1,125
Specific Plan Amendment	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000
Stormwater Quality Control Plan	\$645	\$675
Subdivision, Minor Review Tentative Map Phase (4 lots or less)	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000

PLANNING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Subdivision, Major (Tract) Review Tentative Map Phase (more than 4 lots)	Initial \$15,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$3,000	Initial \$15,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$3,000
Subdivision Map Extension	Initial \$2,500 chargeable deposit for staff (at rate of \$215/hr.) and legal review to be replenished when less than \$500	Initial \$2,500 chargeable deposit for staff (at rate of \$225/hr.) and legal review to be replenished when less than \$500
Technology Fee (see Note #4 below)	\$35	\$55
Tree Removal Permit	\$215	\$225
Use Permit: Alcohol Sales	Not to exceed \$2,500 as chargeable deposit for staff (at rate of \$215/hr.) and legal review	Not to exceed \$2,500 as chargeable deposit for staff (at rate of \$225/hr.) and legal review
Use Permit: Zoning Administrator Review	Initial \$5,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$1,000	Initial \$5,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$1,000
Use Permit: Planning Commission Review	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000
Variance/Exception: Administrative	\$1,075	\$1,175
Variance/Exception: Zoning Administrator Review	\$2,150	\$2,250
Variance/Exception: Planning Commission Review	\$2,580	\$2700
Wireless Telecommunications Facilities Permit	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000
Zoning Compliance Letter	\$430	\$450

Zoning Text and/or Map Amendment	Initial \$10,000 chargeable deposit for staff (at rate of \$215/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000
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Notes:

1. At the discretion of the City Manager or Assistant City Manager, an hourly rate may be charged for any service, including those for which no fee is specifically designated.
2. Fees for consultant services, peer review, or plan check shall be at actual cost plus ~~25%~~ percent for administrative oversight charge. Examples include, but are not limited to: environmental review, architectural and landscape review, acoustical analysis, geotechnical analysis, **historic resources**, or other technical studies.
3. Fee listed above for Environmental Review: California Department of Fish & Wildlife, is effective January 1, ~~2023~~2024, and represents a direct pass through of various State and County fees that includes numerous components such as: Negative Declaration; Mitigated Negative Declaration; Environmental Impact Report; Environmental Document pursuant to a Certified Regulatory Program; and County Clerk Processing Fee. This Fee does not include any City administrative costs, and is subject to change upon notice from the State and County. Please note that fees shall be paid based on the rate established by the California Department of Fish & Wildlife at the time the environmental document is filed.
4. The Technology Fee is charged for Planning applications requiring Design Review, General Plan Amendment (Text and/or Map), Lot Line Adjustment, Major Subdivision, Minor Subdivision, Planned Unit Development, Rezoning (Text and/or Map), Use Permit, Variance, Zoning Amendment, Zone Compliance Letter, or Tree Removal Permit services. This fee will only be charged once per project, even if multiple Planning permits are required.
5. Applications processed concurrently do not receive discounted fees.

ENGINEERING FEE SCHEDULE

SERVICE	REFUNDABLE SECURITY DEPOSIT	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Major Subdivision Tentative Map phase		\$4,555 + 630/lot	\$4,770 + 660/lot
Minor Subdivision Tentative Map phase		\$4,560	\$4,775
Major Subdivision Improvement Plan Check	\$10,000	\$19,720 + \$1,525/lot	\$20,650 + \$1,595/lot
Major Subdivision Stormwater Control Plan Review		\$2,025 + \$210/lot	\$2,120 + \$220/lot
Minor Subdivision Improvement Plan Check	\$5,000	\$12,135 + \$1,525/lot	\$12,710 + \$1,595/lot
Minor Subdivision Stormwater Control Plan Review		\$1,215 + \$210/lot	\$1,275 + \$220/lot
Single Family New Residence Plan Check (1)	\$2,500	\$7,985	\$8,360
Nonresidential Planning Phase (2)		\$1,525 + \$610/acre	\$1,595 + \$640/acre
Nonresidential Plan Check Phase	\$5,000	\$1,525 + \$6,980/acre	\$1,595 + \$7,310
Nonresidential Site Development Stormwater Control Plan Review		\$225/hr.	\$235/hr.
Inspection of Existing Stormwater Control Facilities		\$225/hr., and/or peer review (as one or both may apply); inspected annually	\$235/hr., and/or peer review (as one or both may apply); inspected annually
Encroachment Permit Plan Review	\$500 (min.)	\$225/hr.	\$235/hr.
Encroachment Permit Sidewalk Repair	\$250	\$0	\$0
Building Permit (Engineering Review) (3)		\$225/hr.	\$235/hr.
Overload Permit (State regulated fee)		\$16	\$16
Lot Line Adjustment	\$2,000 (min.)	\$225/hr.	\$235/hr.
Certificate of Compliance	\$2,000 (min.)	\$225/hr.	\$235/hr.
Creek Encroachment Permit	\$2,500	\$225/hr.	\$235/hr.
Subdivision Map checking		\$3,790 + \$760/lot	\$3,970 + 800/lot
Map Checking – Nonresidential (Major)		\$225/hr.	\$235/hr.
New Parcel Charge (County fee for computer mapping)		\$60/lot	\$60/lot
Out of Agency Water Service (LAFCO application)		\$3,000	\$3,200
Out of Agency Water System Plan Check	\$5,000	10% of Construction Cost	10% of Construction Cost
Engineering Construction Inspection Support (Major project, hourly)		\$225/hr.	\$235/hr.

ENGINEERING FEE SCHEDULE

SERVICE	REFUNDABLE SECURITY DEPOSIT	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Inspection – (Minor project) Encroachment/Grading/Site Development Permits (hourly)		\$165/hr.	\$172/hr.
Inspection (Major project) Encroachment/Grading/Site Development Permits		6% of construction cost if project less than \$100,000; \$6,000 plus 4% of construction cost if project over \$100,000	6% of construction cost if project less than \$100,000; \$6,000 plus 4% of construction cost if project over \$100,000
Technology Fee – Engineering Applications		\$35	\$55

Notes:

- (1) Grading/site development permit, retaining walls, or drainage improvement required.
- (2) Project acreage is developed portion of property including building pad and disturbed area.
- (3) Engineering review of building permit application including plot plans for new house in subdivision with composite plan approved.

Additional Notes:

- (a) At the City Engineer’s discretion, an hourly rate may be charged in lieu of sliding scale for any service, including those for which no fee is specifically designated.
- (b) Fees for consultant services, peer review or plan check shall be at actual cost plus 25% for administrative oversight charge.
- (c) Fees are based on two reviews and final submittal check. Additional reviews will be charged an hourly rate.

IMPACT/MITIGATION FEE SCHEDULE

Fees effective March 15, 2004

MITIGATION DRAINAGE FEES

Drainage Area 5	\$0.25/SF new or additional impervious surface area
Drainage Area 40A	Per County Ordinance # 82-09
Drainage Area 47	Per County Ordinance #2001-04
Drainage Area 57	Per County Ordinance # 88-86
Drainage Area 72	Per County Ordinance # 2002-36
Drainage Area 87	Per County Ordinance #2002-38
Drainage Area 88	Per County Ordinance # 2002-39
Muir Road Oversize	Per City reimbursement agreement

LAND USE CATEGORIES – STANDARD FEES

IMPACT MITIGATION FEES	SINGLE-FAMILY RESIDENTIAL (PER UNIT)	MULTI-FAMILY RESIDENTIAL (PER UNIT)	RETAIL (PER SQ. FT.)	OFFICE (PER. SQ. FT.)	INDUSTRIAL (PER SQ. FT.)
TRANSPORTATION	\$2,221	\$1,528	\$2.23	\$1.81	\$0.99
PARKS & RECREATION	\$2,509	\$1,834	\$1.09	\$1.41	\$0.61
PARK IN-LIEU	\$5,095	\$3,723	-0-	-0-	-0-
CULTURAL FACILITIES	\$3,373	\$2,466	\$1.13	\$1.44	\$0.64
POLICE FACILITIES	\$411	\$411	\$0.39	\$0.05	\$0.05
CHILDCARE FACILITIES	\$432	\$86	\$0.16	\$0.44	\$0.18
TOTALS:	\$14,041.00	\$10,048.00	\$5.00	\$5.15	\$2.47

Notes:

- 1) For applications involving two or more types of services, the lesser fee(s) shall be 50% of the above amounts excepting environmental review.
- 2) Fees above do not include any direct costs incurred by the City Attorney's Office.
- 3) Standard Fees reflect an increase of 30.14% from March 2004 Base ENR Building Cost Index

COMMUNITY AND RECREATION SERVICES – RANKIN AQUATIC CENTER
Fees effective March 20, 2024 (Resolution No. 35-24)

The City operates a fully ADA accessible 2-pool complex that includes a kiddie pool with playground and spray features, and an 8-lane lap pool with diving well. All pools are heated to an average temperature of 78-82 degrees.

RANKIN AQUATIC CENTER ADMISSION, PROGRAM, AND RENTAL FEES

AQUATICS USER FEES			
TYPE	RESIDENT	NON-RESIDENT	NON-PROFIT
Admissions and Passes			
Ages 0-2	N/A	N/A	N/A
Youth Admission (3-17yrs)	\$5	\$5	N/A
<u>Youth Pass</u> <i>10 Punch</i>	\$38	\$48	N/A
<u>Youth Pass</u> <i>20 Punch</i>	\$62	\$72	\$67
Adult Admission (18-54)	\$7	\$7	N/A
<u>Adult Pass</u> <i>10 Punch</i>	\$54	\$64	N/A
<u>Adult Pass</u> <i>20 Punch</i>	\$90	\$100	N/A
Senior Admission (55+)	\$6	\$6	N/A
<u>Senior Pass</u> <i>10 Punch</i>	\$46	\$56	N/A
<u>Senior Pass</u> <i>20 Punch</i>	\$76	\$86	N/A
Swim Lessons			
<u>Swim Lessons</u> <i>Group</i>	\$66	\$72	N/A
<u>Swim Lessons</u> <i>Parent/Tot</i>	\$46	\$52	N/A
<u>Swim Lessons</u> <i>Private</i>	\$90	\$100	N/A
Rentals			
<u>Picnic Shelter Rentals</u> <i>Deposit</i>	\$100	\$100	\$100
<u>Picnic Shelter Rentals</u> <i>Sites 1 – 4 Weekday</i>	\$170	\$190	\$180
<u>Picnic Shelter Rentals</u> <i>Sites 1 – 4 Weekend</i>	\$210	\$225	\$215
<u>Private Pool Party*</u> <i>Deposit</i>	\$150	\$150	\$150
<u>Private Pool Party</u> <i>Splash Pool</i>	\$325	\$360	\$340
<u>Private Pool Party</u> <i>Lap Pool</i>	\$350	\$385	\$365
<u>Private Pool Party</u> <i>Entire Facility</i>	\$615	\$640	\$625

*Private Pool Parties are 2-hour rentals

**To receive resident rate when purchasing passes, participant must show valid ID confirming City of Martinez residency or attend a school in Martinez Unified School District.

COMMUNITY AND RECREATION SERVICES – SEASONAL/SUMMER CAMP FEES
Fees effective March 20, 2024 (Resolution No. 35-24)

CAMP PROGRAM FEES (Seasonal/Summer)		
TYPE	RESIDENT	NON-RESIDENT
Winter, Spring, Fall Camps		
<u>Seasonal</u> <i>3-day camp</i>	\$135	\$150
<u>Seasonal</u> <i>4-day camp</i>	\$170	\$187
<u>Seasonal</u> <i>5-day camp</i>	\$215	\$237
Summer Camps		
<u>Summer</u> <i>4-day camp</i>	\$200	\$225
<u>Summer</u> <i>5-day camp</i>	\$250	\$275

*Youth Scholarships are available thru the City of Martinez Fee Assistance Program via application process.

COMMUNITY AND RECREATION SERVICES – FACILITY AND PLAZA RENTAL FEES
Fees effective March 20, 2024 (Resolution No. 35-24)

Use of building facilities is subject to availability of City-authorized times and approval by the Parks and Recreation Commission. Fees are waived for use of Kiwanis Building by local youth groups. These groups are defined as an organized group of people that focus on social, educational, and/or recreational activities for youth.

FACILITY RENTAL FEES			
TYPE	RESIDENT RESIDENT BUSINESS	NON-RESIDENT NON-RESIDENT BUSINESS	NON-PROFIT
<u>Facility*</u> <i>Deposit</i>	\$150	\$150	\$150
<u>Facilities A</u> <i>Kiwanis</i>	\$45	\$65	\$50
<u>Facilities B</u> <i>Golden Hills, Nancy Boyd, Senior Center</i>	\$65	\$87	\$77
<u>Plaza Rental</u> <i>Susana Park, Ignacio Plaza</i>	\$200 Application Required	\$240 Application Required	\$200 Application Required

* Minimum rental: 3-hour minimum; 9 hours maximum charge

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

COMMUNITY AND RECREATION SERVICES –PICNIC RENTAL FEES
Fees effective March 20, 2024 (Resolution No. 35-24)

Picnic facilities which have not been reserved are available for drop-in use at all park facilities. The fees below are aimed at large group planned activities.

PICNIC SITE RENTAL FEES			
TYPE	RESIDENT RESIDENT BUSINESS	NON-RESIDENT NON-RESIDENT BUSINESS	NON-PROFIT
<u>Picnic Deposit</u>	\$150	\$150	\$150
<u>Picnic Site A</u> <i>Golden Hills, Highland Creekside/North, Nancy Boyd East/West</i>	\$60	\$110	N/A
<u>Picnic Site B</u> <i>Hidden Valley Beech, Nancy Boyd Pavilion, Waterfront Pavilion</i>	\$85	\$150	N/A
<u>Picnic Site C</u> <i>Hidden Valley Oak/Sycamore, Rankin Park Canyon, Waterfront East/West</i>	\$180	\$300	N/A
<u>Picnic Site D</u> <i>Rankin Park Olive Grove/Gazebo, Waterfront West</i>	\$270	\$360	N/A

Picnic and Facility Rental Deposits: Due upon application and confirmation of date.

Cancellations: Picnic and Facility Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

- 31 days or more prior to scheduled date 10% of deposit
- 15 to 30 days prior to scheduled date 20% of deposit
- 1 to 14 days prior to scheduled date 30% of deposit

COMMUNITY AND RECREATION SERVICES – SPORTS/MULTIUSE FIELDS
Fees effective March 20, 2024 (Resolution No. 35-24)

SPORTS FACILITY USE FEES

These fees are for independent (non-City organized) youth and adult recreational programs that use City sports or multiuse fields.

Conditions for use of City facilities:

- A \$2 million liability insurance policy naming the City of Martinez as additionally insured to the group/organization must be submitted.
- Deposits for turf area use may be required to ensure against the use of wet turf in inclement weather.
- Concession operations will be assessed with a \$200 refundable deposit and \$75 monthly use fee for basic utilities.
- Payments and conditions for Field Rentals must be provided on the 15th of the prior month to the first scheduled day of use.
- Payments and conditions for Tournaments and Special Events must be provided in full, 3 months prior to the event.

MULTIUSE FIELD RENTAL FEES (per field, per hour)			
TYPE	RESIDENT	NON-RESIDENT	NON-PROFIT
<u>Multiuse Sites</u> <i>Nancy Boyd (Grass), Holiday Highlands (Grass), Golden Hills (Grass), Mt. View (Grass)</i>	\$20	\$25	\$22

SPORTS FIELD RENTAL FEES (per field/per hour)			
TYPE	RESIDENT	NON-RESIDENT	NON-PROFIT
<u>Sports Fields A</u> <i>Hidden Lakes 1&2, Hidden Valley 1&2, Nancy Boyd (Baseball), Waterfront 5 (Baseball/Soccer), Mt. View (Borman-Baseball)</i>	\$25	\$35	\$30
<u>Sports Fields B</u> <i>Tavan, Waterfront 1, 2, 4</i>	\$30	\$45	\$40
<u>Sports Fields C</u> <i>Waterfront 3</i>	\$35	\$50	\$45
<u>Sports Fields D</u> <i>Hidden Lakes Soccer (Youth)</i>	\$50	\$60	\$55
<u>Sports Fields E</u> <i>Hidden Lakes Soccer (Adult)</i>	\$70	\$80	\$75

SPORTS/MULTIUSE FIELD AMENITIES

These rates are for organized softball and baseball league and tournament sports activities. Rental fees are waived for City-authorized youth groups (excluding lights and specialized equipment). Deposits are required for tournament and special event use (all groups, including City-sponsored youth groups), as well as the required liability insurance naming the City as additionally insured.

SPORTS/MULTIUSE FIELD AMENITIES FEES		
TYPE	RESIDENT	NON-RESIDENT
<u>Tournament</u> <i>Youth (up to HS); per day, per field</i>	\$325	N/A
<u>Tournament</u> <i>Adult (College+); per day, per field</i>	\$375	N/A
<u>Field Rental</u> <i>Deposit</i>	\$250	\$250
<u>Field Prep</u> <i>Dragging and chalking the Field*</i>	\$50	\$50
<u>Scoreboard/PA system</u> <i>Per day with \$100 deposit</i>	\$75	\$75
<u>Lights</u> <i>Tavan & Waterfront; per hour/per field</i>	\$40	\$40
<u>Per Player Fee**</u> <i>City-Sponsored Youth Groups only</i>	\$20	\$20

*Field prep requests are not guaranteed for Tavan Field.

**Effective March 21, 2024, the Per Player Fee (for City-sponsored Youth Groups) will be adjusted as follows:

- March 21, 2024 \$20/player
- January 1, 2025 \$22/player
- January 1, 2026 \$24/player
- January 1, 2027 \$26/player

COMMUNITY AND RECREATION SERVICES –LARGE EVENT RESERVATIONS

Fees effective June 19, 2013 (Resolution No. 060-13)

The fees below shall be charged for large group planned activities (with noted exceptions) subject to the Special Event Permit process and are in addition to any facility rental fees and deposits included elsewhere in this fee schedule.

NON-ALCOHOL EVENTS

NUMBER OF ATTENDEES/DAY	SECURITY DEPOSIT (REFUNDABLE)	MARTINEZ FEE RESIDENT & NON-PROFIT ORG	NON-MARTINEZ FEE INDIVIDUAL & NON-PROFIT ORG.	CORPORATE FEE (LOCAL & NON-MARTINEZ)
1,000 – 2,499	\$250	\$250	\$750	\$1,000
2,500 – 4,999	\$500	\$625	\$1,875	\$2,500
5,000 and up	\$1,000	\$1,250	\$3,750	\$5,000

ALCOHOL EVENTS

NUMBER OF ATTENDEES/DAY	SECURITY DEPOSIT (REFUNDABLE)	MARTINEZ FEE RESIDENT & NON-PROFIT ORG	NON-MARTINEZ FEE INDIVIDUAL & NON-PROFIT ORG.	CORPORATE FEE (LOCAL & NON-MARTINEZ)
1,000 – 2,499	\$750	\$250	\$750	\$1,000
2,500 – 4,999	\$1,000	\$625	\$1,875	\$2,500
5,000 and up	\$1,500	\$1,250	\$3,750	\$5,000

COMMUNITY AND RECREATION SERVICES – MISCELLANEOUS FEES
Fees effective March 20, 2024 (Resolution No. 35-24)

MISCELLANEOUS FEES (per hour for Personnel)			
TYPE	RESIDENT	NON-RESIDENT	NON-PROFIT
<u>City Personnel Call Out</u> <i>Reserve Police Officer*</i>	*see Police Fee Schedule	*see Police Fee Schedule	*see Police Fee Schedule
<u>City Personnel Call Out</u> <i>General Laborer</i>	\$51	\$51	\$51
<u>City Personnel Call Out</u> <i>Maintenance Worker I</i>	\$55	\$55	\$55
<u>City Personnel Call Out</u> <i>Maintenance Worker II</i>	\$58	\$58	\$58
<u>City Personnel Call Out</u> <i>Maintenance Lead Worker</i>	\$63	\$63	\$63
<u>City Personnel Call Out</u> <i>Maintenance Supervisor</i>	\$67	\$67	\$67
<u>Large Event Fee</u> <i>Turf Rehab</i>	\$500	\$500	\$500
<u>Memorial Tree Planting**</u> <i>Planting materials, Labor</i>	\$500	\$500	\$500

*Minimum 2 – 4 hours depending on event

**Includes one-time replacement

Notes:

- All use of City Reserve Police Officers will be paid at the current rate as specified on this page and taken from the Event Security Deposit.
- Call outs of, or reservations for, City maintenance personnel in support of events may be allowed at the City’s discretion. Reimbursement for such call outs will be paid at the current labor rate(s) listed on Miscellaneous Fees page and taken from the Security Deposit.
- The City will supply the event holder with a reconciliation of costs to be charged against the Security Deposit within approximately 2 weeks of the event’s completion, and the amount of refund due to the event holder or additional amount owed the City.
- Events sponsored or co-sponsored by the City; the Martinez Unified School District; the Mount Diablo Unified School District; or the City’s partner non-profit economic development organizations Chamber of Commerce and Main Street Martinez, are exempt from fees and deposits set forth above, except the costs for Reserve Police Officer reservations, which will be due upon receipt of City invoice.
- Parades, rallies, strikes, marches, picketing, and demonstrations or other similar expressive free speech events or activities are exempt from fees and deposits set forth above.
- Specialized park uses that are not specifically provided for in the fee schedule must be approved by the Parks and Recreation Commission.
- Rental with restrooms also requires an additional \$400 flush out charge. Other options include:
 - Concession booth rental: additional \$100 for non-profit/\$150 for private/corporate
 - Signs/barricades rental: additional \$80

POLICE FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
Police / Traffic Collision Reports	\$3 for first 5 pages + \$0.25/page	\$3 for first 5 pages + \$0.25/page
Copies of Photographs	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)
Copies of Photographs/Documents (CD/DVD or USB)	\$30	\$30
Fingerprinting	\$16.50	\$17
Live Scan	\$27.50 + DOJ Fee	\$28.50 + DOJ Fee
Clearance Letters / Visa Letters	\$70	\$75
Taxi Permits	\$100 + \$50 each additional vehicle	\$100 + \$50 each additional vehicle
Taxi Inspections (annual)*	\$100 + \$50 each additional vehicle	\$100 + \$50 each additional vehicle
Cardroom Dealers Permit	\$15	\$15
Examination of Local Criminal Records	\$70	\$75
Concealed Weapon Permit	\$205 + DOJ Fee	\$210 + DOJ Fee
Concealed Weapon Permit - Renewal	\$25 + DOJ Fee	\$25 + DOJ Fee
Civil Subpoena - records / reports	\$24/hr.	\$24/hr.
Civil Subpoena – Copying	Per §1563 of Evidence Code	Per §1563 of Evidence Code
Civil Subpoena	\$275/day deposit	\$275/day deposit
Alarm System Registration - Residential	\$40	\$40
Alarm System Registration - Commercial	\$50	\$50
False Alarm Response (per incident starting with 3 rd incident)	\$135	\$135
Solicitors / Peddlers Permit	\$25/day or \$300/yr.	\$25/day or \$300/yr.
Stored Vehicle Redemption	\$155	\$160
Crime Analysis - area computer check	\$33	\$35
Review of Tapes / Preparation of Copies	\$150	\$155

POLICE FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2023	FEES EFFECTIVE 7/1/2024
VIN Verification	\$70	\$75
Curfew Violation Response	N/A	N/A
Nuisance Violation Response	Actual cost up to \$500	Actual cost up to \$500
Vehicle Impound Release	\$245	\$245
Film Permit Application Fee	\$310	\$320
Police Officer Callout **	\$120/hr.	\$125/hr.
Police Assistant Callout **	\$94/hr.	\$96/hr.
Repossession Fee	\$15	\$15

Notes:

*Taxi inspections are conducted by the Corpyard, but the fees are collected by the Police Department.

**Callouts for Police Officer and Police Assistant services related to special requests for assistance (e.g., traffic control services) when Police Reserves are not available.