



Fiscal Year 2021-21 Annual Comprehensive Financial Report

Martinez City Council

May 3, 2023



- Overview:
 - Government Code of the State of California requires, to have its financial statements audited by an independent certified public accountant.
 - Conducted in accordance with the standards applicable to financial audits contained in Government Auditing Standards
 - Required communications
 - Auditors Opinion
 - Going concern over Marina



- General Fund ended the 2021-22 fiscal year with a fund balance of \$20,677,967, an increase of \$4,127,968.
- Without the ARPA money the General Fund would have had an operating deficit of \$452,000.
- The City has three Enterprise Funds
 - Water Fund ended the fiscal year with a net position restricted for capital projects of \$10,002,061 - and unrestricted of \$(2,849,782).
 - Marina Services Fund ended the 2021-22 fiscal year with a net position of \$468,751. As discussed in Note 8B, the City has determined that the 1964 loan with the State of California is no longer due. The beginning balance at July 1, 2021 in the Marina Fund has been restated and increased by \$2,792,015..
 - Parking Services Fund ended the fiscal year with a net position of \$3,305,411, and an unrestricted net position of \$1,987,597.



The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Martinez for its annual comprehensive financial report for the fiscal year ended June 30, 2021.

- This was the 21st consecutive award the City has received from GFOA.
- In order to be awarded a Certificate of Achievement, a City must publish an easily readable and efficiently organized annual comprehensive financial report. This report satisfied both Generally Accepted Accounting Principles and applicable legal requirements.

Questions



2023 Proposed Fee Schedule Update

City Council Public Hearing
May 3, 2023

Fees Background



- City is authorized under State law to charge up to full cost of providing a service for most of its user fees.
- In general, “user fee” activities are those services and functions the City provides to individuals who receive some direct material benefit from the services. In turn, the City charges specific fees for these services.
- Less than full cost recovery is a subsidization of the cost of providing an individual user’s service.
 - Council as a policy matter may desire certain, select costs to be subsidized by design.
 - Recreation fees are often subsidized, also various “green” permits are offered at reduced fee.
- The City has conducted comprehensive user fee studies in 2004-05, which evaluated the full Fee Schedule, and 2017, which evaluated the hourly rates being charged for Admin Review, Engineering, and Planning.
- Recreation fees are driven by market rates and often evaluated on different cycles
 - No Recreation fee updates are contemplated in this 2023 update.

Fees Background - continued



- The City has utilized a method adopted by the City Council on multiple occasions to update its fees based on a blended rate calculation of annual Consumer Price Index (CPI) changes and labor cost increases
- Most recent blended rate adjustment was done in April 2019 using CPI from 2018; the planned 2020 effort to annually adjust fees was stalled due to COVID health orders and ensuing shelter in place restrictions
- City fee rates are significantly lagging actual City costs given no adjustments have been made since 2019 and both CPI and City Labor costs have risen
- Budget & Finance Subcommittee met on April 10th to review and discuss

Blended Fee Rates – CPI and Labor Changes



- CPI change for this area (All Urban Consumers, San Francisco-Oakland-Hayward), annualized from 2018 – 2022, is **14.5%**
- Labor cost increases by Department/Division Fee Group from FY 2018-19 to FY 2022-23 as follows:
 - Admin = 44.8%
 - Building = 29.9%
 - Engineering = 29.0%
 - Planning = 65.5%
 - Police = 12.4%

Blended Fee Rates – 2023 Calculations



- Blended CPI + Labor cost increases by Department/Division Fee Group from FY 2018-19 to FY 2022-23 as follows:
 - Admin = 14.5% (CPI) + 44.8% (Labor); Blended rate = 29.7%
 - Building = 14.5% (CPI) + 29.9% (Labor); Blended rate = 22.2%
 - Engineering = 14.5% (CPI) + 29.0% (Labor); Blended rate = 21.8%
 - Planning = 14.5% (CPI) + 65.5% (Labor); Blended rate = 40%
 - Police = 14.5% (CPI) + 12.4% (Labor); Blended rate = 13.5%

Blended Fee Rates – 2023 Recommendations



- At the April 10th Budget & Finance Subcommittee meeting, City staff and the Subcommittee agreed to phase in the blended rate increases over a two-year period, to coincide with the City's upcoming FY 2023-25 Biennial Budget, as follows:
 - 75% of the blended rate in FY 2023-24
 - Remaining 25% of the blended rate increase in FY 2024-25
- Additionally, Planning fees are recommended to adjust by a blended total of 26%, rather than 40%, over two years to be more in line with the other fee areas and establish appropriate ranges between Planning and Engineering hourly rates.

Fiscal Years 2023 - 2025 Recommended Fee Rates



- Resulting blended CPI + Labor cost increases by Department/Division Fee Group, phased in as follows:
 - **Admin Review:** Blended rate = **+29.7%**; FY 2023-24 = **+20.8%** (75%), FY 2024-25 = **remainder of +29.7% rate**
 - Hourly rate: current = \$193/hr.; FY 2023-24 = **\$233/hr.**; FY 2024-25 = **\$250/hr.**
 - **Building:** Blended rate = **+22.2%**; FY 2023-24 = **+16.7%** (75%), FY 2024-25 = **remainder of +22.2% rate**
 - Hourly rate: current = \$147/hr.; FY 2023-24 = **\$172/hr.**; FY 2024-25 = **\$180/hr.**
 - **Engineering:** Blended rate = **+21.8%**; FY 2023-24 = **+16.3%** (75%), FY 2024-25 = **remainder of +21.8% rate**
 - Hourly rate: current = \$193/hr.: FY 2023-24 = **\$225/hr.**; FY 2024-25 = **\$235/hr.**
 - **Planning:** Blended rate = **+26%** (*down from +40%*); FY 2023-24 = **+20.0%** (*≈75%*), FY 2024-25 = **remainder of +26% rate**
 - Hourly rate: current = \$179/hr.: FY 2023-24 = **\$215/hr.**; FY 2024-25 = **\$225/hr.**
 - **Police:** Blended rate = **+13.5%**; FY 2023-24 = **+10.1%** (75%), FY 2024-25 = **remainder of +13.5% rate**

Revenue Projections



- FY 2023-24 revenue projections (based on current trend and other factors)
 - General Administrative Fees
 - ≈ +\$15,000 (credit card surcharge recovery)
 - ≈ +\$10,000 (Admin Review Fee cost recovery)
 - Building Fees ≈ +\$251,000 (includes anticipated increase in volume of Building permits processed with addition of second Permit Technician II position)
 - Building Inspections ≈ \$33,000
 - Engineering Fees ≈ +\$90,000
 - Planning Fees ≈ +\$27,0000
 - Police Fees ≈ TBD, no appreciable revenue increases anticipated

Fee Overview – General Administrative Services



- Changing Appeals to City Council or Planning Commission from flat rate (\$250 and \$150, respectively) to 50 percent of original application fee.
- Adding Campaign Sign Removals fee at \$45/sign to recover staff costs associated with removing campaign signs placed in illegal locations.
- Adding a Credit Card Transaction Surcharge of three percent on Building, Engineering, or Planning permits processed through the City's Accela software platform to offset surcharge City incurs when customers pay by credit card instead of check.
- Removing archaic fees for subscribing to City Council or Commission agendas or packets, and audio tapes of Council or Commission meetings, given online standard of access.



In addition to the phased in, blended rate adjustments over the two-year period, the following changes are recommended:

- Adding subsidized fees at 50 percent for: a) conversions of appliances from natural gas to electric and b) Electric Vehicle (EV) Charging Station installations. (Green Discount)
- Reinstating/continuing past fee discounts for solar installations at 50 percent of the fees in effect, *except for solar permits required per the California Building Code for new residential construction, with sunset of July 1, 2025, at which time the fees would be reconsidered.* (Green Discount)
- Reinstating/continuing the Greywater System permit at a flat rate of \$35, with sunset of July 1, 2025, at which time the fee would be reconsidered. (Green Discount)
- Increasing the Technology Fee from \$15 per Building Permit application to \$35 in Fiscal Year 2023-24 and \$55 in Fiscal Year 2024-25.
- Adding an hourly rate fee for revisions to building permits.
- Establishing building permits are not required for fences less than seven feet tall.

Fee Overview – Planning



- Applying a comprehensive update to reflect incorporation of the proposed new hourly rates across the Planning Fee Schedule based on staff's estimated time to complete and including various subsidized fees.
- Establishing various new fees which were not specifically defined in prior versions of the Fee Schedule, based on the proposed new hourly rates and staff's estimated time to complete review, or requiring a deposit and charging for actual time processing said application. Examples include fees for annexations and specific and master plan amendments.
- Adjusting initial deposit levels based on anticipated scope.
- Assigning a 25 percent administrative overhead charge for specialized consultant services, peer review, or plan check associated with an application, such as environmental, architectural and landscape reviews; acoustical or geotechnical analyses, or other technical studies.
- Increasing the Technology Fee from \$15 per Planning application to \$35 in Fiscal Year 2023-24 and \$55 in Fiscal Year 2024-25.
- *Note: Potential discounts for purposes of encouraging/incentivizing housing development are anticipated to be considered at a later date through programs related to the City's Housing Plan.*



In addition to the phased in, blended rate adjustments over the two-year period, the following changes are recommended:

- Establishing fees for major and minor inspection work associated with encroachment, grading, or site development permits.
- Assigning a 25 percent administrative overhead charge for specialized consultant services, peer review, or plan check associated with an application.
- Establishing the Technology Fee for Engineering applications (as is already in effect for Building and Planning applications), at rate of \$35 per application for FY 2023-24 and \$55 in Fiscal Year 2024-25.

Fee Overview – Community Services



- Adjusting the call-out rates for City Public Works personnel (last adjusted in 2019) and Reserve Police Officers (which have not been adjusted for approximately 20 years).
- Note that comprehensive updates to the Recreation portion of the Fee Schedule will not be done until FY 2023-24 as part of a separate process.



In addition to the phased in, blended rate adjustments over the two-year period, the following changes are recommended:

- Affixing rates to several fees as defined in the Martinez Municipal Code (e.g., Taxi Permits and Inspections, Solicitor's/Peddler's permits) or including a Department of Justice component (Live Scan, Concealed Weapon permits).
- Establishing fees for provision of copies.
- Establishing a Repossession Fee.

Next Steps



- Following adoption by the City Council, the new Fees as proposed will go into effect on July 3, 2023 (60 days later)

Questions?





**City of Martinez
City Council Meeting
Five-Year Capital Improvement Plan for
Fiscal Years 2023/24 through 2027/28**

May 3, 2023

Ali Hatefi, Senior Civil Engineer



Adopt a resolution approving the Five-Year Capital Improvement Program Plan for Fiscal Years 2023/24 through 2027/28

- **Background**
- **Proposed Two-Year Capital Budget**
- **Proposed Projects For Years 3, 4, 5**
- **Unfunded Projects Identified in General Plan**
- **Schedule/Next Steps**



Background

Five-Year Capital Improvement Plan (CIP) adopted by City Council every 2 years

CIP is part of budget process, funding allocated for first two fiscal years

CIP is a funding plan for the following type of projects:

- Street
- Pedestrian
- Creek/Drainage
- Buildings/Facility
- Park
- Transportation
- Water
- Marina/Waterfront
- Parking
- Sewer



Background (Additional)

CIP projects are proposed and prioritized based on a variety of factors including funding, regulatory requirements, needs, benefits, and feasibility.

Process originates at departmental level, with proposed projects identified by staff based on prior input received from the public and reports/studies.

CIP includes proposed projects identified through plans and programs, allocations based on cost estimates and available funding.

(Example: Five Year Paving Plan)



Background/Timeline Of Events

Street Selection Workshop (Infrastructure/Public Franchise):	January 30, 2023
Five-Year Paving Plan (City Council):	February 15, 2023
Conformity of Five-Year CIP Plan (Planning Commission):	February 28, 2023
CIP Workshop (City Council):	March 29, 2023

CIP Workshop

- Staff presented proposed Five-Year CIP Plan, accomplishments, and continuing projects
- Questions and comments received from City Council and members of the public
- Staff revised CIP based on direction received from City Council
- Responses to questions/comments included in staff report



Proposed Two Year Capital Budget

Five-Year CIP Plan includes funding for Fiscal Years 2023/24 and 2024/25 for:

- Continuing and new projects
- Existing annual projects for recurring programs
- Most projects to receive funding in one of the fiscal years:

- FY 2023/24: \$19,452,600

- FY 2024/25: \$18,400,000

Funding Sources

- | | | |
|-----------|--------------------------|-----------------------------------|
| - General | - Measure J Programs | - Impact Fees (Parks/Recreation) |
| - ARPA | - State Gas Tax Programs | - Enterprise |
| - NPDES | - Measure D | - Agreements/Contributions/Grants |



Proposed Two Year Capital Budget (Continued)

Continuing Projects

Streets

J Street Bridge, West Bank Repairs Under Bridge (C1067): \$260,000

Creeks

Alhambra Creek Vegetation Management & Sediment Removal Plan (C3014): \$150,000

Public Buildings

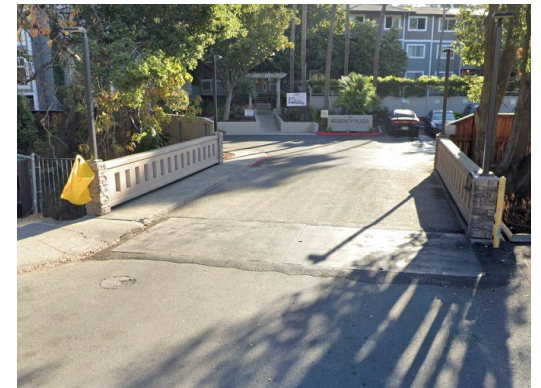
City Hall Improvements – Office Reconfigurations (C4014): \$200,000

Parks

Park at Pine Meadows Phase 1 (C5048): \$2,000,000

Hidden Valley Park Pickleball (C5047): \$1,600,000

Mountain View Basketball Court Resurfacing (C5046): \$300,000



J Street Bridge



Park at Pine Meadows



Proposed Two Year Capital Budget (Continued)

Continuing Annual Projects

Street

Sidewalk Repair Program (C1040): \$50,000 per year

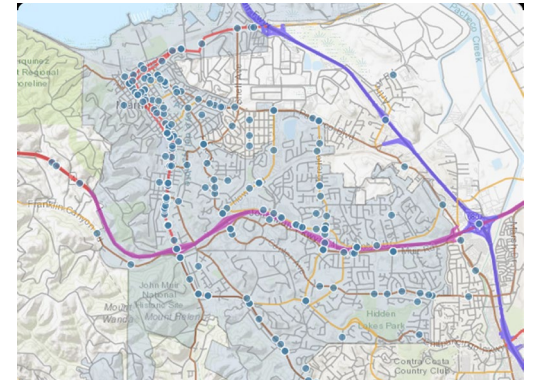
Traffic Safety Projects (C1066): \$50,000 per year

Pavement Repairs (C1070): \$200,000 per year

Curb/Drainage Repairs (C1071): \$100,000 per year

Creeks

Trash Capture Devices (C3010): \$15,000 per year



Traffic Safety Study



Trash Capture Devices



Proposed Two Year Capital Budget (Continued)

Proposed Projects for FY 2023/24 and FY 2024/25

Streets

2023-24 Zone 2 Pavement Resurfacing: \$6,000,000

2024-25 Zone 3 Pavement Resurfacing: \$6,080,000

2025-26 Zone 4 Pavement Resurfacing: \$500,000

Center Avenue/Glacier Road Traffic Safety Improvements: \$50,000

Citywide Bridge Repairs: \$1,000,000

Update City Engineering Standard Plans/Details: \$100,000

Street Geotechnical Studies:

- West Arlington Drive/Hillside Drive: \$50,000
- Alhambra Avenue/Reliez Valley Road: \$50,000



Center/Glacier



Citywide Bridge Repairs



Proposed Two Year Capital Budget (Continued)

Proposed Projects for FY 2023/24 and FY 2024/25

Pedestrian

Vine Hill Way Pathway Repairs: \$300,000

Downtown Lighting Analysis: \$50,000

Sidewalk/Safe Routes to School and Transit Master Plan: \$250,000

Downtown/Alhambra Creek Beautification Mini-Master Plan: \$50,000

Creeks

Citywide Drainage Master Plan/Study: \$300,000

Public Buildings

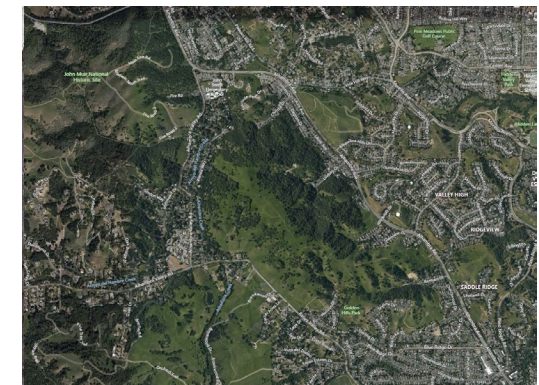
City Hall Roof Replacement: \$850,000

Parks

Alhambra Highlands Open Space Improvement Plan: \$100,000



Sidewalks/Safe Routes



Alhambra Highlands



Proposed Two Year Capital Budget (Continued)

Proposed Projects for FY 2023/24 and FY 2024/25

Water System

- 2024 Water Main Replacement: \$2,000,000
- 2025 Water Main Replacement: \$2,000,000
- Thomas Hill Reservoir Foundation Repair: \$2,300,000
- Howe Road Pump Station Improvements: \$300,000
- St. Mary's Pump Station Modifications: \$400,000
- Clearwell Seismic Retrofit Project: \$500,000
- Arnold Drive Pump Station Replacement: \$2,000,000
- Water Treatment Plant Master Plan \$200,000
- Zone 2 to Zone 3 Service Area Conversion Study \$75,000
- Water Rate Study: \$150,000



Thomas Hill Foundation



Water Treatment Plant



Proposed Two Year Capital Budget (Continued)

Proposed Projects for FY 2023/24 and FY 2024/25

Marina

Marina Fishing Pier Repairs and Renovation: \$2,547,600

Marina Eastern Seawall Improvements: \$3,750,000

Sanitary Sewer System

SD-6 System Immediate Upgrades: \$200,000



Fishing Pier Repairs



Proposed Two Year Capital Budget (Continued)

Proposed Annual Projects

Street

Annual Pavement Plan Study/Plan Updates: \$50,000 per year

Green Infrastructure Projects: \$50,000 per year

Creeks

Annual Creek Repair and Maintenance Program: \$30,000 per year

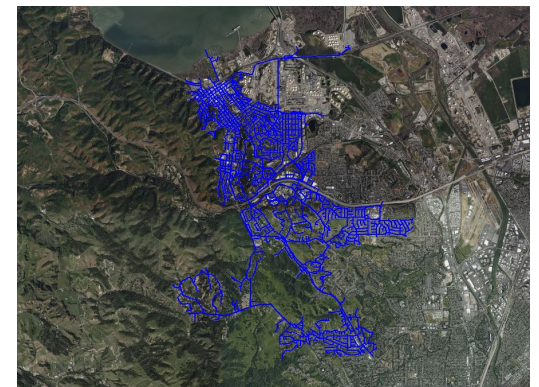
Water

Annual Water Supply and Demand Assessment: \$30,000 per year

Annual Water GIS Update: \$20,000 per year



Green Infrastructure



Water GIS Update



Proposed For Year's 3, 4, 5 (FY 2025/26, 2026/27, 2027/28)

Projects for years three, four, and five of the Five-Year CIP are described but not funded as part of the Two-Year CIP biennial budget.

Projects currently planned for unfunded years based on anticipated funding allocation, priority, and prior evaluations/studies.

Projects will be evaluated for funding/priority as part of next Two-Year CIP budget for FY 2025/26 and 2026/27.



Proposed For Year's 3, 4, 5 (Continued)

Streets

2025/26 Zone 4 Pavement Resurfacing (Construction): \$5,600,000

Traffic Signal Improvements: \$400,000

2026-27 Zone 5 Pavement Resurfacing: \$6,400,000

2027-28 Zone 1 Pavement Resurfacing: \$5,600,000

Pedestrians

F Street Bridge Replacement: \$500,000

Update ADA Transition Plan: \$100,000

Parks

Rankin Aquatic Center Projects

Fence and Gate Repairs: \$300,000

Pool Deck Replacement: \$1,000,000

Pool Plaster Repair: \$600,000



F Street Bridge



Rankin Aquatic Center



Proposed For Year's 3, 4, 5 (Continued)

Transportation

Railroad Quiet Zone Study: \$100,000

North Court Street Railroad Overcrossing Study: \$300,000

Water System

2026 Water Main Replacement: \$2,000,000

2027 Water Main Replacement: \$2,000,000

2028 Water Main Replacement: \$2,000,000

Water Treatment Plant Settled Water Contactors: \$250,000

AWIA RRA/ERP: \$200,000

Urban Water Management Plan: \$100,000

First Tier Reservoir Seismic Improvements and Renovations: \$3,400,000

Second Tier Reservoir Seismic Improvements and Renovations: \$7,000,000

Third Tier Reservoir Seismic Improvements and Renovations: \$600,000

Muir Oaks Tank and Hydro-pneumatic Replacement: \$7,000,000



MacAlvey Reservoir



Muir Oaks Tank



Proposed For Year's 3, 4, 5 (Continued)

Marina

Marina Dredge: \$1,000,000

Sanitary Sewers

SD-6 System Rehabilitation and Upgrades: \$1,600,000



SD-6 System



Unfunded Projects Identified in General Plan

2035 General Plan identified traffic improvement projects.

Projects are unfunded and not listed in proposed Five-Year CIP Plan.

Proposed projects may be funded in the future through available grant opportunities and impact fees.

Street Widening Projects

Alhambra Avenue, Walnut Avenue to Alhambra Hills Drive
Morello Avenue, Marie Avenue to Pacheco Boulevard



Unfunded Projects Identified in General Plan (continued)

Traffic Signal Projects

Alhambra Avenue/C Street
Alhambra Avenue/Franklin Canyon Road
Alhambra Avenue/Green Street
Alhambra Avenue/Wildcroft Drive
Arnold Drive/Fig Tree Lane
Arnold Drive/Milano Way
Arnold Drive/Starflower Drive
Arnold Drive/Village Oaks Shopping Center
Berrellesa Street/Green Street

Morello Avenue/Center Avenue
Morello Avenue/Chilpancingo Parkway
Morello Avenue/Elderwood Drive
Morello Avenue/Midhill Road
Muir Road at Glacier Drive
Pacheco Boulevard/Areba Street
Pacheco Boulevard/Bush Street
Reliez Valley Road/Blue Ridge Drive
Reliez Valley Road/Horizon Drive

Multimodal Improvements

Ferry Terminal Construction

Citywide Bike Lane and Pathways Improvements



Schedule/Next Steps

Street Selection Workshop (Infrastructure/Public Franchise):	January 30, 2023
Five-Year Paving Plan (City Council):	February 15, 2023
Conformity of Five-Year CIP Plan (Planning Commission):	February 28, 2023
CIP Workshop (City Council):	March 29, 2023
<u>Adoption of Five-Year CIP Plan (City Council):</u>	<u>May 3, 2023</u>
<i>Adoption of Two-Year Budget (City Council):</i>	<i>June 2023</i>
<i>Start of new fiscal year:</i>	<i>July 1, 2023</i>



Proposed Five-Year Capital Improvement Plan for Fiscal Years 2023/24 through 2027/28

QUESTIONS?



CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, May 03, 2023
7:00 PM

COUNCILMEMBERS
COUNCIL CHAMBERS AND VIA ZOOM
525 HENRIETTA STREET, MARTINEZ, CA 94553

and

MAYOR BRIANNE ZORN VIA ZOOM
BEST WESTERN CHINA LAKE INN
400 SOUTH CHINA LAKE BLVD, RIDGECREST, CA 93555

MEETING DETAILS

This meeting will be conducted in-person in the City Hall Council Chamber and shall be broadcasted in real time via Zoom for the viewing and participation of the public. Printed handouts of the agenda will be made available for viewing in the Council Chamber at the time of the meeting. Additional agenda documents pertaining to meetings can be found on the City's website at <https://www.cityofmartinez.org/government/city-clerk/notices-and-publications>.

Please visit <https://martinezcityofca.prod.govaccess.org/government/meetings-and-agendas> for specific instructions and proper protocol during the meeting.

If attending the Zoom meeting, please join us by choosing any of the following options:

1. Via Mobile Phone or Desktop, using the Zoom App direct link: <https://cityofmartinez-org.zoom.us/j/92496995442?pwd=R3dad0d1dThWaUE1MjJmenl6aVU2dz09>
2. Via Web Browser, from <https://zoom.us/join>
Webinar ID: **924 9699 5442**
Passcode: **923895**
3. Via Phone by calling **(669) 900-6833** and enter the provided meeting details above.

* * * * *

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL - *Councilmembers Jay Howard, Satinder S. Malhi, Debbie McKillop; Vice Mayor Mark Ross, Mayor Brianne Zorn*

PRESENTATIONS

1. New Staff Introductions
2. Proclamation - National Police Week and Peace Officers Memorial Day
[Proclamation - National Police Week and Peace Officers Memorial Day](#)
3. Proclamation - National Public Works Week
[Proclamation - National Public Works Week](#)
4. Proclamation - Asian American and Pacific Islander Heritage Month
[Proclamation - Asian American and Pacific Islander Heritage Month](#)

PUBLIC COMMENT - *on Items not on the Agenda*

CONSENT CALENDAR

5. Motion waiving reading text of All Resolutions and Ordinances.
6. Motion to Approve City Council Action Minutes
[CC Action Minutes 4-5-23](#)
7. Motion to Reject Claim - McCause, Beth
[McCause, Beth Claim \(Redacted\)](#)
8. Motion to Reject Claim - Smullen, Alexandra
[Smullen, Alexandra Claim \(Redacted\)](#)
9. Motion to Approve April Check Register
[Check Register](#)
10. Adopt a resolution authorizing the City Manager to execute a Consultant Services Agreement and any amendments with RHHA in an amount not to exceed \$190,000 to provide design services for the Hidden Valley Pickleball Project (C5047) and approving a transfer of \$200,000 from Park and Recreation Impact Fee (Fund 3437) to Project C5047.
[SR - Award Design Hidden Lakes C5047](#)
[Resolution - Award Design Hidden Lakes C5047](#)
[Attachment A - RHAA Proposal](#)
11. Adopt a resolution authorizing the City Manager to execute a Subordination Agreement with the John Muir Land Trust (JMLT) and the United States of America to facilitate the land transfer of the former West Hills Farm parcel, Assessor's Parcel Number 387-080-001, to the National Park Service to expand the John Muir National Historic Site.
[Staff Report - Subordination Agreement for Land Transfer to National Parks Service](#)
[Resolution - Subordination Agreement for Land Transfer to National Parks Service](#)
[Attachment A - John Muir National Historic Site Map](#)
[Attachment B - Conservation Easement Deed and Agreement](#)
[Exhibit A - Subordination Agreement](#)

GENERAL BUSINESS ITEMS

12. Receive draft results, hold discussion, and forward to the City Council the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ended June 30, 2022.

[SR - ACFR FY22](#)

[Attachment A - Martinez ACFR FY 2022](#)

[Attachment B - Martinez Water FY 2022](#)

[Attachment C - Martinez Marina Service Enterprise Fund FY 2022](#)

*****CONVENE AS THE BOARD OF DIRECTORS OF CONTRA COSTA COUNTY SANITATION DISTRICT NO. 6*****

13. Receive report, hold discussion, provide input and adopt a resolution setting a public hearing on a proposed interim increase in the sewer service charge rate for fiscal years 2023-24, 2024-25 and 2025-26 and the collection of sewer service charges on the county tax roll for the 2023-24 fiscal year and directing the clerk of the board to provide notice and instructions for submitting written protests. CEQA: Exempt in accordance with Public Resources Code Section 21080(b)(8) and CEQA Guidelines Section 15273(a).

[SR - SD6 Setting Public Hearing](#)

[Resolution - SD6 Set Hearing SSC FY23-24](#)

[Attachment A - SD6 Boundaries \(Figure 1\)](#)

[Attachment B - SD 6 System Map \(Figure 2\)](#)

[Attachment C - Draft Annual Written Statement SD6 FY2023-24](#)

[Attachment D - 45-day Notice to be Mailed SD 6 FY23-24](#)

[Attachment E - Notice to be Published SD6 FY23-24](#)

*****RECONVENE AS THE CITY COUNCIL OF THE CITY OF MARTINEZ*****

PUBLIC HEARING ITEMS

14. Conduct a public hearing and adopt a resolution amending the City's User Fee Schedule for City Services and making findings that the project is statutorily exempt pursuant to Public Resources Code Section 21080(b)(8) and CEQA Guidelines Section 15273(a) since the fees being established are for the purposes of meeting operating expenses.

[SR - Fee Schedule Update](#)

[Resolution - Fee Schedule Update](#)

[Attachment A - Proposed User Fee Schedule](#)

[Exhibit A - Comparative Table Local Fees](#)

15. Adopt a Resolution Approving the Five-Year Capital Improvement Program for Fiscal Years 2023-24 through 2027-28.

[SR - Adopt Five-Year CIP FY2023-2028](#)

[Resolution - Five Year CIP](#)

[Attachment A - CIP Project List 2023-2028](#)

[Attachment B - Two Year Capital Budget](#)

[Attachment C - Public Hearing Notice](#)

CHIEF OF POLICE

17. Comments/Update

CITY MANAGER

18. Comments/Update

19. Investigation Update Regarding the Martinez Refining Company
(Documents uploaded 5/1/23)
[SR - MRC Investigation](#)

APPOINTMENTS TO COMMISSIONS AND/OR AGENCIES

20. Adopt a resolution approving re-appointments of current incumbents to City of Martinez Commissions and Committees.
[SR - Reappointments to Advisory Bodies](#)
[Resolution - Reappointments to Advisory Bodies](#)

SUBCOMMITTEE REPORTS

21. Waterfront & Marina Subcommittee Report Out
22. Economic Development Subcommittee Report Out

CITY COUNCIL

23. Comments/Update

ADJOURNMENT - *Adjourn to a Regular City Council meeting on May 17, 2023, at 7 p.m.*

* * * * *

I hereby certify this Agenda was publicly notified by 5PM on April 28, 2023.
/s/ Kat Galileo, Assistant City Clerk

Information for the Public

Any public record concerning an agenda item that is distributed to all or a majority of the Legislative Body less than 72 hours before the meeting at which the item will be discussed or considered shall be available for inspection during normal business hours at the City Clerk's desk on the second floor of City Hall, 525 Henrietta Street, Martinez, California 94553, and on the City's website at <https://www.cityofmartinez.org/government/city-clerk/notices-and-publications>. All meetings are held in the Council Chambers, unless otherwise noted. In accordance with Section 65009 of the California Government Code, anyone wishing to challenge action taken on any of these items in Court may be limited to raising only those issues they or someone else raised at the described Public Hearing or in written correspondence addressed and delivered to the City Clerk at or prior to the hearing. "Motion for Reconsideration: A member voting with the majority on any item appearing on this agenda may move for reconsideration of that vote provided the motion is in conformance with the rules adopted by the Legislative Body governing such motions." Note: City Council meetings are televised at 7:30pm on Friday following the regularly scheduled Wednesday meeting on: Comcast channel 28, U-Verse channel 99, and Wave channel 29.



CITY COUNCIL SPECIAL MEETING AGENDA

**Wednesday, May 03, 2023
6:55 PM**

COUNCILMEMBERS

**COUNCIL CHAMBERS AND VIA ZOOM
525 HENRIETTA STREET, MARTINEZ, CA 94553**

&

**MAYOR BRIANNE ZORN VIA ZOOM
BEST WESTERN CHINA LAKE INN
400 SOUTH CHINA LAKE BLVD, RIDGECREST, CA 93555**

MEETING DETAILS

This meeting will be conducted in-person in the City Hall Council Chamber and shall be broadcasted in real time via Zoom for the viewing and participation of the public. Printed handouts of the agenda will be made available for viewing in the Council Chamber at the time of the meeting. Additional agenda documents pertaining to meetings can be found on the City's website at <https://www.cityofmartinez.org/government/city-clerk/notices-and-publications>.

Please visit <https://martinezcityofca.prod.govaccess.org/government/meetings-and-agendas> for specific instructions and proper protocol during the meeting.

If attending the Zoom meeting, please join us by choosing any of the following options:

1. Via Mobile Phone or Desktop, using the Zoom App direct link:
<https://cityofmartinezorg.zoom.us/j/92496995442?pwd=R3dad0d1dThWaUE1MjJmenl6aVU2dz09>
2. Via Web Browser, from <https://zoom.us/join>
Webinar ID: **924 9699 5442**
Passcode: **923895**
3. Via Phone by calling **(669) 900-6833** and enter the provided meeting details above.

* * * * *

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL - *Councilmembers Jay Howard, Satinder S. Malhi, Debbie McKillop; Vice Mayor Mark Ross, Mayor Brianne Zorn*

SPECIAL MEETING ITEMS - *Public Comment in Special Meetings are reserved for Items on the Agenda ONLY*

1. Proclamation - Commemorating Response to Boston Marathon Terrorist Attack
[Proclamation - One Martinez Day](#)

ADJOURNMENT - *Adjourn to a Regular City Council meeting on May 3, 2023, at 7 pm.*

* * * * *

I hereby certify this Agenda was publicly notified by 12:00pm on May 2, 2023.
/s/ Kat Galileo, Assistant City Clerk

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Kat Galileo

From: wilimacmur@aol.com
Sent: Wednesday, May 3, 2023 8:25 AM
To: CityClerk
Subject: Comments for agenda item 10, council meeting May 3, 2023

Follow Up Flag: Follow up
Flag Status: Flagged

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Good evening Mayor Zorn, council members and staff.

My name is Wilma Murray and I've lived in Martinez for 37 years. In March, 2021, my husband and I joined a small group of people who wanted to play pickleball locally and from that, the Martinez Pickleball Club was formed.

That summer, we began to petition the city to build dedicated pickleball courts and found that much foundational work had been done by others starting in 2015. And yet, despite repeated petitions put forth and promises made, no dedicated courts had been built by 2021.

Meanwhile, the club has grown — we currently have 110+ members in the official group — and the court cracks widen while our purchased nets are starting to show their age. We anxiously await a place with good court-surface conditions, permanent nets and no confusing lines.

So we've been here a few times and some of our faces are probably familiar by now, but we are hoping that this is it this time, the process is happening for real.

Sadly, our founder and fearless leader, Brian Lim, could not be here tonight because of a medical crisis (unrelated to pickleball). We love him and hope he will return soon. But those of us who are here represent him and any who could not make it to ask you to please move this process along as soon as possible.

Thank you,

Wilma Murray
171 Blue Canyon Court, Martinez
wilimacmur@aol.com