



DON'T WAIT---SIGN UP TODAY!!!

The Electronic Funds Transfer (EFT) Program is a no-hassle, check-free payment alternative. EFT lets you pay your City of Martinez Water Bill on time, without writing or mailing a check. Sign up for EFT today and your payment will be automatically deducted from your bank account. You will continue to receive a regular billing statement two weeks prior to withdrawal of funds from your account. This will allow you time to contact us with any questions before your payment is made.

HOW TO SIGN UP:

1. Complete the Authorization Agreement below.
2. Write "VOID" on one of your checks and attach to the bottom of this application.
3. Mail the completed Authorization Agreement and voided check to:
City of Martinez
Attn: Water Department - EFT
525 Henrietta St.
Martinez, CA 94553
4. Check your billing statement to verify that your EFT service has been started. Allow 4-6 weeks.
5. If we unable to process your EFT, we will attempt to contact you by phone or mail. However, you are responsible for payment of your bill, prior to the due date, in order to avoid penalties.

For more information, please contact us at waterbilling@cityofmartinez.org or (925) 372-3574.

City of Martinez Electronic Funds Transfer (EFT) Program Authorization Agreement

I authorize the City of Martinez to deduct funds from my account at the financial institution listed below to pay my Water Bill. I understand that I can stop these automatic payments if I notify the City in writing 5-7 days prior to my billing date. I also understand that the City can stop my participation in this program, if necessary. Below is my account information:

Please Print

Banking Information:

Checking Savings Account # _____

Financial Institution's Name _____

ABA Routing Number _____ (please verify with your bank)

Your Name as Shown on Financial Institution's Records _____

Water Account Information:

Water Account Number _____

Service Address _____ Telephone Number _____

Your Signature _____ Date _____

PLEASE ATTACH A VOIDED CHECK HERE